

Arizona Department of Health Services Child Care Center Rules
Bureau of Child Care Licensing Pursuant to A.R.S. § 36-891(F)

Statute or Rule:		
A.R.S. § 36-882.M. Department notified in writing within 10 days of change of director		
A.R.S. § 36-883.02.A.C. Child care personnel shall have a valid <i>Fingerprint Clearance Card</i> issued before starting employment or volunteer work. Affidavit on file.		
R9-5-203 Fingerprinting & Central Registry documentation		
R9-5-208 Changes Affecting License		
B.E. Services, space utilization, licensed capacity		
I.J.K. Written notification of change of controlling person/des. agent/resp. party (30 days)		
R9-5-301 General Licensee Responsibilities		
A.3 Change of director	D.2 Immediate access	
B.1. Designates qualified individual to act in director's absence	F. Mantoux TB self-screen form	
B.2. Supervision of unqualified staff	G. Staff with CPR/First aid on premises, vehicles, field trips	
B.3. Staff attendance records	I. Record of fire drills once/month (12 mos.)	
R9-5-302 Statement of Child Care Services		
A.1. Desc.of facility's child care srvc./class	A.11. Description of activities & pgrms	
A.2. Hours of operations	A.12. Liability insurance carried by licensee	
A.3. Facility street & mailing address, phone	A.13. Medication administration procedure	
A.4 Child enrollment & disenrollment proc.	A.14. Accident & emergency procedures	
A.5. Charges, fees, payment requirements	A.15. Inspection reports available on-site	
A.6. Child admission & release requirements	A.16. Facility regulated by DHS; Dept.'s address, phone	
A.7. Age-appr. guidelines/methods	A.17. Pesticide application procedures	
A.8. Transportation procedures	A.18. Parental access to premises	
A.9. Field trip requirements & procedures	A.19. Expulsion policy & procedures	
A.10. Parent responsibilities		
R9-5-303 Posting of Notices		
A. Posted conspicuously in facility	A.5. Menus for the current calendar week	
A.1. Facility license	A.10. Notice of availability of facility inspection reports	
A.2. Name of facility director	B. Licensed capacity posted in each indoor activity area	
A.3. Name of ind. desig. to act in direct. abs.	C. Notification of pesticide application	
A.4. Fees and refund policy		
R9-5-304 Enrollment of Children		
B.C. Emergency Information & Immunization Record (EIIR); Ready access to cards		
R9-5-305 Child Immunization Requirements		
A. Children's immunization records or exemption		
B. Attach copy to EIIR		
R9-5-306 Admission & Release of Children; Attendance Records		
A.1. Children's sign in/out records B. Roster documentation (12 mos.)		
R9-5-307 Suspected or Alleged Child Abuse or Neglect		
R9-5-308 Insurance Requirements		
R9-5-309 Gas & Fire Inspections		
R9-5-401 Staff Qualifications		
1. Facility director	3. Child educator	5. Child educator aide
2. Director designee	4. Assistant child educator	6.7. Student-aide/Volunteer

