

Title XIX Children's System of Care Network Development Plan  
 Community Partnership of Southern Arizona GSA 5  
 July 1, 2009 through June 30, 2010

**Goal 1 – Utilize the statewide quality management system for children's services to strengthen practice according to the Arizona 12 Principles.**

**Objective 1.1 Monitors adherence to Child and Family Team practice and the Arizona 12 Principles using an in-depth case review process.**

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 1.1.1 Collaborate with State Contractor and DBHS Implementation Manager in Network process review defined by ADHS/DBHS for children with complex needs.	CPSA Children's Network Management, Quality Management	07-01-09 and ongoing	Report of Findings	
Task 1.1.2 Participate in DBHS SOCPR training throughout the year as offered.	CPSA Children's Network Management	06-30-10	Sign in sheets.	
Task 1.1.3 Collaborate with State contractor and DBHS Implementation Manager in Network process review defined by ADHS/DBHS for children with standard needs.	CPSA Children's Network Management, Quality Management	07-01-09 and ongoing	Report of Findings.	
Task 1.1.4 Facilitate all provider feedback sessions and provide technical assistance to the Network as needed regarding practice improvement planning efforts.	CPSA Children's Network Management	7-1-09 and ongoing	Meeting minutes and attendance sheets	
Task 1.1.5 Invite ADHS/DBHS Implementation Manager to all Provider Feedback meetings for technical assistance.	CPSA Children's Network Management	7-1-09 and ongoing	Meeting minutes, Attendance sheets	
Task 1.1.6 Ensure the CPSA Child and Family Team Task Force maintains 25% family member participation.	CPSA Children's Network Management	7-1-09 and ongoing	Meeting minutes and attendance sheets	
Task 1.1.7 Continue CPSA, Network and Family participation in the Practice Review Statewide Steering Committee	CPSA Children's Network Management	7-1-09 and ongoing	Documentation of attendance.	

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Task 1.1.8 Request and approve Practice Improvement Plans as needed, based on the Practice Review data reported at the Provider Feedback meetings.	CPSA Children's Network Management	7-1-09 and ongoing	Process Improvement Plans; documentation of approval	
Task 1.1.9 Monitor implementation of Practice Improvement Plans as applicable	CPSA Children's Network Management	7-1-09 and ongoing	Meeting minutes; Plan updates.	
Task 1.1.10 Conduct mock SOCPR surveys with each Children's Network throughout the year.	CPSA Children's Network Management	6-30-10	Documentation of mock survey results.	

<b>Objective 1.2 – Synthesize other available data and information to assess adherence to the Arizona 12 Principles and Child and Family Team practice.</b>				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 1.2.1 Monitor and evaluate Network performance on Children's System performance measures and functional outcomes.	CPSA Quality Management, Children's Network Management, CPSA Compliance Team	7-1-09 and ongoing	Children's Networks practice review results. Performance measures results.	
Task 1.2.2 Review children's system utilization measures in the CPSA Utilization Management Committee.	CPSA Utilization Management	7-1-09 and ongoing	Meeting Minutes	

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Task 1.2.3 Evaluate Networks' utilization data regarding children's services, including out of home placements and length of stay data.	CPSA Children's Network Management, Utilization Management, Medical Management	7-1-09 and ongoing	Utilization Data reports Meeting Minutes	
Task 1.2.4 Utilize DBHS UM/Structured Elements Reports of Out of Home and service utilization for network development and program issues.	CPSA Utilization Management CPSA Children's Network Management, Network Development	7-1-09 and ongoing	UM Committee Minutes, Network Design and Improvement Committee Minutes, Prioritized Covered Services Meeting Minutes	
Task 1.2.5 Develop an Out-of-Home Placement Reduction Workgroup comprised of CPSA staff and Network representatives.	CPSA Children's Network Management	8-31-09	Meeting minutes. Sign in Sheets.	
Task 1.2.6 Share practice review outcomes and performance and applicable Network Practice Improvement Plans with the Family Advisory Committee.	CPSA Children's Network Management	10-1-09	Meeting Minutes	
Task 1.2.7 Present recommendations from the Family Advisory Committee at the Network Leadership Meeting and Child and Family Team Task Force committee for review and planning.	CPSA Children's Network Management	10-1-09	Meeting Minutes	
Task 1.2.8 Work with ADHS/DBHS on methods to incorporate practice improvement measures, practice protocol monitoring, service area monitoring and other required children's system performance measures into the CPSA Quality Management and Utilization Management Plans.	CPSA Quality Management Utilization Management	10-30-09	Quality Management Plan Utilization Management Plan	

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Objective 1.3 – Publish and disseminate practice improvement review findings and quality management data to increase transparency.				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 1.3.1 Publish and disseminate findings of practice improvement reviews on the CPSA website in accordance with DBHS' minimum standards for dissemination of provider specific quality management and improvement information.	CPSA Children's Network Management, Quality Management, Systems Development and Evaluation	11-30-09	Published information on website.	

