AED Policies

Suggestions for items to include in a written AED policy:

- **Purpose:**
  Since each work or community site is different, we strongly encourage you to implement a policy that will best meet the needs of your community. These are simply suggestions of what might be included in an AED policy. If you would like more help in writing a policy please contact Carol Gibbs, cgibbs@shc.arizona.edu or Paula Brazil, Paula.Brazil@azdhs.gov.

- Review Arizona AED Statutes (azshare.gov)
- Designate Program Coordinator- Detail Responsibilities
- Document Training Plan and Resources
- Designate Emergency Responders
- Emergency Action Plan Activation & Procedure
- Location of AEDs
- Post-Use Procedure
- Use Report to Bureau of EMS & Trauma System (Refer to “Use Data Form” on SHARE website.)
- Detail Unit Maintenance & Record Keeping

**AED Policy Recommendations:**

- Purpose of Plan
- Define Sudden Cardiac Arrest
- Detail When to use an Automated External Defibrillator (AED)