R9-5-402 Staff Records & Reports (12 mos.)			
R9-5-403 Training Requirements			
A.1-17. Staff orientation within 10 calendar days of hire			
B-D. 24 hours training every 12 mos, documentation			
E. CPR (participatory)/First aid requirements			
R9-5-404 Staff-to-Children Ratios			
A.	Infants	1:5, 2:11	3-year old children 1:13
	1-year-old children	1:6, 2:13	4-year-old children 1:15
	2-year-old children	1:8	5-year-old children 1:20
			School-age children 1:20
B.1. Ratios based on youngest child in group			
C.1. 2 staff on premises if 6+ children (including director/designee)			
C.2. 2nd staff person available within 15 minutes if 5 or fewer			
C.3. Infants not with older children if 6+ children			
D. Staff duties not simultaneous with child care duties			
E. Adequate personnel to perform administrative, food, etc.			
R9-5-501 General Child Care Program, Equipment, Health and Safety Standards			
A.1. Health, safety or welfare of child not placed at risk of harm			
A.2. Enrolled & unenrolled children not mixed			
A.3.4. Drinking water accessible, available in indoor/outdoor activity areas			
A.5. Age-appropriate/developmentally-appropriate grouping			
A.7. Age-appropriate toys, materials, equipment			
A.10. Feeding chair standards/safety strap/tray/sanitize			
A.12. Facility premises, buildings, free from hazards			
A.13. Toys & play equipment maintained free from hazards & in condition for intended use			
A.14. 68°- 82° in activity areas			
A.18. Toxic or flamm. materials, hazardous substances/child warning label, haz. equip. inaccessible			
A.20. Garden tools, cleaning equipment inaccessible			
B.1. Staff supervise each enrolled children at all times			
B.3. Children clean & clothing changed when soiled			
B.4. Activity schedule (with times) posted in activity area			
B.5.6 Lesson plans - dated & posted in activity areas (12 mos.)			
B.9. Child's personal products labeled, written approval, inaccessible			
B.12. Monitor child for sun exposure			
R9-5-502 Supplemental Standards for Infants			
A.1. Provide wall-enclosed room, exits		B.4. No screen time	
A.2-3. Indoor & outdoor activities		B.7. Sleep in non-sleeping equipment	
A.5. Tummy time		C.1.a.b.c.Staff interactions with infants	
A.7.b. Toys, materials, & equipment		C.1.d. Written daily record (12 mos.)	
A.8. Crib standards		C.1.g. No soft products in crib with child	
A.10. Crib spacing - 2 feet apart		C.1.h.i.j. Sanitize cribs, sheets, blankets updated (12 mos.)	
A.11. Food labeled		C.1.l.m. Written feeding instructions-posted	
B.2. If awake, 30 minute max in crib, swing, high chair		C.3.a.b Bottles labeled, not propped	

R9-5-503 Standards for Children Needing Diaper Changing	
A.1.	Sanitizable, seamless, smooth surface; Clear of unrelated items
A.2.a.b.c.	Handwashing sink: Water 86-110°, soap & single-use paper towels from dispensers
A.3.4.	2 containers, lined & covered
B.1.2.3.	No food/prep in area; Water not drawn; Staff/food prep no diaper changing
C.	Written diaper changing procedures - post & implement
D.1.	Use separate wash cloth/towel only once for each child
D.2.	Wash & dry with child's labeled products
D.3.	Use single-use non-porous gloves
D.4.5.	Staff/children wash hands with warm water, soap
D.6.	Clean, sanitize, dry surface following each diaper change
D.7.	Use single-use paper towels from dispenser
E.1.	Inaccessible container
E.2.	Maintain daily dated log of diaper changes (12 mos.)
R9-5-504 Supplemental Standards for 1 & 2 Year Old Children	
1.	If awake, less than 30 min. in crib, feeding chair, confinement
2.	Toilet training plan
3.	Age-appropriate safe toys
4.	Prohibit screen time for 1's
9.d.	Sippy cup labeled
R9-5-505 Supplemental Standards for 3-Year-Old, 4-Year-Old, and 5-Year-Old	
A.	Age-appropriate toys, materials, equipment
B.	Individual plan for toileting
R9-5-506 Supplemental Standards for School-age Children	
A.1.	Supervise child while en route to & from bathroom
3.	Age-appropriate toys
4.	Quiet study area provided
R9-5-507 Supplemental Standards for Children with Special Health Care Needs or Disabilities	
A.	Individual plan (12 mos.), updated
D.1.2.	Developmentally appropriate materials/assistance
R9-5-508 General Nutrition Standards	
A.	Meals to be available
B.	Time periods for meal service
C.	Meal pattern requirements & serving sizes
D.	Provide milk or juice if not provided by parent
E.	Age-appropriate nutritional requirements
/Variety	
F.	One day supply
G.	Second servings available
R9-5-509 General Food Service & Food Handling Standards	
A.B	Sanitation - Every 12 months , Local ordinances/permit obtained every 12 mos.
C.1.	Wash hands before handling/eating food
C.2.	Single use washcloth for inf/spec needs
C.7.	Family style
C.13.	Special dietary instructions posted kitchen/activity areas
C.17	Weekly menu - Posted & dated
C17.e.	Substitutions noted
C.21	Refrig/Freezer Therm.
R9-5-510 Positive Discipline & Guidance	
A.1.2	Positive relationship, base expectations
A.3.4.	Establishing rules, environment support
A.5-7.	Routine, modeling, positive alternative
A.8.9.	Redirection, Indiv. Strategy
A.10	Individualized Plan
B.1.	Physical punishment
B.2.	Emotional abuse
B.3.	Abusive language
B.4.	Discipline not associated with: Eating, napping, sleeping, toileting, play
B.5.	Medication
B.6.	Mechanical restraint
B.7.	Placing in restrictive device
B.8.	Not administered by another child
C.1	Separate child, continuous supervision
C.2.	No separation for infants – 2yrs
C.3.	Separation no longer than 3 minutes, >10 minutes w/t interaction

