



Division of Public Health Services

Office of the Assistant Director

Public Health Preparedness Services

Bureau of Emergency Medical Services and Trauma System

150 N. 18th Avenue, Suite 540
Phoenix, Arizona 85007
(602) 364-3150 / 1-800-200-8523
(602) 364-3568 FAX

DOUGLAS A. DUCEY, GOVERNOR
WILL HUMBLE, DIRECTOR

EMERGENCY MEDICAL SERVICES COUNCIL

Date: January 29, 2015 - **Time:** 10:30 AM

Location: 150 N. 18th Ave., Conference Room 215A & 215B

Conference Call: 1-877-820-7831 - **Code:** 450908#

iLinc URL: <https://azdhsems.ilinc.com/join/xcphsxt>

You must register prior to the meeting to join the web conference session.

AGENDA

- I. Call to Order - Ben Bobrow, MD
- II. Roll Call – Jennifer Herbert (31 members, 16 required for quorum)
- III. Chairman’s Report – Ben Bobrow, MD
 - a. Attendance report (Attachment III.a.)
 - b. Welcome new members
- IV. Bureau Report – Ithan Yanofsky
 - a. Rules updates
 - b. Facts & figures
 - c. Overview of National EMS initiatives – Terry Mullins
 - d. Workgroup prioritization – Terry Mullins
- V. Discussion and Action Items
 - a. Discuss, amend, approve EMS Council meeting minutes of September 25, 2014 (Attachment V.a.)
 - b. Discuss changes to the AZ EMS PI Plan – Chris Salvino, MD
<http://www.azdhs.gov/bems/data/performance-improvement-tools.php?pg=pre-hospital-qa>
 - c. Discuss, amend, approve Controlled Substances Security Guidance Document – Charlie Smith (Attachment V.c.)
 - d. Discuss Traffic Incident Management Responder Training (TIMS) – Charlie Smith
 - e. Discuss Physician Orders for Life Sustaining Treatment (POLST) – Carol McMullin, MD, and Ms. Carol Bemis

Persons with disabilities may request reasonable accommodations such as a sign language interpreter, by contacting Angie McNamara, Program Project Specialist II, 602-364-3156; State TDD Number 1-800-367-8939; or Voice Relay Number 711. Request should be made as early as possible to allow time to arrange accommodations.

“Health and Wellness for all Arizonans”

- VI. Reports
 - a. Overview of the Arizona Fallen Firefighters and EMS Workers Memorial – Rick DeGraw (Attachment VI.a.)
 - b. Trauma and EMS Performance Improvement Standing Committee – Rebecca Haro
 - c. Education Standing Committee – Glenn Kasprzyk
 - d. Protocols, Medications and Devices Standing Committee – Charlie Smith
 - e. Regional Emergency Medical Services Councils
 - i. AEMS - Joe Gibson (Attachment VI.d.i.)
 - ii. SAEMS – Sara Perotti (Attachment VI.d.ii.)
 - iii. NAEMS - Paul Coe (Attachment VI.d.iii.)
 - iv. WACEMS - Rod Reed
 - f. DQA – Rogelio Martinez, MPH
 - i. EMS Data Collection Coverage Map
 - ii. Quarterly Reports Update
 - g. PACES – Tomi St. Mars
 - h. Community Integrated Paramedicine – David Harden, JD
- VII. Agenda Items to be Considered for Next Meeting
- VIII. Call to the Public: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. The Committee may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. A.R.S. § 38-431.01(G)
- IX. Summary of Current Events
 - a. February 8-9, 2015: 2015 Pediatric Symposium. Hilton Village of Oak Creek, Sedona
 - b. February 12-13, 2015: February in Phoenix Trauma Symposium. Black Canyon Conference Center, Phoenix
 - c. February 13, 2015: Arizona Resuscitation Academy. Public Safety Training Center, Mesa
 - d. November 2-4, 2015: National Pediatric Disaster Conference. Scottsdale
- X. Next Meeting Date: May 21, 2015 @ 10:30 AM in rooms 215A & B – 2nd Floor 150 Building
- XI. Adjournment

Persons with disabilities may request reasonable accommodations such as a sign language interpreter, by contacting Angie McNamara, Program Project Specialist II, 602-364-3156; State TDD Number 1-800-367-8939; or Voice Relay Number 711. Request should be made as early as possible to allow time to arrange accommodations.

