May 14, 2015

**Call to order:** Meeting was called to order at 12:37 pm by Carla Berg, Bureau Chief. She welcomed the attendees and led roll call.

**Members in attendance:** Carol Denny, Licensed Midwife (LM); Paula Matthew, LM; Jenny Schultz, LM; Dr. Roy Teramoto, MD - Pediatrics (Ex-Officio); Carla Berg, MHS (Bureau Chief); Elizabeth Morton, Public Member

**Members not in attendance:** Dr. Francisco Garcia, Physician (OB/GYN), Jeanne Stagner, Certified Nurse Midwife (CNM)

**NonMembers in attendance:** Don Gibson, MPA (Licensing Team Lead); Pat Glass, RN (Licensing Surveyor); Sarah Butterfly, LM; Wendi Cleckner, LM; John Licks (Special Licensing Auditing)

Carla Berg established there was a quorum of members present at 12:35 pm.

**Approval of minutes:** The minutes cannot be approved because a full copy of the minutes was not available due to technical error. This will be on the agenda for the next meeting.

**Announcements:**

There is a position for a Licensed Midwife open on the committee that will hopefully be filled by the next meeting. Donald Gibson has sent out an announcement to the midwives asking for applications. Criteria to be selected includes a condition that a member cannot have had disciplinary enforcement in the last 3 years.

Carla Berg announced that Cara Christ is the new director.

**Discuss Annual Report:**

The Annual Report is due November 15, 2015. It will include the following:

1. Review of Midwifery Reports received by the department.
2. Summary of Review of Demise Reports.
3. Resources and Research related to Midwifery.
4. Recommendations for Rules changes in the future.

An example of a data report of information collected by the department was presented. It was discussed how to capture the time frame of this information. The committee came to a consensus that it should be captured by the date the reports are filed, and not by dates of midwifery services. An explanation of this will be included in the report.

Some different ways to show the data were discussed. It was decided to change the apgar analysis to a pie chart to clarify the information captured for this field.

There was discussion about the definition of Average for Gestational Age (AGA). To this point that has been up to the individual midwife to determine on the report. We would like to find a value that the committee could agree on so that this would be a consistent value. To this point the department has used Varney’s definition of LGA as being over 4000 grams.

It was suggested to separate VBAC and breech, and to analyze reasons for transfers.

It was discussed how much information would be included in the demise report. Because this is the first year and there are few demises, most members agreed that the report should be kept very simple and no identifying information will be released.

There was discussion about what should be included in examination of evidenced based research. There was further discussion about what would be required for the rules to be changed in general, and in the instance of issues with
health and safety what that process would require. It was discussed that the intent of the law is safety, but the some of the definitions and rules are in opposition to standard of care and safe practice.

Jenny will research these issues related to safety, standard of care, and the current rules that need revision: postpartum hemorrhage, midwifery care ending at 6 weeks postpartum, well woman care, and continuity of care when transfer of care occurs.

The next meetings are scheduled for:

- Thursday July 9, 2015 @ 12:30-3:00 pm
- Thursday September 10, 2015 @ 12:30-3:00 pm
- A meeting is tentatively set for November 5, 12:30-3:00 pm.

**Adjournment:** The meeting was adjourned at 2:45 pm by Carla Berg.