The Arizona WIC Program is constantly looking for opportunities to improve processes and make things easier for our Vendors. This month we would like to introduce a new feature on the Arizona WIC Program’s Vendor Website.

Vendors are required to notify the Program of any changes to the store name, address, phone number and bank account not later than 30 days before the change(s) go into effect. Store changes can now be made on the Vendor Website at http://vendor.azwic.gov. The types of changes that can be made include, store name, address, telephone, store contact and bank information. Just follow the instructions that are contained in this WIC Alert.

Using your computer, log into the Vendor Website at:

http://vendor.azwic.gov

Enter your Username and Password.

Using the gray Menu on the left, select “Vendor Info”
On the “General Owner Information” Screen, select “Store Updates” from the gray menu on the left (It is the last menu item).

Select the type of change from the following options (Check all that apply):

- Store Name
- Store Address
- Store Telephone
- Store Contact
- Store Bank Information

Changes can be made to one area or multiple areas.