

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Goal 1 – Develop a Statewide Recovery and Resiliency Oriented System of Care			
Objective 1.1 – Promote greater statewide collaboration between state, regional, and local communities.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 1.1.1 Facilitate meetings with Arizona Department of Corrections (ADC), Administrative Office of the Courts (AOC), Department of Economic Security Division of Developmental Disabilities (DES/DDD) and the Department of Economic Security Division for Children, Youth and Families (DES/DCYF) to identify and prioritize behavioral health needs of adults involved with these state systems.	Office Of Interagency Services	Ongoing (Monthly or Bimonthly as agreed upon)	Meeting Agendas and Minutes
Task 1.1.2 Increase listserv recipients by 15% for wider dissemination of Arizona Happenings and to collect input into division discussions/decisions.	Office of Individual and Family Affairs	2/28/10	Increase in listserv recipients
Task 1.1.3 DBHS will have representation at one or more recovery-oriented celebrations within each service area.	Office of Individual and Family Affairs	6/30/10 ongoing	Report to DBHS Executive Management Team List of celebrations participated in or attended
Task 1.1.4 Develop web pages on the DBHS website for Individual and Family Affairs, Arizona Stigma Reduction Committee, Statewide Family Committee and Individual and Family Affairs Advisory Council as statewide resources. Utilize DBHS Recovery Works e-newsletter and Individual and Family Affairs Arizona Happenings to disseminate state/federal behavioral health information and connect communities to events, celebrations, conferences and other activities.	Office of Individual and Family Affairs Communication	6/30/10 ongoing	Completed Web page Celebrations listed on website Newsletter Distribution times and list of recipients
Task 1.1.5 Provide consulting services to peer run agencies through Olmstead. T.A. hours to focus on business continuity, grant writing, board development, program evaluation, and sound financial operations.	Psychosocial Rehabilitation Grants Management	6/30/10 and on-going	Consultant report Provider listing
Task 1.1.6 Collaborate with members of the Underage Drinking Prevention Committee to acquire grant resources to fund prevention efforts.	Prevention	6/30/10	Names of grants for which committee members applied and dates submitted.

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Objective 1.2 – Operationalize a Recovery Oriented System of Care across the entire service system.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 1.2.1 Develop written guidelines on the purpose and role of a peer and staff advisory council (e.g. make-up, membership, recruitment strategies, etc.)	Psychosocial Rehabilitation	10/31/09	Guidelines of peer and staff advisory council
Task 1.2.2 Distribute the peer and staff advisory council guidelines to Tribal/Regional Behavioral Health Authorities (T/RBHA).	Psychosocial Rehabilitation	12/31/09	Distribution date List of recipients
Task 1.2.3 Finalize the Arizona Adult Principles and distribute to T/RBHAs, Stakeholder, Consumers, and family members.	Psychosocial Rehabilitation Office of Individual and Family Affairs Communications	8/31/09	Finalized Principles list of recipients
Task 1.2.4 Pilot the Recovery Culture Roadmap with 3 outpatient facilities per GSA.	Psychosocial Rehabilitation	3/31/10	Copy of completed Roadmap
Task 1.2.5 Conduct focus groups to review the results of the Recovery Culture Roadmaps with each T/RBHA and outpatient facility.	Psychosocial Rehabilitation	5/31/10	Summary Sign in sheets
Task 1.2.6 Report findings of Recovery Culture Roadmaps and focus groups to the Office of Individual and Family Affairs Advisory Council, DBHS leadership, and T/RBHA leadership.	Psychosocial Rehabilitation	6/30/10	Summary Sign in sheets

Objective 1.3 – Enhance behavioral health workforce development.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 1.3.1 Draft and distribute announcement to recruit speaker's bureau members.	Psychosocial Rehabilitation	10/31/09	Announcement List of recipients
Task 1.3.2 Develop speaker's bureau of mental health professionals and individuals in recovery.	Psychosocial Rehabilitation Office of Individual and	12/31/09	Applications Roster of members

