



Arizona National Interest Waiver Program

Application Checklist

1. National Interest Waiver Application Form
2. A letter from the physician asking ADHS to act as an interested government agency and to recommend a national interest waiver for the physician. The letter must state that the physician's work is in the public interest and must describe the physician's education, training, and work experience that substantiates the claim. The letter also must include a description of the physician's work schedule and responsibilities.
3. If the physician will be an employee, a full-time employment contract for the required period of clinical medical practice. The contract must meet the requirements of the Arizona National Interest Waiver Program. If the physician will be self-employed, the physician must submit a copy of the lease agreement or purchase agreement for the premises where the physician will practice or other documentation establishing the location where the physician will practice.
4. A NOTARIZED Statement of Understanding and Agreement of Physician
5. A NOTARIZED Certification of Service Site
6. The current Sliding Fee Schedule (SFS), SFS policy and Notice of SFS Discount
Note: Each year during the physician's practice under a national interest waiver based on an ADHS NIW attestation letter, the site's SFS must be submitted to ADHS for review and approval.

Exemption: A hospitalist physician employed directly by a hospital or a state or federal prison is exempt from this requirement.
7. Evidence of Health Professional Shortage Area (HPSA), Medically Underserved Area or Population (MUA/MUP) or Mental Health Professional Shortage Area (MHPSA)