Goal 2 – Maintain a statewide Children's System of Care in accordance with the Arizona 12 Principles and Child and Family Team Practice.

Objective 2.1 – Maintain a children's system of care planning and development process that: analyses and monitors the network; manages network changes; and assures adequacy of the system for children and families.

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.1.1 Implement the CPSA FY2010 Children's System of Care Plan approved by ADHS/DBHS and provide quarterly updates to DBHS.	CPSA Children's Network Management	7-15-09 and quarterly	System of Care plan quarterly updates	
Task 2.1.2 Monitor and oversee network components through Practice Protocol monitoring efforts and site visits and invite DBHS Implementation Manager for participation.	CPSA Children's Network Management, Quality Management	7-1-09 and quarterly	Meeting notices Documentation of site reviews and monitoring activities.	

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Task 2.1.3 Develop an additional comprehensive Children's Network to increase an array of services including treatment, for children who are under the CMDP eligibility category.	CPSA Network Development, CPSA Children's Network Management	1-1-10	Fully executed contract.	
Task 2.1.4 Provide technical assistance to La Frontera and La Paloma with the development of a Level II behavioral health residential facility to serve substance abusing girls.	CPSA Network Development, CPSA Children's Network Management	9-1-09	LFC fully executed subcontract.	
Task 2.1.5 Based on the outcome of the negotiations with Pima County and University Physicians Healthcare, explore and develop identified Children's Services needs for the Crisis Response Center.	CPSA Crisis Systems Development Project Manager	6-30-10	Written quarterly updates on design process. Building not to be completed until 2011.	
Task 2.1.6 Monitor Networks compliance with staffing trends and 2009 minimum network standards for BHPs (70), BHTs (233), and BHPPs (60).	CPSA Children's Network Management, Network Development	7/1/09 and ongoing	Staffing patterns and Network inventory.	
Task 2.1.7 Convene regularly scheduled Prioritized Covered Services meetings to monitor utilization of prioritized covered services for youth including in-home/community based therapy services, therapeutic behavioral health day program and intensive Level II therapeutic group home.	Children's Network Management	7-1-09 and ongoing	Meeting minutes. Sign in sheets.	

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Objective 2.2 –Monitor case manager expansion for children with complex behavioral health needs.				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.2.1 Submit bi-monthly Case Manager Inventory reports to DBHS for each Network to monitor case manager capacity.	CPSA Children's Network Management, Children's Networks	7-15-09 and bi-monthly	Completed Inventories.	
Task 2.2.2 Track the utilization of case management services through a review of Covered Services billing code T1016.	CPSA Children's Network Management, Business Operations	Upon DBHS implementation and bi-monthly	Data reports Meeting minutes	
Task 2.2.3 Monitor case manager caseloads, number of high needs youth (based on CASII, checklist for high needs youth and clinical judgment) and organizational structures to identify opportunities for technical assistance.	CPSA Children's Network Management, GSA 5 MMWIA Steering Committee, Business Operations	7-1-09 and quarterly	Meeting minutes Children's System of Care Quarterly Updates CM inventory, CASII results, staffing patterns/organizational charts	
Task 2.2.4 Verify the accuracy of the number of high needs youth and associated caseloads.	CPSA Children's Network Management	As needed	Periodic chart reviews to include review of CASII, progress notes, ISP and demographic data.	
Task 2.2.5 Develop a plan with the DBHS Implementation Manager for the expansion of 19 FTE dedicated to case management and support and rehabilitation services.	CPSA Children's Network Management Children's Networks	7-27-09	Case Management expansion plan.	

