

Arizona Department of Health Services Office for Children with Special Health Care Needs Children's Rehabilitative Services Administration	Effective Date: 03/02/2009 Last Review Effective Date: 02/11/2009
SUBJECT: Medical and Utilization Management	SECTION: MM/UM 1.10

SUBTITLE: CRSA Clinical Practice Guidelines Review

POLICY:

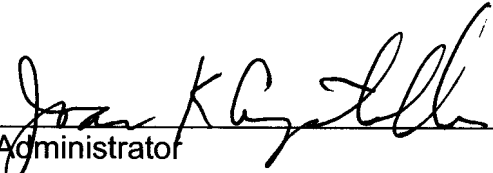

It is the policy of the Children's Rehabilitative Services Administration (CRSA) to review the CRSA Clinical Practice Guidelines, at a minimum, on an annual basis.

PROCEDURES:

- 1) Annually, the CRSA Medical Director reviews, revises, and makes recommendation for new CRSA Clinical Practice Guidelines.
- 2) A literature search is conducted to support the revision and development of CRSA Clinical Practice Guidelines.
- 3) The CRSA Medical Director uses his/her discretion to seek professional sub-specialist recommendation and review of the CRSA Clinical Practice Guidelines.
- 4) Input is sought from the Children's Rehabilitative Services (CRS) Contractor regarding development of and revision to the CRSA Clinical Practice Guidelines.
- 5) The CRSA Medical Director incorporates recommended changes to the applicable CRSA Clinical Practice Guidelines.
- 6) As determined necessary by the CRSA Medical Director, new and revised CRSA Clinical Practice Guidelines are forwarded to the CRSA Chief Financial Officer for cost analysis.
- 7) The revised guidelines are presented to the CRSA Medical Management/Utilization Management (MM/UM) Committee for approval and subsequently to CRSA Executive Committee for final approval.
- 8) New and revised CRSA Clinical Practice Guidelines are presented at the CRSA and CRS Contractor meeting and are updated on the CRSA's Web site located at http://www.azdhs.gov/phs/ocshcn/crs/crs_az.htm.
- 9) CRSA requires the CRS Contractor to disseminate new and revised CRSA Clinical Practice Guidelines to its contracted providers per the CRS Contractors

Policy and Procedure Manual, Chapter 11.0, Medical Management/Utilization Management.

- 10) CRSA monitors the CRS Contractor's process for dissemination and implementation of the CRSA Clinical Practice Guidelines during the CRSA Annual Administrative Review.

Approved:	Date:
 _____ CRSA Administrator	<u>3/5/09</u>
 _____ CRSA Medical Director	<u>3/4/09</u>