R9-5-511 Sleeping Materials & Equipment, Napping	
A.1.	Cot, mat, crib accommodates child
A.2.	Clean sheet to cover mat
A.3.	Clean blanket/sheet to cover child
A.4.	Rug, carpet, blanket, or towel not used
A.5.	Maintained in cleaned/repaired cond'n
A.6	Infant placed on back
C.	18" between rows of cots or mats
E.1-5	Naptime standards: No direct contact with floor while napping, no T.V.
F.2	Storage for mats/cots from food, laundry, toilet
R9-5-512 Cleaning & Sanitation	
A.	Premises free of insects & vermin
B.1-2	Premises/furnishings clean & free from odor
C.1.2	Flooring clean, free from dampness, odors, hazards
D.	Plumbing flooring, fixtures clean, sanitized
F.1.	Toilet room contains, within easy reach of children: Mounted toilet tissue, sink with running water, dispensed soap & single-use paper towels or air dryer
F.2.3.	Staff & children wash hands after toileting
F.4.	Food waste stored in covered, clean, lined container
F.7.	Toys, materials, equipment in clean condition
F.8.9.	Plumbing fixtures clean, working; chipped/cracked sinks repaired or replaced
R9-5-513 Pets & Animals	
R9-5-514 Accident & Emergency Procedures	
A.	First aid kit - inaccessible to children/sufficient quantity
A.1	Sterile bandages, gauze pads, rolls
A.2	Antiseptic
A.3	Scissors
A.4	Adhesive tape
A.5	Single use/non porous gloves
A.6	Closeable 1-gal plastic bags
C.	Written fire and emergency plan; update every 12 months.
1.a.b	.Location of first aid kit, names of staff w/first aid, CPR
1.c	Directions for verbal notification of parents within 30 minutes of accident or emergency; directions for written notification to parent within 24 hours
1.d.	Facility's address, emerg. phone numbers for fire, police, ambulance, poison control
C.3	Post written fire & emergency plans in areas without communication system
D.	Multi-hazard emergency plan
E.	Building evacuation plan posted near designated exit in activity area
F.1.2.	Operating phone OR 2-way communication system that connects with individual with direct access to in & out phone
G.	Documents and notifies parent of injury or emergency requiring medical treatment
R9-5-515 Illness & Infestation	
B.1-3	Immediately separate child, notify parent, document (12 mos)
D.	Exclude ill staff
E.	Written notice regarding communicable illness or infestation to staff, parent, & local Health Dept. (24 hrs.)
F.1.2.	Dated, written notice of comm. illness or infestation posted in entrance (12 mos.)
F.3.	Illness log of staff & children (12 mos.)
R9-5-516 Medications	
A.	Written policy regarding medication
B.1.	One staff member designated in writing
B.3.	Written parental permission
B.3.a.	First & last name of child
B.3.b.	Name of medication
B.3.c.	Prescription number, if any
B.3.d.	Instructions for administration
B.3.e.	Reason for medication
B.3.f.	Date of authorization
B.4	Medication in original containers
B.4.b.	Labeled with child's name
D.F.	Record of medications admin. 12 mos.
F.1.a	Name of child
F.1.b.	Name, prescription #, & amount
F.1.c.	Date & time med administered
F.1.d	Signature of staff member who admin med.
G.	Return unused medications
H.1-3.	Staff/children's medications locked separately
I.	No stock medications

