



# ALPHERA

Arizona Local Public  
Health Emergency  
Response Association

## AGENDA

### In-Person

Maricopa Medical Examiner Office  
701 W Jefferson St, Phoenix, AZ 85007

**September 3, 2015**

**10:00 am – 2:00 pm**

**Dial-In: 712-775-7031**

**Pass code: 139394570**

**Apache, Cochise, Coconino, Gila, Graham, Greenlee, La Paz, Maricopa, Mohave, Navajo, Pima, Pinal, Santa Cruz, Yavapai, Yuma, Cocopah Tribe, Colorado River Indian Tribe, Ft. Mojave Indian Tribe, Gila River Indian Community, Hopi Tribe, Navajo Nation, Pascua Yaqui Tribe, Quechan Tribe, San Carlos Apache Tribe, Tohono O'odham Nation, White Mountain Apache Tribe Kaibab Paiute (new tribe)**

### Partner Agency Updates:

#### A. ADHS-Update

- a. BP5 FSE for SNS. Doing outreach to inquire about level of participation from partners. FSE planned for 3/11/2016 from warehouse to POD site.
- b. IMACS system for control and tracking of assets in process of being rolled out. AJ or Ed to reach out to partners to use or not use, ask if training is desired. Free program, feel free to use and test system.
- c. If your county SNS/RSS site has changed, please let ADHS know.
- d. Question to ALPHERA about shelter operations: How do we monitor shelter populations? Monitor health? What are the challenges in our counties? What can ADHS help with to streamline the communication process?
- e. Grant/Funding info- Wrapping up and finalizing info for Ebola Phase 1. Reviewing and finalizing work plans. BP3 is in final stages for state processing. Not all performance measure templates are working (pending for upload). The new system is still slow. 13 reqs have been entered for counties and 3 for tribes. Some issues with PHEP funding contract numbers, issue is currently being worked on. For FY14-15 we are 94% spent, actual contracts went out late (no fully executed contracts yet due to going out late). In BP4 there will be a lot of attention from Federal Partners regarding unspent funds.
- f. Ebola Performance Measure Training- if you still have questions, make sure to ask for help. It's a long process. September early reporting is assumed to not have too many "YES" checked boxes.
- g. Training & Exercise- Toolkit sent out for Mass Fatality Webinar, please review toolkit ahead of time. Electronic and paper forms available at meeting that focus on Family Reunification. Training and exercise letter was sent out for September. Highlights are National Preparedness Month resources, National Pediatric Readiness Project, Psychological first aid training, designing exercises to align with PEHP Capabilities & Functions (tailor made for PHEP grant and its partners).

**NEXT MEETING:**

**October 1, 2015 - Teleconference**



- h. DEMA 2015 Statewide Functional Exercise- Earthquake scenario, with the purpose of testing awareness and EOC shift change processes. ExPlan team will overlap with HAM Radio operators for communications check. ADHS will be supporting the exercise with a virtual EOC. This exercise is not a requirement for partners.
  - i. EMResource- BP3, validating use of EMResource form. A lot of success with forms. BP4, next step is to train counties how to use the form service to support situational awareness. Paul plans to train county partners and can customize forms if desired. Paul can offer in person or webinar type training and he will be sending out an email to inquire about optimal training date(s) & time(s).
  - j. WebEOC- State WebEOC Coordinator has all counties on single DEMA platform. There was a WebEOC training in Gila County in May, this training is available to any county that wants it. AZHAN & Communicator training is also available if needed. Communicator is more difficult to use than AZHAN.
  - k. Rural Metro acquisition update- In several new areas now including Payson. There are a few steps to finalize. One of which the FTC (Federal Trade Commission) must examine for monopolistic issues. Cara to decide if AMR can cover entire state as expected and required. Local jurisdictions getting CON (Certificate of Necessity). The CON gives authority to operate within a certain boundary. National Pima contractor is the most versed EMS organization for infectious diseases like Ebola. Expected final sale by EOY.
  - l. ADHS Preparedness page has info about state healthcare coalitions and ESAR-VHP. Can download a PDF about ALPHERA. Stephen is working on getting more info about ALPHERA for a platform to add meeting minutes, agendas, newsletters and other info.
- B. ALPHERA report to ALHOA
- a. Jeff shared ALPHERA meeting minutes
- C. Regional Updates
- a. Northern Region- Main body meeting in July, working on setting up sector meetings and leadership of sectors.
  - b. Western Region- Next meeting is in October. Bruce & Jeff providing training for active shooter scenario for hospitals. Active shooter FSE in planning process.
  - c. Central Region- Biggest focus is the strategic plan initiative and goals over next few years. Finalized changes in leadership.
  - d. Southern Region- Meet 2<sup>nd</sup> Tuesday of every month. New co-chair Chris Donahue has moved on. At next meeting elections will be held to replace Chris. New sector committee setup (nursing, behavioral health, hospitals, etc.). Exercise planned for 11-4-15 has conflict with National Pediatric Conference and has been discussed to change the date.
  - e. Stacey- Regarding Healthcare Coalitions, there will be a vendor coming in to review objectives of coalitions. ADHS will pay for the vendor and is currently going through the bidding process. The goal is to have an overarching direction/path.