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

	Family Affairs		
Task 1.3.3 Develop and disseminate training curriculum to be completed through I-Link to prepare all speakers to deliver an effective presentation.	Psychosocial Rehabilitation	12/31/09	Curriculum List of those that completed the training
Task 1.3.4 Draft and send letter to high schools throughout the state to introduce speaker's bureau and request opportunity to present.	Psychosocial Rehabilitation	1/15/10	Letter List of recipients
Task 1.3.5 Schedule and complete presentations.	Psychosocial Rehabilitation	3/31/10 and ongoing	Summary from presenter Evaluation of presenter
Task 1.3.6 Collect baseline of current higher education partnerships throughout the state.	Psychosocial Rehabilitation	6/30/10 and on-going	Inventory of partnerships
Task 1.3.7 Sponsor unpaid internships for college students pursuing careers in behavioral health.	Prevention Grants Management Adult Network Operations Psychosocial Rehabilitation	6/30/10	List of students who completed internships and their area of study during the internship.
Task 1.3.8 100% of DBHS supervisors will complete the Recovery-Oriented Leadership Retreat pt. 1.	Psychosocial Rehabilitation Quality Management	12/31/09	Curriculum Agenda Sign in sheets plan
Task 1.3.9 Hold the Recovery-Oriented Leadership Retreat pt.2 to communicate strategy implementation progress.	Psychosocial Rehabilitation Quality Management	6/30/10	Agenda Sign in sheets

Objective 1.4 – Increase stigma reduction efforts

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 1.4.1 Collaborate with Arizona Stigma Reduction Committee to identify interested groups and utilize their trained facilitators and Speaker's Bureau presenters to complete 24 Arizona Dialogues and 10 community presentations throughout the state to raise awareness and increase social inclusion in accordance with the Statewide Stigma Reduction Initiative.	Office of Individual and Family Affairs	06/30/10 and on-going	Agenda participant evaluations Sign in sheets

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Task 1.4.2 Schedule and advertise for at least 4 National Alliance on Mentally Ill "In Our Own Voice" trainings throughout the year (target Arizona State Hospital (ASH), other medical facilities, and other non-behavioral health communities such as fire and police departments).	Psychosocial Rehabilitation	6/30/10	Sign in sheets evaluations
Task 1.4.3 Partner with Puirek & Associates to conduct at least one Recovery Roundtable in each of the following areas: Maricopa County, Tucson, Yuma, Benson, Bullhead City, Navajo Nation, Gila River Indian Community, and Flagstaff.	Psychosocial Rehabilitation Office of Individual and Family Affairs Clinical Practice Improvement	6/30/10	Summary List of participants

Objective 1.5 – Ensure that RBHAs have an adequate system in place to address the needs of enrolled individuals.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 1.5.1 DBHS will gather data from RBHAs around case management services for individuals with serious mental illness, including case loads and types of practice used.	Clinical Practice Improvement	12/31/09	Report of findings
Task 1.5.2 DBHS will gather data about each RBHA's crisis system and evaluate data	Clinical Practice Improvement Office of the Medical Director	3/31/2010	Summary report and recommendations

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Goal 2 – Promote the highest degree of autonomy and quality of life for all individuals in the behavioral health system

Objective 2.1 – All individuals who receive services will receive intake, assessments and service planning that assist them in resolving their behavioral health challenges and help achieve a higher quality of life and the highest degree of autonomy.

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.1.1 Monitor assessment and service planning quarterly results conducted by the RBHAs to determine when technical assistance may be needed	Clinical Practice Improvement Quality Management	Ongoing	Data analysis report
Task 2.1.2 DBHS staff will evaluate RBHA training curriculum around assessment and service planning by reviewing curriculum and attending selected training	Clinical Practice Improvement	3/31/2010	Summary Report
Task 2.1.3 Partner with Rehabilitation Services Administration (RSA) to conduct Boston University Psychiatric Rehabilitation Approach (BUPRA) trainings in all parts of the state, including an emphasis on all areas (engagement, readiness assessment, choose, get, and keep). Develop year two training plan with RSA IGA Advisory Committee.	Psychosocial Rehabilitation	6/30/10 ongoing	Training plan List of trainings
Task 2.1.4 Provide at least one coaching and mentoring session in each service area, with a strong emphasis on effective engagement and goal setting techniques to lend towards utilization.	Psychosocial Rehabilitation	6/30/10 ongoing	Technical assistance report sign in sheets
Task 2.1.5 Develop and deliver a minimum of 4 web based trainings for T/RBHAs and treatment providers on common co-occurring physical and behavioral health conditions.	Prevention and marketing Individual and Family Affairs Office of the Medical Director	6/30/2010	List of topics, dates, number of attendees, and post test results.
Task 2.1.6 Develop and deliver a minimum of 4 fact/guidance sheets for T/RBHA and treatment providers on co-occurring physical health disorders.	Prevention and marketing Individual and Family Affairs Office of the	6/30/09	Completed Fact Sheets Distribution List