R9-5-517 Transportation	
A.1. Written permission to transport	A.11. Maintain service records on premises
A.3. Vehicle registered by ADOT	B. Driver qualifications:
A.4. Proof of insur. in vehicle	B.1.2. 18 years of age, Valid driver's license
A.8. Restraint system (A.R.S.§28-907)	B.3. List of children transported, copy of EIIR card
A..9.a.b. Working heating & cooling systems	B.7. Children secured in seat belts
A.9.c.d. First aid kit, 2 towels or blankets	B.11. Driver does not use telephone or audio headphones while vehicle in motion
A.9.e. Sufficient water, receptacles	C.D. Staff-to-child ratios met
A.10. Maintain in clean condition	
R9-5-518 Field Trips	
A.1. Written parental permission: Date & purpose, depart/return times, destination info	B.3.4. List of children; Sufficient water
A.2. Field trip plan: Names of participants, depart/return times, license #, destination info	C. Attendance doc.
A.3. Maintain field trip and plan (12 mos.)	D,E. Proper identification
B.1.2. Copy of Emergency cards & Plan	F. Volunteer drivers
	G. 6+ children, teacher-caregiver + 1 staff
R9-5-601 General Physical Plant Standards	
1. Infant room - If capacity is more than 5, a second exit required	
4. Diaper changing area in rooms with diapered children	
6. Glass, mirrors, windows within 36" from floor constructed with safety glass	
R9-5-602 Facility Square Footage Requirements	
R9-5-603 Outdoor Activity Area	
B.1. Enclosed by fence	D.1.2. Rubber material or resilient 6" fall surface
B.1.a. Minimum of 4 feet high	E. Asphalt or concrete not installed under swings
B.1.b. Secured to ground	or climbing equipment
B.1.c. Open spaces do not exceed 4"	G. Shaded area for each child occupying outdoor area
B.2. Maintained free of hazards	
R9-5-604 Swimming Pools	B.3. No portable pools
R9-5-605 Fire & Safety	
A. Portable fire extinguishers (2A-10-BC)	B.9. Fans mounted & inaccessible to children
B.1. Designated exits unobstructed/unlocked	B.10. Toilet room ventilation while children in bathroom
B.5. Electrical extension cords not used	B.15. Sprinkler system (12 mos)
B.6. Unused electrical outlets covered w/safety plug or insert	B.16. Fire extinguishers

OUT-OF-SCHOOL TIME		
Statute or Rule:		
R9-5-705 Fingerprinting & Central Registry documentation		
R9-5-710 Changes Affecting License		
B.E. Services, space utilization, licensed capacity		
I.J.K. Written notification of change of controlling person/des. agent/resp. party (30 days)		
R9-5-711 Inspections, Investigations		
R9-5-713 General Licensee Responsibilities		
A.3 Change of director	D.2 Immediate access	
B.1. Designates qualified individual to act in director's absence	F. Mantoux TB self-screen form	
B.2. Supervision of unqualified staff	G. Staff with CPR/First aid on premises, vehicles, field trips	
B.3. Staff attendance records	I. Record of fire drills once/month (12 mos.)	
R9-5-714 Statement of Child Care Services		
A.1. Desc.of facility's child care srvc./class	A.11. Description of activities & pgrms	
A.2. Hours of operations	A.12. Liability insurance carried by licensee	
A.3. Facility street & mailing address, phone	A.13. Medication administration procedure	
A.4. Child enrollment & disenrollment proc.	A.14. Accident & emergency procedures	
A.5. Charges, fees, payment requirements	A.15. Inspection reports available on-site	
A.6. Child admission & release requirements	A.16. Facility regulated by DHS; Dept.'s address, phone	
A.7. Age-appr. guidelines/methods	A.17. Pesticide application procedures	
A.8. Transportation procedures	A.18. Parental access to premises	
A.9. Field trip requirements & procedures	A.19. Expulsion policy & procedures	
A.10. Parent responsibilities		
R9-5-715 Posting of Notices		
A. Posted conspicuously in facility	A.5. Menus for the current calendar week	
A.1. Facility license	A.10. Notice of availability of facility inspection reports	
A.2. Name of facility director	B. Licensed capacity posted in each indoor activity area	
A.3. Name of ind. desig. to act in direct. abs.	C. Notification of pesticide application	
A.4. Fees and refund policy		
R9-5-716 Enrollment of Children		
B.C. Emergency Information & Immunization Record (EIIR); Ready access to cards		
R9-5-717 Child Immunization Requirements		
A. Children's immunization records or exemption		
B. Attach copy to EIIR		
R9-5-718 Admission & Release of Children; Attendance Records		
A.1. Children's sign in/out records B. Roster documentation (12 mos.)		
R9-5-719 Suspected or Alleged Child Abuse or Neglect		
R9-5-720 Insurance Requirements		
R9-5-721 Gas & Fire Inspections		
R9-5-722 Pesticides		
R9-5-723 Staff Qualifications		
1. Facility director	3. Child educator	5. Child educator aide
2. Director designee	4. Assistant child educator	6.7. Student-aide/Volunteer
R9-5-724 Staff Records & Reports (12 mos.)		