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Task 2.2.6 Monitor expansion efforts to ensure the addition of 19 FTE through Network bi-monthly CM expansion inventories.	CPSA Children's Network Management, Children's Networks.	8-1-09 and ongoing	Bi-monthly case management expansion inventories.	
<b>Objective 2.3 – Monitor the capacity and quality of Support and Rehabilitation Services – Generalist Type.</b>				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.3.1 Monitor Networks' implementation of billing code modifier "SE" to identify utilization of Support and Rehabilitation Services –Generalist Type services and provide technical assistance as needed.	CPSA Children's Network Management, Business Operations/ Utilization Analysis	Quarterly following DBHS implementation	Data reports	
Task 2.3.2 Continue to track and report utilization of generalist Support and Rehabilitation Services	CPSA Children's Network Management, Business Operations/ Utilization Analysis	10-15-09 and quarterly	Data reports	
Task 2.3.3 Ensure each children's Network is staffed for the provision of Support and Rehabilitation Generalist Services to agreed upon staffing levels.	CPSA Children's Network Management, Business Operations	7-1-09 and quarterly	Quarterly reports	
Task 2.3.4 Identify opportunities and develop strategies for the expansion of generalist-type support and rehabilitation services.	CPSA Children's Network Management, Children's Networks, MMWIA Steering Committee	7-1-09 and ongoing	Meeting Minutes	

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Task 2.3.5 Continue to participate in the quarterly Statewide MMWIA Steering Committee meetings.	CPSA Children's Network Management	6-30-10	MMWIA Steering Committee Meeting Minutes	
Task 2.3.6 Continue to facilitate quarterly GSA 5 MMWIA Steering Committee meetings to include 25% family member participation. .	CPSA Children's Network Management	9-1-09 and quarterly	MMWIA Steering Committee Meeting Minutes	
Task 2.3.7 Host one GSA 5 MMWIA Steering Committee at each Network for youth and families to solicit input on expansion and quality of support and rehabilitation services.	CPSA Children's Network Management, Children's Networks	9-1-09 and quarterly	Meeting Minutes	
Task 2.3.8 Review results of Family Satisfaction Surveys completed by families receiving Support and Rehabilitation Services at quarterly MMWIA Steering Committee meetings.	CPSA Children's Network Management, Children's Networks	7-1-09 and quarterly	Family Satisfaction Surveys Meeting Minutes	
Task 2.3.9 Provide requested information to consultant for development of a review tool to assess current practice and identify systemic needs related to generalist-type support and rehabilitation services.	CPSA Children's Network Management	7-1-09 and ongoing	Documentation submitted. Meeting minutes.	
Task 2.3.10 Participate with DBHS consultant to conduct provider review analysis and coordinate technical assistance with Networks on review results.	CPSA Children's Network Management	7-1-09 and ongoing	Meeting Minutes	
Task 2.3.11 Implement and monitor recommendations from the consultant's review as requested by the Statewide MMWIA Steering Committee.	CPSA Children's Network Management	7-1-09 and quarterly	Meeting minutes and plans.	
Task 2.3.12 Implement ongoing utilization of the consultant's review tool with Children's Networks for continued assessment of MMWIA.	CPSA Children's Network Management; Children's Networks	7-1-09 and ongoing	Review Tools and provider feedback documents.	

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Objective 2.4 – Continue to increase capacity and quality of behavioral health services for children birth to five years of age.				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.4.1 Revise Birth to Five Training Curriculum in accordance with the new DBHS revised Birth to Five Behavioral Health Assessment and submit to DBHS for review and approval.	CPSA Training, Children's Network Management	6-30-10	Training Curriculum	
Task 2.4.2 Provide training on the DBHS revised Birth to Five Behavioral Health Assessment.	CPSA Training, Children's Network Management	biannually	Sign-in Sheets Training Curriculum Evaluations	
Task 2.4.3 Facilitate workgroup to support the ongoing collaboration of community providers of children birth to five and to address the progress, barriers, and capacity of service delivery to the birth to five population.	CPSA Children's Network Management, Network Development	7-1-09 and monthly	Sign-in Sheets Meeting Minutes	
Task 2.4.4 Monitor the number of Infant Mental Health specialty clinicians on a quarterly basis. Communicate with providers the requirements of Level 3 endorsement and encourage application and document the results.	Children's Network Management, Quality Management, Research and Development	7-1-09 and quarterly	Children's System of Care report	
Task 2.4.5 Complete the Infant Toddler Mental Health Training Series for birth to five staff and sponsor additional training as identified by Birth-Five providers and Networks.	CPSA Training, Children's Network Management	6-30-10	Sign-in Sheets Training Curriculum Evaluations	