“Health and Wellness for all Arizonans”

Committee Attendance Report

EMS Council		Present	Tele	Absent
Bentley Bobrow	Chair/ADHS BEMS Medical Director			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bob Ramsey	Ambulance Service Corporation			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Brian Smith	Emergency Medical Technician			
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charlie Smith	Non-Governmental Employer of Intern			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Salvino	Trauma Surgeon			
	1/19/2012	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4/19/2012	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christopher Baker	Hospital Administrator (Population < 50			
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

EMS Council		Present	Tele	Absent
Dale Woolridge	Public Member			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/26/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Spait	Emergency Medicine Physician - Southe			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	5/16/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Ridings	Three Largest Employer of EMCTs			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gene McDaniel	Pre-Hospital Emergency Medical Trainin			
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Glenn Kasprzyk	Public Member/Vice Chair (Education Li			
	1/19/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Hayden	Public Member			

EMS Council

		Present	Tele	Absent
James Hayden	Public Member			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Dearing	Hospital Administrator (Population > 50)			
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Ford	Ambulance Service Corporation			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Karolzak	Three Largest Employer of EMCTs			
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jonathan Maitem	Emergency Medicine Physician - Central			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joseph Gibson	Local EMS Coordinating System - Centra			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EMS Council

		Present	Tele	Absent
Joseph Gibson	Local EMS Coordinating System - Centra			
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lizette Vasquez	Governor's Office of Highway Safety			
	5/29/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Martyn Fink	Department of Public Safety			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	5/29/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Patten	Public Member			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Ward	Emergency Medicine Physician - Wester			
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	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Lewis	Public Member			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2/25/2013	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Coryea-Hafk	Professional Nurse			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	2/25/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EMS Council

Present Tele Absent

Patricia Coryea-Hafk	Professional Nurse			
	5/16/2013	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Coe	Local EMS Coordinating System - North			
	1/19/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	9/26/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rebecca Haro	Statewide Fire District Association Repr			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	5/16/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rodney Reed	Local EMS Coordinating System - Weste			
	1/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronalee Quarles	Volunteer Medical Rescue Program			
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	4/19/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/20/2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2/25/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5/16/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/26/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	1/23/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Perotti	Local EMS Coordinating System - South			
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Harms	Three Largest Employer of EMCTs			
	9/26/2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EMS Council

Present Tele Absent

Todd Harms	Three Largest Employer of EMCTs			
	1/23/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tyler Matthews	Public Member			
	1/23/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5/29/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	9/25/2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

EMERGENCY MEDICAL SERVICES COUNCIL

September 25, 2014 - 10:30 A.M.

150 N. 18th Ave., Conference room 215A & B

Meeting Minutes – DRAFT

Present

Brian Smith*
Charlie Smith
Chris Salvino*
Dan Spaite
Dave Ridings
Gene McDaniel*
Glenn Kasprzyk*
James Hayden
Dale Woolridge*
John Karolzak
Jon Maitem
Bob Ramsey

Joe Gibson
Martyn Fink
Michael Patten
Michael Ward
Nathan Lewis
Patricia Hafkey*
Paul Coe*
Rebecca Haro
Rod Reed
Ronalee Quarles
Sara Perotti
Todd Harms
Tyler Matthews*

Absent

Ben Bobrow
Chris Baker
Jim Dearing
Lizette Vasquez
John Ford

*Indicates teleconference

- I. Call to Order - Glenn Kasprzyk at 10:33 AM
- II. Roll Call – Jennifer Herbert (31 members, 16 required for quorum). A quorum was present.
- III. Chairman’s Report – Glenn Kasprzyk
 - a. Attendance report
 - b. Vacancies
 - c. 2015 Meeting Schedule
- IV. Bureau Report – Terry Mullins
 - a. Rules updates
 - b. Electronic EMCT registration/certification
- V. Discussion and Action Items
 - a. Discuss, amend, approve EMS Council meeting minutes of May 29, 2014. Charlie Smith made the motion to approve the minutes, seconded by Jon Maitem, DO. A vote was taken and the **motion carries.**
 - b. Discuss, amend, approve the AZ EMS PI Plan – Rogelio Martinez, MPH. Charlie Smith made the motion to approve the Plan, seconded by Jon Maitem, DO. A discussion ensued and Charlie Smith made the friendly amendment to approve the plan with edits but also have the workgroup reconvene to add content pertaining to medical direction and revisit it at the January, 2015 EMS meeting. A vote was taken and the **motion carries.**
- VI. Reports
 - a. Trauma and EMS Performance Improvement Standing Committee – Rebecca Haro

- b. Education Standing Committee – Glenn Kasprzyk
 - c. Protocols, Medications and Devices Standing Committee – Charlie Smith
 - d. Regional Emergency Medical Services Councils
 - i. AEMS - Joe Gibson
 - ii. SAEMS – Sara Perotti
 - iii. NAEMS - Paul Coe
 - iv. WACEMS - Rod Reed
 - e. DQA - Rogelio Martinez, MPH
 - i. EMS Data Collection Coverage Map
 - ii. Operational Excellence
 - iii. Quarterly Reports Update
 - f. Community Integrated Paramedicine Workgroup – David Harden, JD
 - g. PACES – Tomi St. Mars
- VII. Agenda Items to be Considered for Next Meeting
- a. Revised EMS PI Plan
 - b. TIMS
 - c. Approve Operational Excellence Plan
- VIII. Call to the Public: None
- IX. Summary of Current Events
- a. October 6, 2014: Level 1 Trauma Center 8th Annual EMS Conference, St. Joseph's Hospital, Phoenix, AZ
 - b. November 13-14, 2014: AZTrACC, Talking Stick Resort, Scottsdale, AZ
- X. Next Meeting Date: January 29, 2015 @ 10:30 AM in rooms 215A & 215B – 2nd Floor 150 Building
- XI. Adjournment at 11:14 AM

Approved by EMS Council
Date:

VISITORS PLEASE SIGN IN

EMS Council - September 25, 2014 at 10:30 a.m.

