



**ALPHERA**  
Arizona Local Public  
Health Emergency  
Response Association

**MINUTES**  
**In Person**  
**4041 N. Central 14th Floor Training Room**  
**July 9, 2015**  
**10:00 am – 2:00 pm**  
**Dial-In: 712-775-7031**  
**Pass code: 139394570**

Apache, Cochise, Coconino, Gila, Graham, Greenlee, La Paz, Maricopa, Mohave, Navajo, Pima, Pinal, Santa Cruz, Yavapai, Yuma, Cocopah Tribe, Colorado River Indian Tribe, Ft. McDowell-Yavapai Nation, Ft. Mojave Indian Tribe, Gila River Indian Community, Hopi Tribe, Navajo Nation, Pascua Yaqui Tribe, Quechan Tribe, San Carlos Apache Tribe, Tohono O’odham Nation, White Mountain Apache Tribe

**Partner Agency Updates:**

- A. ADHS-Update
  - a. Finalizing BP4 work plans
  - b. BP3 EOY report- no official CDC guidance yet, ADHS will advise.
  - c. Training & Exercise
    - 1. ADHS needs all ALPHERA signature logs
    - 2. Performance measures for Ebola at end of month (Epi #'s, Lab PCR testing, training & competency).
  - d. Finance
    - 1. New accounting system
      - 1. Over past year has been working on a “chart of accounts” (this is a change that applies to the whole state)
      - 2. Shouldn’t be issues with audits
      - 3. Turn in PHEP CER’s as usual (if you haven’t received Ebola funding, just start with \$0.00 expenditure until funds are received).
- B. ALPHERA report to ALHOA
  - a. Jeff emailed minutes to ALHOA president.
    - 1. So far ALHOA supports possible changes to the coalition
  - b. Southern
    - 1. Met 2<sup>nd</sup> Tuesday of last month
    - 2. Executive Policy Group working on bylaws & exercise committee (exercise schedule)
    - 3. Possible new member or change to bylaws
    - 4. Outreach to more healthcare facilities
    - 5. Good attendance
  - c. Central
    - 1. Strategic Planning Initiative for future use.
    - 2. Broaden outreach to other sectors, funeral homes, etc.
    - 3. Formal effort on website with activities
  - d. Western

**NEXT MEETINGS: August 6, 2015 – Tele-conference**  
**September 3, 2015 – In-Person**



1. Last meeting held in Prescott
  2. Completed exercise
  3. 91<sup>st</sup> Civil Support Team from DEMA did presentation (good tools & knowledgeable personnel).
  4. Next meeting: October
- e. Northern
1. Better participation
    1. Possibly break into sectors
    2. Start reconstructing bylaws, MOU's and other documents
- C. Regional Updates
- a. Rosa Lira, CDC Preparedness Field Assignee
    1. Working on NPI Plan, asked ALPHERA members to share NPI plans with her.
    2. Infectious Disease Training: 21<sup>st</sup>-23<sup>rd</sup> TTX & Conference Long-term Care Workshop
    3. West Nile Virus (WNV): first case (now 7 confirmed)
      1. PSA's
  - b. Don Herrington
    1. Goals- attend ALPHERA meetings and be available to assist/move things forward (bills, legislation, etc.)

### **Old Business:**

- A. Approval of Previous Meeting Minutes
  - a. Mike Fila- had a change to meeting minutes (attendance of tribes & counties), however it wasn't reflected. He will contact Michelle to fix.
  - b. Motion to approve: Greg (La Paz)
  - c. Second: Mitch (Maricopa)

### **New Business:**

- A. Recognition of Out-going officers
  - a. Thank you! Certificates to be dispersed.
- B. Approval of Meeting Schedule
- C. 2015-2016 ALPHERA direction
  - a. Website
    - i. Post ALPHERA info (current officers, bylaws, county activities, tribal activities, state announcements)
      1. Stacey supports a website but it is dependent on the content
      2. Needs a general snap-shot of the website
      3. Group would like the ALPHERA newsletter on the website
        1. Make sure to submit content ideas to Hank
        2. Suggestion to include new staff coming in and old staff going out in newsletter.
  - b. Reduce meeting time
    - i. From 4 hours to 1.5 hours (with 30 minutes being training/education)
      1. Focus on planning

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1. Identified best practices
  2. Identified Gaps
  3. Capability Planning Guide (CPG) data
  2. Group likes to idea of a reduced meeting time and more “work group” time.
  - ii. Remainder of time participating in workgroups
    1. Possible workgroups
      1. Plans
      2. AAR/IP
      3. WebEOC
      4. Job Action Sheets
      5. Resource Book
      6. Just-in-Time Training
        1. Vote on New workgroups, establish leads
          1. Stacey suggests working the coalition into local county/tribal emergency plans (according to their jurisdiction’s policies/procedures).
        2. Mitch (Maricopa)- Synchronize plans collectively as a coalition
        3. Jeff (Coconino)- Look at CPG gaps & talk about gaps as a group to come up with solutions. (example: over next 3 meetings look at one CPG gap and work on it collectively.
        4. Elizabeth (Cochise) works with HPP Partners to plan for the 8 common capabilities.
- D. Possible change to Bi-monthly Conference calls
  - a. Change from all ALPHERA members calling into one call line, to individual workgroups calling in to separate call lines (to allow for all members to participate in the call).
    - i. Thoughts/ideas/comments/concerns?
      1. Greg (La Paz)- likes the calls as is, to hear helpful ADHS updates
      2. Keep teleconference meetings the same but with a web application to show various content
        1. ADHS- can assist with iLink for Teleconference ALPHERA meetings
    - ii. Will receive an email update from ADHS on these months
- E. ALPHERA Meetings
  - a. Counties to host meetings
    - i. Greg (La Paz) would like to visit other counties for ALPHERA meetings
    - ii. ADHS- willing to help with this
    - iii. ALHOA- supportive of traveling to other counties for ALPHERA meetings
    - iv. Jeff to email out a sign-up-sheet

