

ENTERING VFC VACCINE SHIPMENTS INTO ASIIS



Entering VFC Vaccine Shipments into ASIIS

Once you have received your vaccine shipment and put the vaccine in the refrigerator and/or freezer, the shipped vaccine must be entered into your ASIIS inventory immediately. Click the arrow next to the order number to enter the shipped vaccine order into your ASIIS inventory.

Note: Do not enter the VFC vaccine manually into ASIIS.

Current Order/Transfer List						
Inbound Orders						
Select	Order Number	PIN	Submit Date	Approval Date	Status	
<input type="button" value="-->"/>	97738	0255	06/04/2013	06/05/2013	Shipped	
<input type="button" value="-->"/>	107032	0255	08/13/2013	08/19/2013	Shipped	
<input type="button" value="-->"/>	112482	0255	09/19/2013	09/24/2013	Shipped	
<input type="button" value="-->"/>	113499	0255	09/27/2013	10/02/2013	Shipped	

Backordered Orders				
Select	Order Number	PIN	Submit Date	Backorder Date

Denied Orders				
Select	Order Number	PIN	Submit Date	Denial Date
<input type="button" value="-->"/>	112819	0255	09/19/2013	10/09/2013

Inbound Transfers				
Select	Transfer Number	PIN	Submit Date	Sending IRMS/Facility

Outbound Transfers				
Select	Transfer Number	PIN	Submit Date	Receiving IRMS/Facility

Rejected Transfers					
Select	Transfer Number	PIN	Submit Date	Receiving IRMS/Facility	Reject Date

Enter the **Receipt Quantity** (amount received) and the **Rejected Quantity** (the amount rejected by your practice, if any). If you reject any vaccines you **must** select a reason for rejecting the vaccine. Review the auto-populated **Manufacturer**, **Lot #**, and **Expiration Date** to ensure it matches the vaccine you received in the shipment. Click the **Receive** button when completed.

Receiver: DESIREE LONG (DESIREE1066)
 Original Order#: 97738
 Comments:

Order Set / Order Type: VFC PROVIDERS - NON COUNTY / Distributor

Order Details							
Shipped Quantity	Receipt Quantity	Rejected Quantity	Vaccine	Manufacturer	Lot Number	Expiration Date	Reason for rejecting
5	<input type="text" value="0"/>	<input type="text" value="5"/>	Hib--PRP-T	SANOFI PASTEUR <input type="button" value="v"/>	UH969AA	03/23/2015	--select-- <input type="button" value="v"/>
Comments						Tracking #	--select--
10	<input type="text" value="10"/>	<input type="text" value="0"/>	HPV, quadrivalent	MERCK-MSD <input type="button" value="v"/>	H020901	07/05/2015	Shipment is damaged Shipment is incomplete Shipment was not ordered Damaged during state shipment
Comments						Tracking #	
10	<input type="text" value="10"/>	<input type="text" value="0"/>	DTaP	SANOFI PASTEUR <input type="button" value="v"/>	C4508AA	04/03/2016	--select-- <input type="button" value="v"/>
Comments						Tracking #	798157274590
10	<input type="text" value="10"/>	<input type="text" value="0"/>	Pneumococcal, PCV-13	PFIZER, INC-PFR <input type="button" value="v"/>	H08093	03/31/2015	--select-- <input type="button" value="v"/>
Comments						Tracking #	798157274590



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If all vaccines have been successfully entered into your ASIIS inventory, the **Inbound Orders** queue will be empty as shown below.

Current Order/Transfer List						
Select	Order Number	PIN	Submit Date	Approval Date	Status	
Backordered Orders						
Select	Order Number	PIN	Submit Date	Backorder Date		
Denied Orders						
Select	Order Number	PIN	Submit Date	Denial Date		
Inbound Transfers						
Select	Transfer Number	PIN	Submit Date	Sending IRMS/Facility		
Outbound Transfers						
Select	Transfer Number	PIN	Submit Date	Receiving IRMS/Facility		
Rejected Transfers						
Select	Transfer Number	PIN	Submit Date	Receiving IRMS/Facility	Reject Date	

Frozen vaccines are shipped separately from refrigerated VFC vaccines. If your order contains frozen vaccine, you will not receive it with the refrigerated vaccine shipment. The frozen vaccine must be rejected when you receive the refrigerated vaccine shipment. In the example below we have entered the **Receipt Quantity** as “0” and the **Rejected Quantity** as “10” (equal to the order amount) because the shipment did not contain the Varicella vaccine. From the drop down under **Reason for Rejecting** select **Shipment is incomplete**. Click **Receive** when completed.

IRMS: ABC CLINIC (10146)

Receive Order	
IRMS: ABC CLINIC	Contact Name:
Facility:	Address: 1234 LEMON STREET
Order Number: 719	PHOENIX, AZ 85041
VFC PIN: 10146	Instructions: CLOSED FOR LUNCH
Order Date: 05/23/2012	Order Status: APPROVED
Submitter: JASON ROGERS (JASON)	Approver: JASON ROGERS (JASON)
Receiver: JASON ROGERS (JASON)	
Original Order#: 719	
Comments: ENTER COMMENTS HERE	
<input type="button" value="Inventory Transaction Report"/>	<input type="button" value="Lot Number Summary"/>

Order Set / Order Type: PEDIATRICIAN'S OFFICE / Distributor

Order Details							
Shipped Quantity	Receipt Quantity	Rejected Quantity	Vaccine	Manufacturer	Lot Number	Expiration Date	Reason for rejecting
10	<input type="text" value="0"/>	<input type="text" value="10"/>	Varicella	--select--			Shipment is incomplete
Comments						Tracking #	
10	<input type="text" value="10"/>	<input type="text" value="0"/>	DTaP	GLAXOSMITHKLI	samplelot	06/01/2013	--select--
Comments						Tracking #	
20	<input type="text" value="20"/>	<input type="text" value="0"/>	IPV	SANOPI PASTEUR	samplelot	07/30/2013	--select--
Comments						Tracking #	



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