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

	Medical Director		
Task 2.1. 7 DBHS staff to monitor provider timeliness in submitting treatment information to Health Plans, PCPs and/or other treatment providers through T/RBHA monthly tracking reports	Office of Interagency Services	7/1/09 Ongoing	Quarterly report to AHCCCS

Objective 2.2 – Ensure that individuals with substance abuse challenges have access to and receive appropriate services using best practices.

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.2.1 Adopt recommendations of the Auditor General. (place holder)	TBD	TBD	TBD
Task 2.2.2 Host bi-annual statewide technical assistance calls with the 3 T/RBHA Center of Excellence programs for data, information, and technical assistance dissemination.	Clinical Practice Improvement	6/30/10 and on-going	Sign in sheets and meeting minutes
Task 2.2.3 Receive and review the T/RBHA's completed Co-Occurring Program Review Tool and provide technical assistance to the T/RBHAs as needed.	Clinical Practice Improvement	12/31/09	Completed Tool Distribution List TA Documentation
Task 2.2.4 Analyze the data and improvement plans that are submitted to DBHS from the RBHAs on provider's ability to meet the needs of individuals with co-occurring issues. This data will be collected by RBHAs using the Co-occurring Program Review Tool developed by T/RBHA and DBHS staff.	Clinical Practice Improvement	6/30/10	Completed tools, improvement plan(s), and analysis of findings.
Task 2.2.5 Host quarterly Women's Treatment and Practice Enhancement workgroup meeting to provide support and identify service gaps, best practice models and training needs in the behavioral health community to improve treatment services for women with substance use disorders.	Clinical Practice Improvement Grants Management Information System	6/30/10 and on-going	Sign in sheets and meeting minutes
Task 2.2.6 Expand the Women's Treatment and Practice capacity management quarterly reports submitted by the T/RBHAs to include monitoring compliance.	Clinical Practice Improvement Grants Management Information System	8/30/09	Report will be expanded and sent to RBHAs.
Task 2.2.7 Analyze Report from the 2009 Independent Review of outpatient substance abuse	Clinical Practice Improvement	12/31/2009	Communication with RBHAs about report

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

providers and work with RBHAs to institute improvement plans as indicated.			
Task 2.2.8 Analyze data from SFY 2009 prevention referrals to identify areas of needed improvement or change.	Prevention	10/1/09	PowerPoint summary presented to internal SA committee or clinical leadership.
Task 2.2.9 Provide 2 web based trainings to prevention providers on early identification of behavioral health disorders, brief interventions, and referrals to treatment.	Prevention	12/31/09	PowerPoint of training.

Objective 2.3 – Ensure that transition aged young adults (18-24) are provided sufficient age appropriate services and supports in order to achieve their independence and success.