	Name (PLEASE PRINT)	Organization & Position
1	Sara Perotti	SAEMS
2	Richard Gmelles	GUFED
3	Tracy Moroney	XLDV
4	Lori Kennedy	XLDV
5	Gauth Geman	GFD SFWD Rfm
6	Michael Patten	GFD
7	Brandon Lang	Air Methods - Native Air / Lifeset
8	Tracey Schlosser	BEMC
9	Var Gane	City of Chandler
10	RONALD MARTINEZ	FMC
11	STANIS CLARK	BBSI - PCC
12	Thomas Hoopingwood	PCC
13	Dawn Polkoba	B/BMC sus / Trauma Care
14	Rosalie Gumbo	GUFED
15	David Wood	Banner
16	DAVID HAREN	ADHS / BEMIS
17	BRIAN G. BONIZIE	NATIVE AIR - AIR METHODS
18	Kori WASS	PRMC Trauma Program Mgr

VISITORS PLEASE SIGN IN

EMS Council - September 25, 2014 at 10:30 a.m.

Name (PLEASE PRINT)		Organization & Position
19	JOHN GALLAGHER	PPD/ACBP
20	Daniel Didier	WVH/Trauma Ops Director
21	Paul Hensywell	NATH/Paramedic Educator.
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Controlled Substance Storage Security Guidance

Background

The Bureau of Emergency Medical Services and Trauma System (Bureau) has developed the following guidance document as technical assistance to the EMS community to identify and discuss areas of vulnerability in the storage and maintenance of EMS Medications.

Statutory & Regulatory Authority

A.R.S. § 36-2202 (A)(4): The director shall: adopt rules necessary to carry out this chapter.

Arizona Administrative Code (A.A.C.) Title 9, Chapter 25, Article 201, Subsection (F); establishes prescriptive criteria for agents and controlled substances.

Definitions

- “Agent” means a chemical or biological substance that is administered to a patient to treat or prevent a medical condition.
- “Controlled substance” has the same meaning as in A.R.S. § 32-1901, to be inclusive but not limited to opioids and benzodiazepines.
- “Authorized Emergency Medical Care Technician,” for the purpose of this guidance document, means an EMCT having medical direction and acting under an ALS scope of practice as identified in Article 5 of the Arizona Administrative Code.

Process

The following document was developed to provide guidance for EMS agencies, to promote best practices on compliance with applicable rules and statutes regarding use, storage, administration and wastage of pre-hospital agents and controlled substances utilized by authorized Emergency Medical Care Technicians and Emergency Medical Service provider organizations. It is important to continually evaluate the need for improving security and control measures in an operational area that if mismanaged could impact patient safety, provider safety and effect public trust.

Drug Box Containers: The Arizona Administrative Code is silent on the brand, material or style of drug box the EMS community is required to utilize in the field, it does prescribe:

1. That it must be a secured, dry, clean and washable receptacle.
2. While on a motor vehicle or aircraft, secured in a manner that restricts movement of the agent and the receptacle
3. Controlled substances, when not in use, must be stored in a locked container that is difficult to breach without the use of a power cutting tool

Drug Box Cleanliness: When a drug box is used, the EMCT is responsible for keeping the container clean and free of blood or other body fluids and protected from other damaging conditions.

Written Chain of Custody: A.A.C. R9-25-201 describes documentation criteria for each EMCT who takes custody of a supply of agents. Each time an EMCT takes custody of a supply of agents/controlled substances, that EMCT must perform an inventory of the agents/controlled substances. The following information must be documented on a written chain of custody log for each individual who takes custody of the supply of agents:

1. The name of the authorized individual

2. The EMCT certification number or employee identification number
3. The Date and Time the drug box was initially received
4. The Date and Time the drug box was placed in secure storage at an employer-defined authorized facility;
or
5. The Date and Time the drug box was transferred to another authorized individual

Inspection of Agents/Controlled Substances: All EMCT's should inspect the drug box and inventory the agents/controlled substances prior to accepting custody at the beginning of the shift. The drug box must contain at least the minimum supply of agents required for the highest level of service to be provided by the EMCT.

Whenever there is a transfer of the drug box to another authorized EMCT, both EMCT's should inspect the drug box and inventory the agents/controlled substances prior to transferring custody.

Inspection of any supply of agents/controlled substances needs to address all of the following:

1. Expiration dates
2. Deteriorated or contaminated agents
3. Container/label damage
4. Altered labels
5. Tampered seals
6. Depleted supply levels
7. Missing agents

If any of the conditions are noted:

1. Document any of the conditions
2. Obtain a replacement for each affected agent for which the minimum supply is not present; and
3. Notify the administrative medical director of a depleted, visibly adulterated, or missing controlled substance.

