

**RECOMMENDED ACCIDENT, EVACUATION, AND EMERGENCY PLAN
R9-5-514, 403**

The first aid kit is located:	
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The staff with current first aid certification are:

Name	Exp. Date
Name	Exp. Date
Name	Exp. Date

The staff with current CPR certification are:

Name	Exp. Date
Name	Exp. Date
Name	Exp. Date

In the event of an accident or emergency, parents are to be notified verbally within 30 minutes by phone or other expeditious means, which will be accomplished by doing the following:

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In the event of an accident or emergency, parents are to be given written notification within 24 hours, which will be accomplished by doing the following:

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The facility's address is:	
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Emergency Phone Numbers (actual phone numbers in case 911 is not available):

Fire Department:	Police Department:
Ambulance Service:	Poison Control Center:

Update every 12 months or when information changes occur.

Update completed:	
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Maintain this plan on the facility premises in a location accessible to staff members and post in any facility activity area that does not have an operable telephone service or two-way communication.