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.3.1 Require each T/RBHA to develop Adult System of Care plan objectives and tasks focused on strategies that support the provision of sufficient age appropriate services and supports to the 18 - 24 year old age group.	Adult Network Operations	7/15/09	T/RBHA ASOC plan objectives and tasks
Task 2.3.2 Monitor T/RBHAs progress towards achieving these goals and provide feedback to the ASOC plan quarterly updates.	Clinical Practice Improvement Adult Network Operations	10/15/09 and quarterly	Feedback on the ASOC quarterly updates
Task 2.3.3 Participate as a member of the Core Team of the Arizona Transition Leadership Team (ATLT) facilitated by the Arizona Department of Education.	Clinical Practice Improvement	9/01/09 and quarterly	ATLC meeting minutes
Task 2.3.4 Host tri-annual statewide transition meetings, share training materials, discuss transition issues and provide technical assistance.	Clinical Practice Improvement	7/15/09	Meeting agendas and sign in sheets
Task 2.3.5 Create and disseminate a letter to the RBHAs regarding the capitation rate increase for case management and support and rehabilitation services for the GMH/SA, ages 18 to 21 population and the capitation rate increase for the SMI, 18 to 21 population for support and rehabilitation services, requesting plans for implementation.	Clinical Practice Improvement Adult Network Operations	7/1/09	Letter to the RBHAs
Task 2.3.6 Review and approve the RBHA plans for implementing the capitation rate increase.	Clinical Practice Improvement Adult Network Operations	7/31/09	Approval letter from ADHS to RBHAs

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Task 2.3.7 Monitor utilization and implementation of case management and support and rehabilitation service expansion for the GMH/SA 18-21 year old population and the SMI, 18 to 21 year old population, based upon the capitation rate increase.	Adult Network Operations	6/30/10 and ongoing	Case manger inventory rehabilitation utilization reports
---	--------------------------	---------------------	--

Objective 2.4 – Identify capacity needs and service delivery availability for Sex Offender Services

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.4.1 Expand the network inventory to include a listing of treatment professionals available to provide services to sex offenders. This listing will include names, credentials held by the treatment provider as well as the number of years treating this population.	Adult Network Operations	11/30/09	Network Inventory
Task 2.4.2 Establish a partnership with Department of Public Safety, Sex Offender Registry, and Department of Corrections in an effort to better determine capacity needs for Sexual Offender Treatment.	Office of Interagency Services Adult Network Operations	12/31/09	Meeting minutes and Geo-maps
Task 2.4.3 DBHS will collect and review descriptions of evidenced-based models used in treatment programs for sexual offenders with mental illness.	Office of Interagency Services	10/31/09	Program Descriptions
Task 2.4.4 Research and develop benchmarks for sex offender services and treatment providers.	Office of Interagency Services Adult Network Operations	12/31/09	Identified benchmarks for specialized sexual offender treatment providers

Objective 2.5 – Quality of Clinical Supervision will be uniform and of high quality across the behavioral health system to ensure that individuals receive quality behavioral health services from competent staff.

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.5.1 Gather information about how clinical supervision is provided (i.e., tools used, structure, process, and policies) in the system.	Clinical Practice Improvement	11/31/09	Information collected from T/RBHAs
Task 2.5.2	Clinical Practice	12/31/09	Summary Report

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Collect information about how each T/RBHA ensures that quality clinical supervision is occurring.	Improvement		
Task 2.5.3 Conduct a web-based survey of clinicians to gather information about their impression of clinical supervision and improvement opportunities.	Clinical Practice Improvement	12/31/09	Summary of survey results
Task 2.5.4 Discuss best methods for ensuring that quality clinical supervision is occurring in Adult/Substance Abuse T/RBHA Leadership Meetings.	Clinical Practice Improvement	12/31/09	Meeting minutes
Task 2.5.5 Revise the Clinical Supervision Practice Protocol outlining current practices and perceptions of quality clinical supervision.	Clinical Practice Improvement	3/31/10	Revised protocol
Task 2.5.6 Monitor and provide technical assistance as needed to T/RBHAs to ensure that quality clinical supervision is occurring and monitored in the system.	Clinical Practice Improvement	6/30/2010	Completed Plan

Objective 2.6 – Develop and expand employment opportunities and resources

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.6.1 DBHS to conduct employer presentations related to providing job accommodations to individuals with psychiatric disabilities to at least three other state agencies.	Psychosocial Rehabilitation Individual and Family Affairs	6/30/10 ongoing	Slide show presentation Sign in sheets
Task 2.6.2 Provide RBHAs with a desk-top billing guide to highlight new ways to provide Rehabilitation services (i.e. Psychoeducational Services and Ongoing Support to Maintain Employment) in a community integrated and recovery oriented manner; including examples of culturally relevant services and holistic healing options.	Psychosocial Rehabilitation	3/31/10	Desk top billing guide
Task 2.6.3 Begin development of online benefits calculator and partner with the Medicaid Infrastructure Grant and Rehabilitation Services Administration to ensure funding and collaboration to encourage individuals to return to work while utilizing SSA work incentives.	Psychosocial Rehabilitation	3/31/10	Status report
Task 2.6.4 Develop training curriculum on Ticket to Work Program and AZ Freedom to Work Program that will train case managers and employment specialists.	Psychosocial Rehabilitation	6/30/10	Curriculum List of trainings