Inspection of individual agent Containers & Seals: Controlled substance individual containers are to be sealed at all times when not in use. Should a seal be found broken, or opened but not used, the contents need to be inspected immediately by an authorized individual and returned to the base hospital pharmacy or emergency medical service provider to be exchanged. During any inspection of the agents/controlled substances, authorized EMCT's should consider it best practice to observe the following:

1. Container end caps for needle puncture holes
2. Container caps for glue around the base of the rubber stopper
3. Container caps
4. The color of the contents
5. Look for debris inside the container
6. Labeling abnormalities
7. Appropriate amount of controlled substance is in the container
8. Syringe activation systems have not been activated

Storage and Security: Each individual drug box should be locked or sealed. Should the security device or seal be found broken, or a drug box opened, the contents need to be inspected and inventoried immediately by an authorized EMCT.

If the security device or seal on the drug box is discovered missing while performing patient care or after arriving at the hospital:

1. Continue patient care; you may continue to utilize the contents of the box.

2. If the medication needed is not present consider requesting another unit to meet on scene, but do not delay response or transport.
3. Conduct an inspection and inventory
4. Notify the EMS employer/supervisor.
5. Notify the administrative medical director and/or base hospital pharmacy of a depleted, visibly adulterated, or missing controlled substance

Administration of Agents/Controlled Substances: A.A.C. R9-25-502 tables 5.1 and 5.2 provides a list of agents/controlled substances and scope of practice authorized for administration by EMCT's in Arizona.

Each authorized EMCT shall document the following information on the patient care report:

1. Date and time of administration
2. Patient name
3. Patient address or scene location/identifier
4. Drug name
5. Dose of each administration
6. Route of administration
7. Effects of medication

Records should account for the use and disposition of all controlled substances utilized by an authorized EMCT.

Documenting Wastage of Controlled Substances: Authorized EMCT's must account for any useable quantity of a controlled substance. Unused quantities of controlled substances should be wasted beyond reclamation and witnessed by a minimum of one additional authorized person and the following documented on the patient care report and/or chain of custody log based on Medical Direction or EMS Provider policy:

1. Date of wastage.
2. Time of disposal/wastage
3. Patient's name
4. Drug name, drug strength, and quantity destroyed
5. The reason for the wastage
6. Printed name and Signature or initials of the person performing the disposal
7. Printed name and Signature or initials of the second person witnessing the disposal

Transfer of Agents Between Agencies: The transfer of controlled substances between agencies/providers in the field should be highly controlled through EMS Administrative Medical Direction policy. This practice should only occur in settings where extended out-of-service hours are required to replace patient use medications. According to AAC R9 25 201 (E)(3)(b) and (iv.) the transfer of controlled substances between agencies may only occur within the same administrative medical direction system if:

1. The Medical Director has identified and authorized individuals who ~~authorized~~ have access to the agents
2. Maintains a chain of custody for the agents (Chain of custody can be met through the use of a transfer of agents document approved by the Administrative Medical Director)
3. The transfer of agents document should be forwarded to the pharmacy replacing the agent for the resupplying agency, to adhere to the chain of custody requirement.

Disposal of controlled substances: Outdated, expired, deteriorated, damaged, or altered containers or labels of agents/controlled substances may only be destroyed by a Base Hospital Pharmacy or if the controlled substances are owned by an Emergency Medical Service provider organization, after prior approval from the United States Drug Enforcement Administration.

Return agents/controlled substances that are outdated, expired, deteriorated, damaged, or have altered containers or labels to the Base Hospital Pharmacy or the Emergency Medical Service provider, whichever owns the agents,

for the legal disposition of unwanted controlled substances in accordance with [United States Drug Enforcement Administration regulations](#).

Breakage and Spillage of Controlled Substances: Breakage of controlled substances does not constitute a "loss" of controlled substances. When there is breakage, damage, spillage, or some other form of destruction, any recoverable controlled substances must be disposed of according to DEA requirements.

If the breakage or spillage is not recoverable, document the circumstances of the breakage in the inventory records. Two individuals who witnessed the breakage must sign the inventory records indicating what they witnessed. Notify the Emergency Medical Service Provider manager. Obtain a replacement quantity. The submission of a DEA Form 41, *Registrants Inventory of Drugs Surrendered*, is not required for non-recoverable controlled substances.

If the base hospital pharmacy retains ownership of the controlled substances the base hospital pharmacist-in-charge will be immediately notified.

Reporting Losses & Thefts: Each time agents/controlled substances change hands or are used, documentation must be generated and maintained. There should be a paper trail to show the path of a controlled substance dosage unit from the day it was manufactured, through the distributor, to the hospital, pharmacy, Emergency Medical Service provider organization, authorized Emergency Medical Care Technician's, then the patient.

