

## AED Policies

### ***Suggestions for items to include in a written AED policy:***

- **Purpose:**

*Since each work or community site is different, we strongly encourage you to implement a policy that will best meet the needs of your community. These are simply **suggestions** of what might be included in an AED policy. If you would like more help in writing a policy please contact Paula Brazil, [Paula.Brazil@azdhs.gov](mailto:Paula.Brazil@azdhs.gov).*

- Review Arizona AED Statutes ([azshare.gov](http://azshare.gov))
- Designate Program Coordinator- Detail Responsibilities
- Document Training Plan and Resources
- Designate Emergency Responders
- Emergency Action Plan Activation & Procedure
- Location of AEDs
- Post-Use Procedure
- Use Report to Bureau of EMS & Trauma System (can be submitted within the online SHARE AED Registry <https://aed.share.arizona.edu>)
- Detail Unit Maintenance & Record Keeping

### **AED Policy Recommendations:**

- Purpose of Plan
- Define Sudden Cardiac Arrest
- Detail When to use an Automated External Defibrillator (AED)