

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES 2016 SEP 22 AM 11:24

FILED

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-064-PHL-VRS: Clarification of a Procurement Organization as a "Responsible Person"

2. Date the substantive policy statement was issued and the effective date of the substantive policy statement if different from the issuance date:

Date of issuance: September 23, 2016

Effective date: October 1, 2016

3. Summary of the contents of the substantive policy statement:

The purpose of this substantive policy statement is to notify the public of the Department's interpretation of the term "responsible person" as it applies to the completion and submission of information for the registration of a deceased individual's death, when a procurement organization is authorized to provide final disposition of human remains according to Arizona Revised Statutes (A.R.S.) § 36-844 or 36-849.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. §§ 36-325, 36-831, 36-844, and 36-849

5. A statement as to whether the substantive policy statement is a new statement or a revision:

The substantive policy statement is a revised document. The substantive policy statement has been revised to update references and clarify the content of the substantive policy statement. The substantive policy has also been renamed from SP-064-PHS-VRS: Clarification of the Term "Responsible Person" to SP-064-PHL-VRS: Clarification of a Procurement Organization as a "Responsible Person" to reflect its contents and organizational changes within the Department.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Krystal Colburn, Assistant State Registrar

Address: Department of Health Services

Bureau of Vital Records

1818 W. Adams St.

Phoenix, AZ 85007

Telephone: (602) 364-1225

Fax: (602) 364-1257

E-mail: Krystal.Colburn@azdhs.gov
or
Name: Robert Lane, Manager
Address: Arizona Department of Health Services
Administrative Counsel and Rules
1740 W. Adams St., Suite 203
Phoenix, AZ 85007
Telephone: (602) 542-1020
Fax: (602) 364-1150
E-mail: Robert.Lane@azdhs.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the statement:

The substantive policy statement is available, free of charge, on the Arizona Department of Health Services website at: <http://azdhs.gov/director/administrative-counsel-rules/rules/index.php#sps-licensing>. Copies of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Division of Public Health Licensing, Bureau of Vital Records, 150 N. 18th Ave., Suite 550, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.