It is extremely important for authorized EMCTs to know and comply with controlled substance policy, base hospital and regional protocol and regulatory laws. If an EMCT commits an infraction, the employer's DEA registration or Certificate of Necessity may be at risk as well as any personal certification held. Emergency Medical Service provider organizations usually base their policies on state and federal laws; violating a written policy, may, in many cases be violating the law.

Whenever a controlled substance is missing and cannot be accounted for, then it is a reportable loss. All reportable losses, thefts and diversions of controlled substances must be reported to the Administrative Medical Director following the service provider's chain of command and if a base hospital retains ownership of the agents, the base hospital Pharmacist-in-Charge immediately. The Administrative Medical Director must notify the Bureau within 10 days of discovery.

A Base Hospital Pharmacist or the Emergency Medical Service provider (if the controlled substances are owned by the provider) should conduct an internal review and investigation to determine the manner of theft or loss and determine the amount missing. In cases of loss, theft or diversion of controlled substances, local law enforcement should be contacted to conduct an independent investigation.

A base hospital pharmacist or the Emergency Medical Service provider (if the controlled substances are owned by the provider) must report to the DEA within 1 day.

The DEA form may be submitted electronically on their website at www.deadiversion.usodj.gov.

It is best practice for Emergency Medical Service provider organizations and Base Hospital Medical Directors to both periodically review and conduct random inspections of agents, controlled substances inventory and chain of custody documents.

Individual EMCTs who demonstrate a noted increase or change in the pattern of administration of controlled substances should also trigger concern with the Emergency Medical Service provider organizations and Administrative Medical Directors. EMS personnel who divert drugs for personal use place their patients, their employers, and their coworkers at risk.

Emergency Medical Service provider organizations are required to have adequate controls in place to detect and address the diversion of controlled substances as prescribed by the United States Drug Enforcement Administration. Security measures include policies, best practices and required record keeping such as:

1. All controlled substances in a building or on a transport vehicle must be stored in a securely locked substantially built safe or cabinet.
2. The security provided must be commensurate with the quantity and types of controlled substances on the transport vehicle.
3. Controlled substances may not be left unattended where unauthorized persons would have access to them.
4. Controlled substances on ambulances must be stored in locked containers and storage areas.
5. Access to controlled substances should be restricted to the fewest people possible.

Emergency Medical Care Technicians are prohibited from allowing patients and visitors access to drug supplies.

Emergency Medical Care Technicians arriving at the receiving facilities should be constantly vigilant in maintaining a level of security for the drug box and its contents which typically remain on the transport vehicle while the patient is moved inside the facility.

An EMS provider organization, Base Hospital or Administrative Medical Director should have policies in place allowing the request of a drug test during the course of an internal investigation of a drug loss, theft or suspected diversion of controlled substances. It is best practice for EMS provider organizations, base hospitals or medical directors to request a timely drug test during the early course of an internal investigation. A third party lab should be used for definitive results based on the drug identified during the initial loss report.

Training: Utilizing case studies from investigation files to update current written procedures provides Emergency Medical Care Technicians with information on the current trends in diversion and assists with recognition of a co-worker who may be under the influence of controlled substances.

Training and quality improvement programs that include instruction on checks and balances related to controlled medication inventories would discourage tampering with or stealing controlled medications. With the introduction of this guidance document, provider organizations and base hospitals have an opportunity to analyze, modify (where necessary), and conduct current and topical training for EMS personnel. Developing standard tools such as log forms and policies would serve to maintain consistency across EMS agencies/regions.

Arizona Fallen Firefighter Memorial

In May 2013, Governor Brewer signed House Bill 2136, sponsored by Representative Bob Robson, authorizing the construction of a statewide memorial on Wesley Bolin Plaza to commemorate the loss of 104 firefighters and paramedics in Arizona since 1902. Arizona is one of only 9 states without a statewide memorial. This will be one of only a handful of state memorials commemorating wildland firefighters, paramedics, volunteers and professional firefighters.

Since then, members of the Arizona Firefighters & Emergency Memorial Commission have been working with the Arizona Department of Administration, the Governmental Mall Commission, the Arizona Historical Commission and Firefighters Charities to prepare for construction of the memorial beginning March 2015 with completion in October 2015.

A website, www.azfirefightersmemorial.com, has been established and plans have been approved by the Governmental Mall Commission and the Arizona Historical Commission. McCarthy Construction, Smith Group LLC, Coe & Van Loo, MRT Design and other groups have begun donating their time toward creating the memorial. Fundraising has been proceeding and about \$1,005,000 has been raised or committed toward the \$1.65 million cost from entities such as APS, SRP, Diamondbacks, SW Gas, Suns, Freeport McMoRan, Copperpoint, Cox, Arizona Materials LLC, Hensley, Blue Cross Blue Shield, Bashes, Professional Firefighters of Arizona, Molera Alvarez, Burch & Cracchiola, Brownstein Hyatt, Bryan Cave, Banner Health, Alliance Bank, Lee & Associates, Arizona Community Foundation, PHI Air Medical, Starwest Assoc., and many others. Donations are tax deductible. Currently, 49 corporate entities have committed \$937,000 and about \$70,000 has been raised from individual contributions.