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Objective 2.7 – Individuals will live in settings that provide them with the highest degree of autonomy and quality of life			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task: 2.7.1 Put prior authorization and concurrent review mechanisms into place for Residential settings (i.e. Level I, Level II and III and Home Care Training Client).	Office of Chief Medical Director	7/1/09	RBHA process in place
Task 2.7.2 Monitor impact of prior authorization process by reviewing T/RBHA data that trends length of stay at each level of care by setting.	Adult Network Operations	6/30/10 ongoing	Analysis of RBHA reports
Task: 2.7.3 Conduct research to determine benchmark figures for average length of stay in level I and II.	Clinical Practice Improvement	8/31/09	Summary of findings
Task 2.7.4 Present the Residential Facilities Monitoring tool to T/RBHA adult leads and discuss in adult/SA RBHA lead meeting.	Clinical Practice Improvement	11/11/09	Meeting minutes
Task 2.7.5 Finalize Residential Facilities Monitoring tool, which focuses on measuring services provided to assist individual in stepping down to a lower level of care, presence of step-down plan, reasonable assessment of need prior to placement, etc...	Psychosocial Rehabilitation Clinical Practice Improvement Quality Management	12/1/09	Finalized Residential Facilities Tool.
Task 2.7.6 Distribute, train and implement the Residential Facilities Monitoring Tool to be used by RBHAs to monitor Community Placement, Community Living, HB 2003 properties, and Residential II and III settings.	Psychosocial Rehabilitation Clinical Practice Improvement Quality Management	1/15/10 and ongoing	Completed monitoring tools
Task 2.7.7 Develop and monitor a pilot Bridge Subsidy Program which will connect individuals to Section 8 vouchers or independence through employment.	Psychosocial Rehabilitation	6/30/10 ongoing	Quarterly Reports Requisition Support Checklist
Task 2.7.8 DBHS to monitor Outpatient Commitments for both SMI and Non-SMI persons who are Title 19/21 and Non-Title 19 / 21 through a review of T/RBHA quarterly report submissions to DBHS.	Office of Interagency Services	10/31/09 Ongoing	Analysis of RBHA Quarterly Outpatient Commitments report

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Objective 2.8 – Develop and expand housing opportunities and resources			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.8.1 DBHS will identify purchasing options through the DBHS Housing Review Committee	Psychosocial Rehabilitation	6/30/10	Housing purchased for eligible members by RBHA
Task 2.8.2 DBHS will develop and expand housing opportunities and resources	Psychosocial Rehabilitation Housing	6/30/10	Collaborate with RBHAs and other stakeholders to identify additional housing resources
Task 2.8.3 DBHS will develop a matrix to inventory housing stock at the RBHA and train RBHA housing staff on the matrix	Housing Brenda Robbins	6/30/10	Develop and train RBHA housing staff on a matrix designed to capture the quantity of housing stock statewide

Objective 2.8 – Increase the efficiency of substance abuse and suicide prevention programs targeting older adults and adults with physical disabilities			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 2.8.1 Provide web based training on cost efficient evidence based practices in prevention of substance abuse and suicide in older adults.	Prevention	2/28/10	Date of training and number of attendees
Task 2.8.2 Collaborate with Federal partners to establish National standards for cost efficient evidence based practices in prevention of suicide and substance abuse in older adults.	Prevention Office of Individual and Family Affairs	6/30/10	Dates of meetings and name of group
TASK 2.8.4 Annual review and update of practice protocol on older adults.	Prevention Office of Individual and Family Affairs	12/31/09	Updated protocol
Task 2.8.5 Analysis of outcomes of prevention programs targeting older adults and adults with physical health disabilities.	Prevention	12/31/09	Summary of findings

