



VFC/VFA Profile Change Form

DIRECTIONS: Please complete and submit this form to ASIISHelpDesk@azdhs.gov

*Required Information

VFC Pin * _____

ASIIS Organization or Facility * _____

Signatory Physician (Name, Credentials) * _____

Physician Phone Number/Ext * _____

Physician E-mail Address * _____

Please select and complete all changes that apply:

Change Vaccine Shipping Address

New Address _____

City, State, ZIP _____

Change Primary Vaccine Coordinator

Name _____

Phone Number/Ext _____

E-mail _____

Change Back-up Vaccine Coordinator

Name _____

Phone Number/Ext _____

E-mail _____

Add Additional Back-up Vaccine Coordinator

Add/Change Office Manager

Add/Change HL7 Data Contact

Name _____

Phone Number/Ext _____

E-mail _____



Add/Remove ASIIS Users

Please list the full name, email and select a user access level for each new and current staff members who will use the web application or needs to be removed.

- **Access Level 0 – Remove User**
- **Access Level 1 – View Only Permissions** - can view patients and immunization records
- **Access Level 2 – Edit Permissions** - can view, add and make changes to patients and immunization records
- **Access Level 3 – Edit and VOMS Permissions** - can view, add and make changes to patients and immunization records; can process vaccine orders, reconciliation and access Cold Storage.

	Name	E-mail Address	Access Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

All Users shall electronically accept the terms of the Pledge to Protect Confidential Information on their first login.

ASIIS is a computer based immunization registry and tracking system implemented by the Arizona Department of Health Services and its partners. It is intended to aid health care professionals and other users who have a need to check a client’s immunization status according to A.R.S § 36-135, R9-6-707, and R9-6-708. Through ASIIS, providers can place orders for publicly funded vaccines to provide to children eligible to receive VFC vaccines. Client-specific information and vaccine ordering privileges are only available to authorized users and the Arizona Department of Health Services. The Users enters into this agreement with the Arizona Department of Health Services and agree to adhere to all requirements that are listed in the *Pledge to Protect Confidential Information* available on the ASIIS Main page.