Funds may be pledged for 2014 and for 2015.

All contributors will be recognized publicly on the website, in all publicity and at an event prior to the grand opening. Perpetual maintenance funds will be established with the State of Arizona and with the professional Firefighters of Arizona. No public or taxpayer funds will be utilized in this effort.

Two Arizona sculptors will create 10 life size bronze sculptures as part of the memorial – Rusty Bowers from Mesa and Paul Olesniewicz from Tucson, representing wildland firefighters, paramedics, volunteers and professional firefighters, male and female, and representing Arizona cultural diversity.

A bell tower and removal seating for 300 will be part of the memorial, but mostly the memorial will be a quiet place to consider the sacrifice and dedication of those firefighters who gave their lives on behalf of Arizona and its families.

Contributions may be made at www.azfirefightersmemorial.com or Arizona Fallen Firefighters memorial, 61 East Columbus, Phoenix, Arizona 85012.

Our purpose is not to mourn, but to remember.

Arizona Fallen Firefighters Memorial

September 11, 2014



SMITHGROUP JJR

CVL Consultants

MCCARTHY

150
SINCE 1864
YEARS

www.azfirefightersmemorial.com

Arizona Fallen Firefighter Memorial

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Funds may be pledged for 2014 and for 2015.

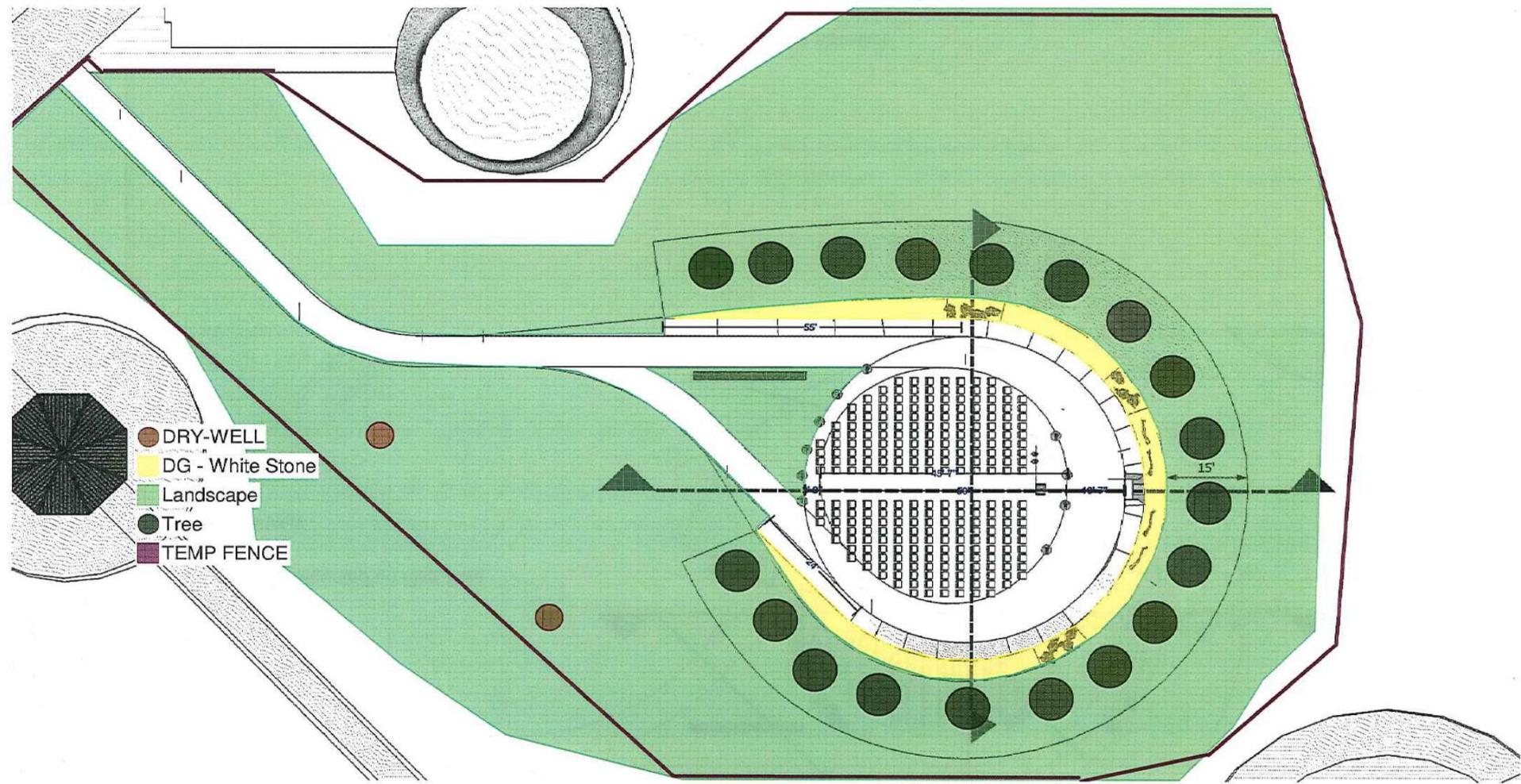
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Arizona Fallen Firefighters Memorial