#### **Committee Reports:**

- A. AAR/IPs (in progress)
- B. Capability Workgroup (in progress)
- C. By-Laws
- D. Nominating
- E. ALPHERA Newsletter
- F. Membership Updates (possibly new)

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## Round Table:

### A. Call to all members

1. Coconino- Finished up application for PPHR, waiting on a review to fix items
2. Gila- Planning conference with Ebola funds, planning a full-scale exercise involving a train wreck and school bus HazMat incident.
3. Cochise- uploading deliverables in HSP, wrote Fatality Management Plan for contract.
4. ADHS- Completed their CDC site visit, which was successful. Also visited Pinal, had tribal guests attend. New project officer in October will review SNS to produce an evaluation. Training & Exercise: Webinar share TEP, links provided on website. Contact ADHS if you need website info.
5. Gila River- Streamline Ebola funding, plans, & budgets. Health issues rising, working with healthcare partners to resolve. Technology issues have caused them to activate their COOP. Working with communications department for website application for PH alerts and info. Have been tasked with sheltering due to increase in homelessness (trying to differentiate between mass care and sheltering needs). Survey has been created and pushed out to gather crucial needs data.
6. La Paz- Had annual river tubing on the Colorado River Operations. Increasing Chikungunya and Dengue efforts through more surveillance. Working with 4H to collect cups with mosquito eggs. Dropped out of PPHR due to lack of staffing and higher priority items.
7. Cocopah- Massive fly problem due to biowaste. The biowaste is attracting the flies. Flies have been tested and found positive with salmonella and E.coli. Working with ITCA and would like state lab assistance for further testing. Curious if there will be a spike in the population's gastrointestinal issues. Big concern for contamination of date orchard and nearby farmland. Yuma County contacted ADHS concerning bio-waste issues. ADEQ to perform investigation.
8. Maricopa- Examination of OR tool, self-assessment, change to planning tool requirements. Re-visiting contact lists for closed and open POD's and ensuring functional equipment.
9. White Mountain- Finalizing TEP's, monsoon public education, helping resort with AAR's from July 4<sup>th</sup> event.
10. Department of Education- Successful regional workshops (all-hazard approach with attention to active shooter). Great attendance: Scottsdale= 100, Tucson= 80 & Flagstaff= 80. Effective lockdowns, new school exercise HSEEP protocol/procedures rolled out. Working with 3 hand-picked districts; Scottsdale (Active shooter), Vale (HazMat), Tucson (Infectious Disease). Dept. of Ed. will reach out to counties for assistance with this.
11. Santa Cruz- Dengue testing, 12 traps placed, 1 positive. Positive case was a travel related case. Annual AESA Conference draft agenda send to Jeff.

### B. Call to all non-member

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### **Adjourn Meeting**

- A. By next meeting, Stephen will contact ALPHERA members who have not been participating.
  - a. Goal: Announce new leadership and inquire why members haven't been participating
  - b. Elizabeth (Cochise) suggested non-participation might be due to travel restrictions and suggested offering rides or host an APHERA meeting.
- B. Motion to adjourn meeting: Mike
- C. Second: Elizabeth

**Working Lunch: (Lunch is on our own)**

### **New Workgroup Breakout Session**

#### **BP4 - Meeting Schedule**

<b><u>Date:</u></b>	<b><u>Type</u></b>	<b><u>Location</u></b>
<b>July 9, 2015</b>	<b>In-Person</b>	<b>Training Room 14<sup>th</sup> floor 4041 N. Central</b>
<b>August 6, 2015</b>	<b>Teleconference</b>	
<b>September 3, 2015</b>	<b>In-Person</b>	<b>TBD</b>
<b>October 1, 2015</b>	<b>Teleconference</b>	
<b>November 5, 2015</b>	<b>In-Person</b>	<b>TBD</b>
<b>December 3, 2015</b>	<b>Teleconference</b>	
<b>January 7, 2016</b>	<b>In-Person</b>	<b>TBD</b>
<b>February 4, 2016</b>	<b>Teleconference</b>	
<b>March 3, 2016</b>	<b>In-Person</b>	<b>TBD</b>
<b>April 7, 2016</b>	<b>Teleconference</b>	
<b>May 5, 2016</b>	<b>In-Person</b>	<b>TBD</b>
<b>June 2, 2016</b>	<b>Teleconference</b>	

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