**Old Business:**

- A. Approval of Previous Meeting Minutes

**NEXT MEETING:  
October 1, 2015 - Teleconference**

**New Business:**

**A. National Preparedness Month**

- a. What activities/outreach are counties and tribes planning
  - i. Coconino: NAU holding preparedness fair. Coconino will have a preparedness booth and host a cook off where a gift card will be awarded to the winner.
  - ii. Yavapai: Provided “grab-n-go-kits” for staff. Various emergency preparedness items provided in bright green pull string backpacks.
  - iii. ADHS- Encourage all employees to do outreach to encourage communities to take action. Big social media push in line with weekly themes, games, & videos. ADHS can share social media resources regarding Access & Functional Needs Populations (sign language videos).
  - iv. Santa Cruz: Build and update 72 hours plan and fire-wise prevention.
  - v. Maricopa: Public expo to engage with preparedness activities.
  - vi. Gila: Pillowcase project in schools, Preparedness booth at local grocery stores and at Gila County Health Fair.
  - vii.
- b. Does ALPHERA want to host National Preparedness Month activities together?
  - i. No mention of a desire to host NPM activities together.
  - ii. Jeff asked that counties & tribes submit a summary of their NPM activities (and pictures) to Hank for the ALPHERA newsletter.

**B. The Great Arizona Shakeout Drill**

- a. What activities/outreach are counties and tribes planning?
  - i. Coconino: Had an earthquake in Flagstaff and participating in drill, hope to have more participation this year.
  - ii. Yavapai: Participating in CERT Core Council
  - iii. Gila: Tabletop Exercise for internal staff
- b. Does ALPHERA want to have an earthquake education piece at next In-Person meeting?

**Educational:**

**A. Arizona Department of Education**

**1. Public Health role in school emergency response plan**

- a. Jean provided useful resources to assist in collaboration between school districts and counties and tribes.

**C. ADHS – ESAR-VHP Training / Education**

- a. When placing a volunteer request, first give ADHS (AJ) a “heads-up” of a possible volunteer shortage.
- b. Information ADHS will need when deploying volunteers (not all inclusive)
  - i. Incident name, POC, 24 hour radio, volunteer reception, approximate deployment time, site/field conditions, potential health issues, required supplies (PPE), transportation (is this being provided or do you need volunteers delivered

to you), type of deployment (POD), routing (ensuring form goes to right place/person), care & feeding plan (housing), JITT, etc.

- ii. ESAR-VHP capabilities- contracting volunteers outside of system, volunteer tracking, communication tool.
- iii. ESAR-VHP and AZHAN look and operate similarly and training is available for ESAR-VHP at county/tribal request. System is functional for more than one official request, broadens visibility of available resources.
- iv. Other considerations when requesting volunteers- How fast can you absorb the volunteers? Do you want them all at once or staggered? Can you provide JITT?

**Executive Session: Counties / Tribes only (No Teleconference access)**

**Committee Reports:**

- A. Capability Workgroup
  - a. Elizabeth found two helpful Mass Care templates (one from Texas and one from LA, CA). She is still waiting on a pending contract for a consultant who will help write the Mass Care Plan for Cochise County. Once this contract has been accepted, Elizabeth will bring back good information and resources from the consultant to assist with the capability workgroup.
- B. By-Laws
- C. Nominating
- D. ALPHERA Newsletter
- E. Membership Updates

**Round Table:**

- A. Call to all members
  1. White Mountain Apache Tribe: Identifying resources for El Nino. Planning a TTX for active shooter and involving behavioral health services
  2. Gila River: SNS TTX on 9/15/15 with internal and external partners. Working on an Ebola Plan. All info gathered for website application. PR outreach (newspaper, local TV station) focusing on Preparedness via PSA's. There's been some storm damage to homes with 3 homes with major destruction. Almost had to open a shelter due to half the reservation losing power.
  3. Coconino- FSE standup EOC with own local objectives. El Nino event TTX.
  4. Yavapai- Go bags and EOC training/exercise for new staff.
  5. Maricopa- closed hospital POD drill
  6. La Paz- Active shooter in December. Mosquito tracking, citizens are helping with this effort. Working on accreditation.
  7. Santa Cruz- Mosquito trapping training
  8. Cochise- County admin has asked PHEP to assist with sorting 23 years' worth of files.
  9. Cocopah- CDC coming for surveillance training. Opened POD for TB testing (due to an exposed individual working in government office). They had 117 people successfully educated and tested.



10. Mojave- Participated in active shooter drill with hospital & PD. Rebuilding program due to a lot of staff retiring.

B. Call to all non-member

**Adjourn Meeting**

**Motion: Shelley**

**2<sup>nd</sup>: Stephen**

**Workgroup Session 1:**

**Please bring your Mass Care Plans or Planning documents for our workgroup.**

**NEXT MEETING:  
October 1, 2015 - Teleconference**