September 11, 2014

Conceptual Budget Estimate



<i>Major Work Categories</i>	<i>BUDGET VALUE</i>
<i>Earthwork</i>	<i>\$64,112</i>
<i>Landscaping</i>	<i>\$70,147</i>
<i>Drainage</i>	<i>\$16,125</i>
<i>Concrete</i>	<i>\$186,928</i>
<i>Stone</i>	<i>\$464,245</i>
<i>Specialties</i>	<i>\$18,010</i>
<i>Electrical</i>	<i>\$41,490</i>
<hr/>	
<i>Direct Cost Subtotal</i>	<i>\$861,056</i>
<hr/>	
<i>Indirect SubTotal</i>	<i>\$238,918</i>
<i>Total Construction Budget Model</i>	<i>\$1,099,974</i>
<i>Architect - Design and Engineering</i>	<i>\$107,223</i>
<i>Artist - Bronze Sculpture</i>	<i>\$505,000</i>
<i>Total Budget Model</i>	<i>\$1,712,197</i>

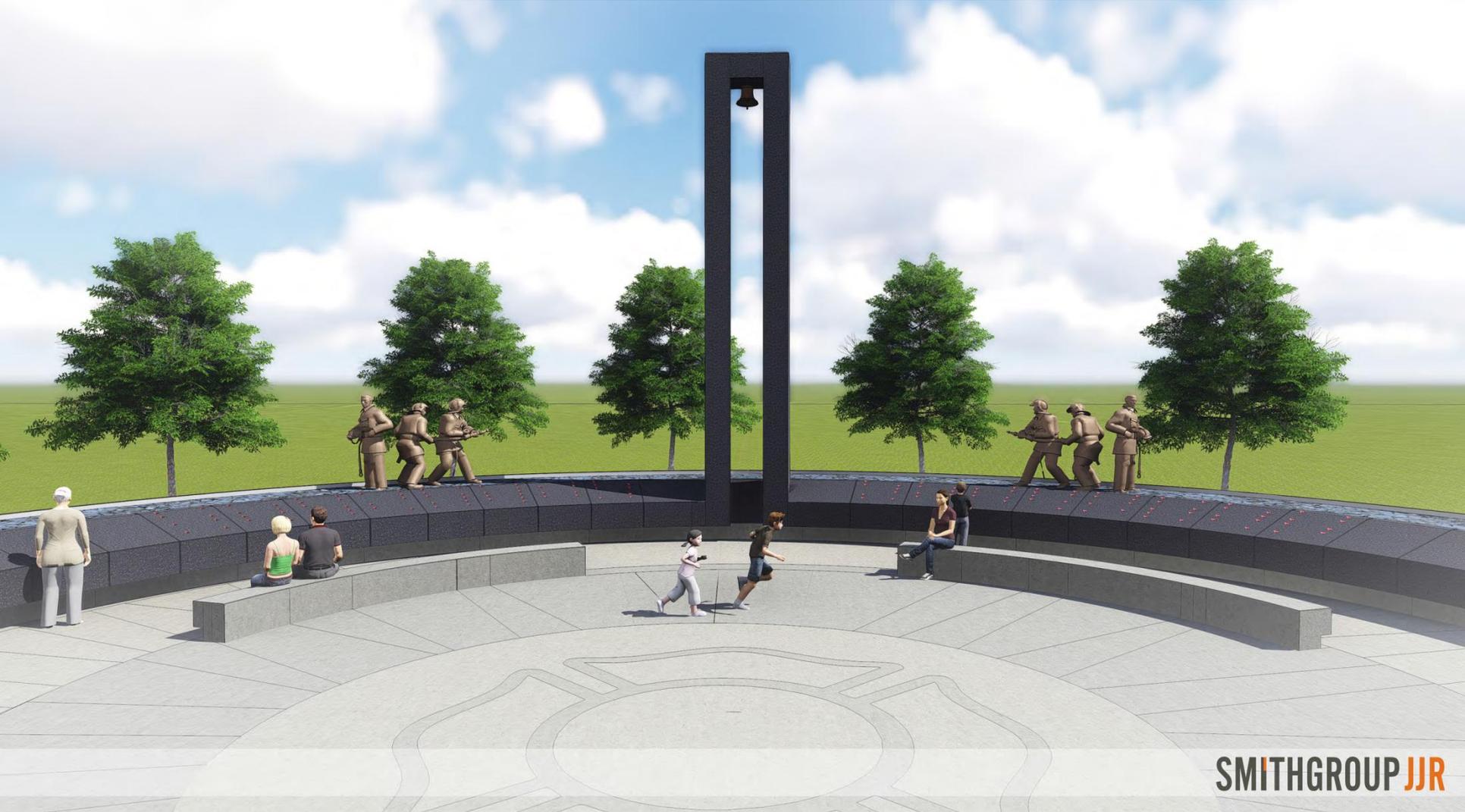




SMITHGROUP JJR



SMITHGROUP JJR



SMITHGROUP JJR





Arizona Fallen Fire Fighter Memorial

- Planning, Fundraising and Construction time: 19 months. Construction March 2015 – September 2015.
- 10 life-size bronzes
- Ringing Belltower – secured
- Limited low level lighting
- Elevated wall – slated top with names/expansion
6 inches to 48"
- Removal seating for 256
- Removal podium
- Cost: Approximately \$1.6M

