



Division of Public Health Services

*Office of the Assistant Director
Public Health Preparedness Services*

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JANET NAPOLITANO, GOVERNOR
JANUARY CONTRERAS, ACTING DIRECTOR

NOTICE OF CHANGE TO SANITARIAN REGISTRATION REQUIREMENTS

Proof of US Citizenship/Eligibility Requirement

What is required?

Beginning April 1, 2008 all **RENEWAL REGISTRATION** applications must include documentation that satisfactorily demonstrates the applicant's citizenship or legal residency in the United States.

Who is affected?

This one time verification will only be required by the Bureau registration renewal applications received after April 1, 2008. Your future renewals will not require this documentation as your records will be on file.

Why the change?

This change is in response to Federal and State statutory requirements. This requirement is only for those applicants that are seeking renewal for 2009 Registration. Once eligibility has been documented, the Bureau will maintain a record, and subsequent renewals will not require this documentation.

How can you comply?

As part of the normal renewal process you will need to provide documentation verifying your lawful presence in the United States and eligibility to work. The most common documentation types are **driver's license, passport or birth certificate**.

Copies: The Bureau will accept legible copies of the documents described in the "Evidence of U.S. Citizenship, U.S. National Status, Or Alien Status" list. **For the complete list of acceptable documentation please call or visit:**

<http://www.azdhs.gov/phs/oeh/rs/appinfo.htm>

Information on Federal and State Statutes:

In August of 1996, Congress passed the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA), which limits eligibility for certain public benefits based on a person's citizenship or immigration status. PRWORA provides that, with certain exceptions,

only United States citizens, United States non-citizen nationals and "qualified aliens" are eligible for federal, state and local public benefits such as Sanitarian Registration.

The Governor, in Executive Order 2004-30, directed State agencies to review the eligibility requirements of the PRWORA and ensure compliance with those laws. In 2004, Arizona Proposition 200 added legal status verification and reporting requirements to Title 46 programs. Arizona also passed House Bill 2467 last year, which created eligibility requirements for any person applying for a State administered public program. That bill created A.R.S. §1-501, which provides in part:

“Notwithstanding any other state law and to the extent permitted by federal law, any person who applies for a state administered public program that requires participants to be citizens of the United States, legal residents of the United States or otherwise lawfully present in the United States, shall submit documentation to the entity that administers the state public program demonstrating lawful presence in the United States. Self-declaration of lawful presence, even if made under penalty of perjury, is not sufficient by itself to demonstrate lawful presence in the United States.”

A.R.S. §1-501 prohibits the Bureau from accepting applications with either written or oral "self-declarations" without additional proof that the person is a citizen of the United States, legal resident of the United States or otherwise lawfully present in the United States.



The Arizona Sanitarians' Council

Application for Sanitarian Registration Renewal - 2009

Your application for annual sanitarian registration renewal and a \$10.00 renewal fee is due to the Arizona Sanitarians' Council by December 31st of each calendar year. A grace period is provided until February 15th of the next calendar year. Arizona Administrative Code (A.A.C.) Title 9, Chapter 16, Article 4 states that sanitarian registration will lapse if your renewal application is submitted after February 15th. To reinstate a lapsed registration, you must submit a new registration application, meet the requirements of A.A.C. Title 9, Chapter 16, Article 4, pass the sanitarian examination, and submit all application and examination fees.

Applications post-marked after February 15th will not be accepted.

Please submit this completed application and a \$10.00 renewal fee in the form of a check or money order made payable to the *Treasurer – State of Arizona* to:

Arizona Sanitarians' Council
150 North 18th Avenue, Suite 430
Phoenix, Arizona 85007-3245

Please provide the following information:

Registered Sanitarian Number: _____

FirstName, MiddleName, LastName _____

Address _____

City, State, ZipCode _____

*ContactPhone _____

*Email _____

*This information is optional, however, if it is not supplied you may not receive information on current events.

Please Answer The Following Questions: (use additional blank pages if necessary)

1. Have you ever had a registration, license, or certificate related to your practice as a sanitarian suspended or revoked by any state or jurisdiction or entered into a consent agreement with a state or jurisdiction?

No **Yes** If yes, please list the: 1) reason for suspension, revocation or consent agreement; 2) date of the suspension, revocation or consent agreement; and 3) name and address

of the state or jurisdiction that suspended or revoked the registration, license, or certificate or issued the consent agreement.

2. Have you ever pled guilty to, been convicted of, or entered into a plea of no contest to a felony or misdemeanor that is related to your practice as a sanitarian since last registered in Arizona or in another state?
No **Yes** **If yes, please list the: 1) felony or misdemeanor; 2) date of conviction; 3) court having jurisdiction over the felony or misdemeanor.**
3. Have you ever been named as a defendant in a malpractice case relating to employment as a sanitarian?
No **Yes** **If yes, please explain the circumstances of the malpractice case.**
4. Have you included a legible copy of your legal residency documentation?
Yes **No**

Documentation of Continuing Education required by R9-16-405(A) or (E):

A registered sanitarian shall obtain 12 hours of council approved continuing education in each calendar year for renewal of registration. A registered sanitarian who has been registered for less than 12 months is not required to obtain council approved continuing education for renewal of registration. A registered sanitarian may submit, with this renewal application, a request to defer the 12 hours of continuing education for renewal of registration that includes written documentation of the registered sanitarian's illness or active military duty for at least six months of the preceding 12 months that prevented the registered sanitarian from completing the continuing education requirement. The Sanitarian's Council reviews for approval all requests for deferral. Failure to obtain the required continuing education in the prescribed time period or an approved deferral will result in a lapsed registration. Reinstatement of a lapsed registration is explained on page 1.

1. Description of the continuing education: _____
2. Name of person providing the continuing education:

3. Number of hours the sanitarian participated in the continuing education training: _____
4. Date the continuing education was completed: _____
5. Optional: to facilitate processing and verification of your continuing education hours, please attach copies of any supporting documentation, e.g., certificate of attendance, report cards, etc.

I hereby swear that the information in this application is truthful.

Signature: _____ Date: _____