

Happy Friday!

Attached is the packet of documents pertaining to the latest version of Collaborative Staging (01.04.01). Included in this packet are the following documents:

- Instructions for Converting to Collaborative Staging Version 01.04.01
- Recoding Instructions for Collaborative Staging Version 01.04.01
- Summary of Updates
- Critical Data Change Form CS Version 01.04.01

Software vendors are on different schedules for making the conversion programs available to users. The anticipated dates of availability are listed in the “Instructions for Converting” memo. Rocky Mountain users may convert immediately.

A major focus of the new version is to assist registrars in assigning the best clinical stage for cases in which neoadjuvant therapy was given. For most facilities, the number of cases that will require manual review and recoding will be small.

The ACR will not be distributing copies of the updated Collaborative Stage manual. You have the option of downloading an electronic copy or forwarding the link described in step 2 of the “Instructions for Converting” memo to your facility’s printing service.

When you have completed the entire review, conversion, and documentation process, please:

- Notify me via phone or email.
- Mail the list of cases that require manual review to me, along with the Critical Data Change forms.

We appreciated your assistance in making the conversion as smooth and painless as possible. If you have any questions, please contact me. Thank you.

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