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Objective 2.5 – Monitor the quality and capacity of Substance Abuse Services for adolescents.				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.5.1 Monitor the implementation of the billing code modifier, "HF" to support the identification of Substance Abuse treatment services utilization.	CPSA Children's Network Management	Quarterly upon DBHS implementation	Utilization Data reports	
Task 2.5.2 Coordinate and participate in DBHS training on the new Substance Abuse Treatment Practice Protocol.	CPSA Training, Children's Network Management, Children's Networks	12-31-09	Sign-In sheets Evaluations	
Task 2.5.3 Ensure adherence to the Substance Abuse Treatment Practice Protocol by reviewing each network and provider of substance abuse treatment services with the ADHS/DBHS monitoring tool on a yearly basis and submit monitoring reports to ADHS/DBHS.	CPSA Children's Network Management, Children's Networks	5-30-10	Completed assessments	
Task 2.5.4 Support implementation of substance abuse evidence based practices through the provision of Motivational Interviewing training for behavioral health staff.	CPSA Training, Children's Networks	9-30-09	Sign-In Sheets Training Curriculum Evaluations	
Task 2.5.5 Support implementation of substance abuse evidence based practices through the provision of advanced 18-hour training program for individuals that have participated in one of the previous MI training and coaching sessions.	CPSA Training, Children's Networks	9-30-09	Sign-In Sheets Training Curriculum Evaluations	
Task 2.5.6 Monitor implementation of MI and BI through workgroups and focus groups consistent with the implementation and sustainability plans.	Best Practice Committee, Children's Networks	7-1-09 and ongoing	Meeting minutes Summary of findings	

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Task 2.5.7 Monitor Substance Abuse Prevention and Treatment (SAPT) services for Non-TXIX/XXI youth.	CPSA Children's Network Management, Children's Networks	7-1-09 and ongoing	Meeting minutes Quarterly reports	
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**Objective 2.6 – Monitor implementation of the Child and Adolescent Service Intensity Instrument (CASII).**

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.6.1 Provide CASII Trainings to new Network and Provider staff.	CPSA Training, Children's Network Management	7-1-09 and quarterly	Sign-In Sheets Training Curriculum Evaluations	
Task 2.6.2 Review demographic information on a quarterly basis to ensure the timely completion of CASIIs for youth ages 6-17 years.	CPSA Children's Network Management	7-1-09 and quarterly	Data reports	
Task 2.6.3 Monitor fidelity to the administration of the CASII tool, service intensity levels, and implementation of the results.	CPSA Children's Network Management;	7-1-09 and quarterly	Practice review reports, meeting minutes, process improvement plan reports; CASII audits.	
Task 2.6.4 Provide technical assistance to each network as needed to ensure fidelity to the CASII tool and service intensity.	CPSA Children's Network Management	7-1-09 and quarterly	Network TA Meeting minutes	

**Objective 2.7 – Monitor for sufficient collaboration for children who have multi-agency, multi-system involvement.**

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 2.7.1 Continue participation in the Arizona Children's Executive Committee (ACEC) meetings.	Children's Network Management	7-1-09 and bi-monthly	Attendance sheets Meeting minutes	

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Task 2.7.2 Develop and submit to DBHS revised interagency collaboration protocols with GSA 5 systems partners including ADJC, AOC, DDD, and DCYF/CPS as revised.	Children's Network Management	Annually per protocol	Protocols	
Task 2.7.3 Continue to facilitate ongoing collaborative meetings between GSA 5 system partners, Networks, and the RHBA to monitor implementation of the Collaborative protocols and address concerns.	CPSA Children's Network Management	7-1-09 and ongoing	Sign-In Sheets Meeting Minutes	
Task 2.7.4 Implement curriculum developed by ADHS/DBHS to educate the behavioral health system about educational processes and the role of educators in CFT's including participation by CPSA Training on the ADHS/CPSA planning committee.	CPSA Children's Network Management , CPSA Training	6-30-10	Sign In Sheets Evaluations	

**Goal 3 – Provide training and technical assistance to strengthen the Children's System of Care in accordance with the Arizona 12 Principles.**