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Goal 3 – Increase individual/family participation in all aspects of the system			
Objective 3.1 – Assist in recruiting and utilizing individuals in recovery for participation in systemic development and operations.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 3.1.1 Provide technical assistance to and collaborate with the Consumer Advisory Subcommittee of the Behavioral Health Planning Council to invite peers to participate in the monthly subcommittee meetings.	Office of Individual and Family Affairs	6/30/10 ongoing	Meeting minutes
Task 3.1.2 Identify individuals in recovery to assist in developing prevention training and prevention fact/guidance sheets for treatment providers on common co-occurring physical and behavioral health conditions. (TASK 2.1.10)	Office of Individual and Family Affairs	6/30/10	List of individuals that assist
Task 3.1.3 Identify individuals in recovery and family members to co-present employer presentations related to providing job accommodations to individuals with psychiatric disabilities. Link with Arizona Stigma Reduction Committee to present on creating and sustaining a mentally healthy workplace. (TASK 2.6.1)	Office of Individual and Family Affairs	6/30/10 and ongoing	List of co-presenters
Task 3.1.4 Identify individuals in recovery and family members to participate in process to establish National standards for cost efficient evidence based practices in prevention of suicide and substance abuse in older adults. (TASK 2.8.2)	Office of Individual and Family Affairs	6/30/10	List of individuals that participate
Task 3.1.5 Identify individuals in recovery and family members to participate in the review of prevention programs in collaboration with the statewide evidence based practice review committees to determine congruence of each program with evidence based practice. (TASK 2.8.3)	Office of Individual and Family Affairs	11/30/09	List of individuals that participate
Task 3.1.6 Identify individuals in recovery and family members to participate in the review and update process of practice protocol on older adults. (TASK 2.8.4)	Office of Individual and Family Affairs	12/31/09	List of individuals that participate

**Adult* System Of Care Network Development Plan
Arizona Department of Health Services
July 1, 2009 through June 30, 2010**

Objective 3.2 – Increase the utilization of Peer/Family members as support and clinical staff.			
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable
Task 3.2.1 Modify network inventory to capture total number and total FTEs of peer/family support staff (to include Behavioral Health Paraprofessional, BHPP; Behavioral Health Technician, BHT; Behavioral Health Professional, BHP) by each level of care.	Adult Network Operations	11/30/09	FY2010 Network Inventory
Task 3.2.2 Collect and analysis data for peer/family support positions to consumer ratio within each GSA.	Adult Network Operations	6/30/10	Peer/family support position to Consumer ratio
Task 3.2.3 Consult with national consumer technical assistance organizations for guidance and conduct a literature review of national research to determine the best practice ratio of peer support positions to individuals served.	Office of Individual and Family Affairs	12/31/09	Technical Assistance report
Task 3.2.4 Identify a baseline for peer/family support positions to consumer ratio within each GSA based on the national research and best practice. Report findings to T/RBHAs.	Adult Network Operations	10/31/09	Baseline
Task 3.2.5 Work with T/RBHAs to include, in the FY10 System of Care Plan, tasks to retain and increase peer/family support positions employed within their service areas	Adult Network Operations	7/31/09	Plan completed
Task 3.2.6 Monitor T/RBHA progress in retaining and increasing the number of peer/family support positions.	Adult Network Operations	10/15/09 1/15/10 4/15/10 7/15/10	Quarterly updates to RBHA system of care plans
Task 3.2.7 Provide training and guidance to T/RBHA and Network Provider Staff on the roles of Peer and Family Supports within the Adult System of Care. Co-training to occur with persons in peer/family support positions.	Office of Individual and Family Affairs	6/30/10 ongoing	Training curriculum List of attendees
Task 3.2.8 Finalize and disseminate Statewide Peer Support Training Standards; evaluate peer training curriculum to ensure standards are included.	Psychosocial Rehabilitation	12/31/09	Finalized Statewide Peer Support Training Standards
Task 3.2.9 Establish a workgroup to create Statewide Family Support Training Standards; evaluate family support training curriculum to ensure standards are included.	Office of Individual and Family Affairs	12/31/09	List of work group members Draft of Statewide Family Support Training Standards