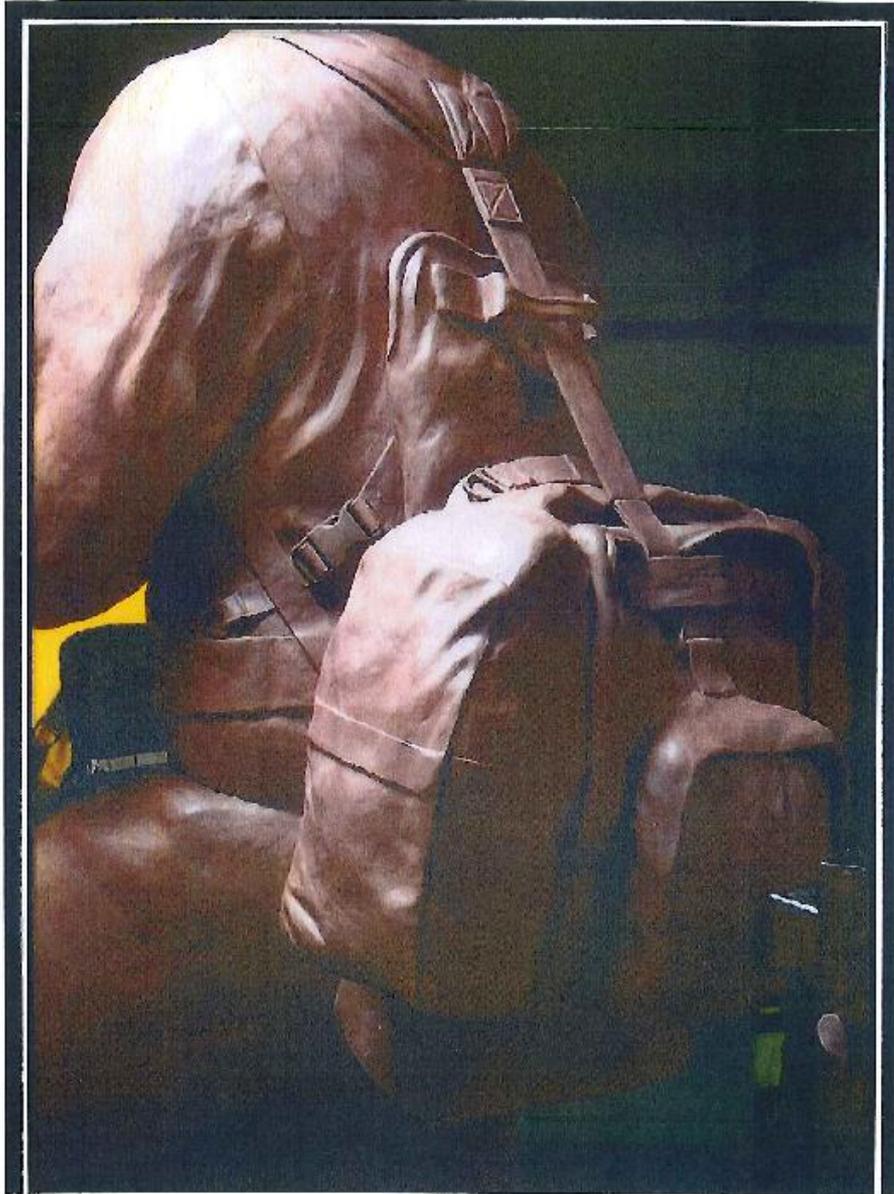




Detail: Chain saw motor in clay



Detail – wildland firefighter shoe stitching and laces in clay



Second wildland
firefighter in
progress – full
size, clay.



Pencil drawing – set of professional firefighters, left of bell tower.



PICCOLI

Pencil drawing - Second set of professional firefighters – right of belltower







Arizona Fallen Firefighter Memorial

An Arizona memorial dedicated to the courage and memory of Arizona firefighters and paramedics who gave their lives in service of others and that honors those who live with their absence.

**With each loss of a firefighter, our lives have been lessened.
With each sacrifice, our lives have been enriched.**

Tax Deductible donations may be made at:
www.azfirefightersmemorial.com

or

**Arizona Fallen Firefighter Memorial
c/o Phoenix Firefighters Charities
61 East Columbus, Phoenix, Arizona 85012**

Rick DeGraw, Chair, Arizona Fire Fighters & Emergency Paramedics Memorial Commission

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