**Objective 3.1 – Provide training, technical assistance and monitoring of selected ADHS/DBHS practice protocols.**

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 3.1.1 Utilize DBHS Practice Protocol Monitoring Tool as implemented to ensure network adherence to required elements to the following protocols: <ul style="list-style-type: none"> <li>▪ Child and Family Team/ CASII</li> <li>▪ Substance Abuse Treatment in Children</li> <li>▪ Psychotropic Medication Use in Children Birth to Five</li> <li>▪ Out of Home Services/ HCTC</li> <li>▪ Intake, Assessment and Service Planning</li> </ul>	CPSA Children's Network Management	7-1-09 and ongoing	Completed tools	

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Task 3.1.2 Invite DBHS Implementation Manager to participate in all practice protocol and service area monitoring activities.	CPSA Children's Network Management	7-1-09 and ongoing	Documentation of activities; meeting notices	
Task 3.1.3 Provide training and technical assistance as needed for practice protocols with required elements.	CPSA Training, Children's Network Management	6-30-10	Training Curriculum Meeting Minutes	
Task 3.1.4 Participate in the tri-annual statewide CFT Coaches meetings to discuss and share training and mentoring approaches.	CPSA Children's Network Management, Children's Networks	6-30-10	Documentation of attendance	

<b>Objective 3.2 – Provide training and technical assistance on the implementation of the revised intake, assessment, and service planning process.</b>				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 3.2.1 Attend DBHS training regarding changes to the assessment and service planning processes.	CPSA Training, Children's Network Management	9-30-09	Sign-In Sheets Evaluations	
Task 3.2.2 Revise the Intake, Assessment, and Service Planning Training Curriculum and submit to DBHS for review and approval.	CPSA Training	12-31-09	Revised curriculum	
Task 3.2.3 Provide technical assistance to Networks as needed to support the implementation of the revised processes.	CPSA Children's Network Management	12-31-09	Meeting Minutes	
Task 3.2.4 Provide Intake, Assessment, and Service Planning Training to new Network and provider staff.	CPSA Training	12-31-09 and ongoing	Sign-In Sheets Training Curriculum Evaluations	

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Task 3.2.5 Monitor assessment and service plan quarterly results conducted by QM and determine when technical assistance may be needed.	CPSA Quality Management	6-30-10	Data report Meeting minutes	
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**Objective 3.3 –Provide technical assistance to expand the use of Functional Behavioral Assessment/Analysis and Positive Behavioral Support strategies using existing training modules and covered behavioral health services.**

Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 3.3.1 Continue to promote the use of Module 3— <i>Using Positive Behavioral Support to Provide Effective Support</i> to train direct support providers, case managers, and other clinical staff.	CPSA Children's Network Management CPSA Training, Direct Support Providers	7-1-09 and ongoing	Training report from Networks	
Task 3.3.2 Provide Positive Behavioral Support consultation sessions to staff from each network demonstration sites—to include both network and subcontractor staff providing MMWIA services.	CPSA Training, Children's Network Management, Children's Networks	6-30-10	Sign-in Sheets Evaluations	
Task 3.3.3 Provide training/coaching on Behavioral Interventions through the Behavioral Interventions Training Series to enhance staff expertise in BI.	Best Practices Committee, CPSA Training, Networks	9-30-2009	Sign-In Sheets Training Curriculum Evaluations	
Task 3.3.4 Evaluate with the Children's Networks the need for additional training and consultation for Behavioral Interventions, develop a plan and research funding options.	CPSA Children's Network Management.	10-1-09 and ongoing	Meeting Minutes; plan as needed.	
Task 3.3.5 Meet with each Children's Network annually to discuss training, coaching/supervisions, capacity to provide BI, fidelity, strengths, challenges and outcomes.	Best Practice Committee	7-1-10	Best Practice Committee (Best Practice Workgroup Minutes)	

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Task 3.3.6 Coordinate a focus group for all providers annually to obtain information on successes, challenges, strengths, barriers, solutions and continued sustainability planning.	Best Practice Committee	7-1-10	Report from Best Practice Committee focus group/Best Practice Committee minutes Sign in Sheets	
Task 3.3.7 Gather input from Children's Networks regarding their recommendations of additional initiatives to strengthen and expand the use of Functional Behavioral Analysis and Positive Behavioral Supports and develop and implement strategies with Children's Networks.	CPSA Children's Network Management, Children's Networks	9-30-09 and ongoing	Network Leadership Meeting Minutes	

