

**MINUTES
DISASTER PREPAREDNESS
COMMITTEE**

**February 05, 2009
150 North 18th Avenue, Suite 540-A
Phoenix, Arizona**

MEMBERS PRESENT

Joe Gibson
David McCarthy
Mark Venuti
Ray Klein

ADHS Staff

Terry Mullins
Ed Armijo
Jennifer Herbert
Tina Wesoloskie
Angie Cauthon
Robin Gil

TELECONFERENCE

Bill Johnston

EX-OFFICIO

Teresa Ehnert

I. CALL TO ORDER

The Disaster Preparedness Committee meeting was called to order at 3:17 p.m. A quorum was present.

II. REPORTS

a) Chairman's Report

Joe Gibson, Chairman, had no report

b) Bureau Chief's Report

Terry Mullins, Bureau Chief, asked for each member to introduce themselves. He also thanked the committee for coming

III. DISCUSSION AND ACTION ITEMS

a) Discuss Membership

Joe Gibson noted that there are four vacancies on the committee. The positions that are open include:

- Vacant – EMERGENCY MEDICAL SERVICES COUNCIL REPRESENTATIVE
- Vacant – MEDICAL DIRECTION COMMISSION REPRESENTATIVE
- Vacant – PREHOSPITAL COORDINATOR

Ex-Officio Members

- Vacant – AZDEMA REPRESENTATIVE

Terry Mullins suggested that the Bureau send a letter to the EMS community to identify vacancies, and to give instruction on how to apply for these vacancies. He would also approach EMS Council and MDC requesting that liaisons be identified.

b) Discuss Bylaws

Mark Venuti motioned to approve the Bylaws, seconded by Ray Klein. The motion was approved

c) Discuss EMS Annex to the Statewide Pandemic Influenza Operational Plan

Terry Mullins provided an overview of the scope and purpose of the EMS Annex to the Statewide Pandemic Influenza Operational Plan. Jennifer Herbert, Pandemic Influenza Planning Advisor and Tina Wesoloskie, Partnership Development Coordinator provided an overview of the existing documents and described a potential methodology for writing the EMS Annex. Following considerable discussion it was decided that each member would lead the analysis of a particular section. The Bureau will solicit additional stakeholders to assist. A meeting will be scheduled for March 5, 2009 to review draft content. The Bureau will look into utilizing an on-line meeting and document sharing platform.

- EMS Planning – Joe Gibson
- Role of EMS in Influenza Surveillance and Mitigation – Dave McCarthy, Terry Mullins
- Maintaining Continuity of EMS Operations During an Influenza Pandemic – Mark Venuti
- Legal Authority – Terry Mullins
- Clinical Standards and Treatment Protocols – Ray Klein
- EMS Workforce Protection – Bill Johnston

IV. CALL TO THE PUBLIC

No response from the Public

V. SUMMARY OF CURRENT EVENTS

No summary of current events

VI. ANNOUNCEMENT OF NEXT MEETING – May 14, 2009

VII. ADJOURNMENT

Meeting was adjourned at 4:20p.m.

Minutes by: Angie Cauthon

Minutes approved by Disaster Preparedness Committee May 14, 2009