Objective 3.4– Monitor services for young adults 18 to 21 years of age in accordance with the Arizona 12 Principles.				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 3.4.1 Monitor Network Young Adult Transition Plans to ensure adequate delivery of services and adherence to the Transitioning Youth practice protocol outlined in the CPSA Provider Manual, Section 10.7 through: technical assistance to networks at the monthly Young Adult Liaison Meeting; monitoring monthly tracking lists from the networks; conducting quarterly audits at the networks; and facilitating individual network meetings as needed.	CPSA Children's Network Management, Adult Services	7-1-09 and ongoing	Network Transition Plans, Meeting Minutes, Monthly tracking lists; Audit reports.	

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Task 3.4.2 Facilitate the monthly Transition Continuum Workgroup to provide a forum to discuss transition issues with children's and adult networks, and system partners.	CPSA Children's Network Management, Adult Services	7-1-09 and ongoing	Meeting Minutes	
Task 3.4.3 Participate in the tri-annual DBHS statewide transition meetings to share training materials, discuss transition issues and provide technical assistance as needed.	CPSA Children's Network Management, Adult Services, Vocational Services, Adult and Children's Networks	9-30-09 1-31-10 5-31-10	Sign In Sheets	
Task 3.4.4 Continue to provide technical assistance and training on vocational resources and employment-related covered services to Network staff working with young adults.	Recovery Services, Children's Network Management	On-going	Meeting Minutes, training materials	

<b>Goal 4– Continue to increase youth and family involvement.</b>				
<b>Objective 4.1 – Expand and monitor the utilization of family involvement in advising/planning roles and as part of the behavioral health system workforce.</b>				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 4.1.1 Implement strategies recommended from the Statewide Family Committee to strengthen the role of family support in the behavioral health system.	CPSA Children's Network Management, MIKID, Children's Networks	7-1-09 and ongoing	Documentation of implementation Meeting minutes	

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Task 4.1.2 Implement process developed by the Statewide Family Committee to ensure every family member entering the behavioral health system receives information about how to access services from family-run organizations.	CPSA Children's Network Management, MIKID, Children's Networks	3-31-10	Documentation of implementation Meeting minutes	
Task 4.1.3 Prepare an inventory of existing family and youth roles, employment, and involvement at CPSA, networks, including peer to consumer ratios to establish baseline data of youth/family involvement.	CPSA Children's Network Management, MIKID, Children's Networks	5-31-10	Inventory	
Task 4.1.4 Implement the process developed by ADHS/DBHS for monitoring family and youth involvement expectations.	CPSA Children's Network Management, MIKID, Children's Networks	5-31-10	Written process	
Task 4.1.5 Participate in training developed by ADHS/DBHS for family members, youth, and Network/provider staff regarding family-professional partnerships.	CPSA Children's Network Management, CPSA Training, MIKID, Children's Networks	12-31-09	Sign-In Sheets Evaluations	
Task 4.1.6 Participate in training developed by DBHS for coaching and mentoring of family members and youth who serve on behavioral health committees, councils, and boards.	CPSA Children's Network Management, CPSA Training, MIKID, Children's Networks	12-31-09	Sign in sheets	
Task 4.1.7 Maintain a GSA 5-wide list of current family members and youth who serve on behavioral health committees, councils and boards.	CPSA Children's Network Management	12-31-09	Roster.	

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Objective 4.2 – Expand and monitor the utilization of youth involvement in advising/planning roles				
Tasks	Who is Responsible	Target Completion Date	Description of Deliverable	Quarterly Update
Task 4.2.1 Obtain feedback from the Family Advisory Council on the Children's system of care.	CPSA Children's Network Management, MIKID	7-1-09 and ongoing	Family Advisory Committee reports to Children's Council	
Task 4.2.2 Obtain feedback from the Youth Advisory Council on the Children's system of care.	CPSA Children's Network Management, MIKID	7-1-09 and ongoing	Youth Advisory Council reports to Children's Council	
Task 4.2.3 Provide stipends through MIKID to family members and youth who participate in meetings related to the behavioral health system.	CPSA Children's Network Management, MIKID	7-1-09 and ongoing	Tracking of stipends by MIKID	