R9-5-725	Training Requirements
A.1-16.	Staff orientation within 10 calendar days of hire
B-D.	24 hours training every 12 mos, documentation
E.	CPR (participatory)/First aid requirements
R9-5-726	Staff-to-Children Ratios
A.	School-age children 1:20
B.1.	Ratios based on youngest child in group
B.2.	Student-aide not counted as staff
C.1.	2 staff on premises if 6+ children (including director/designee)
C.2.	2nd staff person available within 15 minutes if 5 or fewer
D.	Staff duties not simultaneous with child care duties
E.	Adequate personnel to perform administrative, food, etc.
R9-5-727	General Child Care Program, Equipment, Health and Safety Standards
A.1.	Health, safety or welfare of child not placed at risk of harm
A.2.	Enrolled and unenrolled children are not mixed
A.3.	Age-appropriate/developmentally-appropriate grouping
A.5.	Age-appropriate toys, materials, equipment
A.8.	Facility premises, buildings, free from hazards
A.9.	Toys & play equipment maintained free from hazards & in condition for intended use
A.10.	68°- 82° in activity areas
A.12	Toxic or flamm. materials, hazardous substances/child warning label, haz. equip. inaccessible
A.14	Garden tools, cleaning equipment inaccessible
B.1.	Staff supervise each enrolled children at all times
B.4.	Children clean & clothing changed when soiled
B.5-7.	Activity schedule (with times)/lesson plan posted in activity area, updated, screen time
B.8.	Child's personal products labeled, written approval, inaccessible
B.10.	Monitor child for sun exposure
R9-5-728	Supplemental Standards for School-age Children
A.1.	Supervise child while en route to & from bathroom, allows privacy
A.2	Staff checks after 3 minutes
	3. Age-appropriate toys
	4. Quiet study area provided
	5. Drinking water accessible
R9-5-729	Supplemental Standards for Children with Special Health Care Need
A.	Individual plan (12 mos.), updated
C.1.2.	Developmentally appropriate materials/assistance
E.	Written request for diaper-changing area prior to adding are
R9-5-730	General Nutrition Standards
A.	Meals to be available
B.	Time periods for meal service
C.	Meal pattern requirements & serving sizes
D.	Provide milk or juice if not provided by parent
	E. Age-appropriate nutritional requirements / Variety
	F. One day supply
	G. Second servings available
R9-5-731	General Food Service & Food Handling Standards
A.B	Sanitation - Every 12 months , Local ordinances/permit obtained every 12 mos.
C.1.	Wash hands before handling/eating food
C.2.	Single use washcloth for inf/spec needs
	C.12. Special dietary instructions posted kitchen/activity areas
	C.16 Weekly menu - Posted & dated
	C16.e. Substitutions noted
	C.21 Refrig./Freezer Therm.

R9-5-732	Positive Discipline & Guidance
A.1.	Forming positive relationship
A.2.	Developmental expectations
A.3.	Establish, teach, support rules
A.5.	Predictable routine
A.6-9	Model, redirect, strategies
B.1.	No physical discipline
B.2.	No emotional abuse
B.3.	Abusive language
B.4.	Discipline not associated with:
B.4..	Eating, napping, sleeping, toileting, play
B.5.	Medication
B.6..	Mechanical restraint
B.8.	Not administered by another child
C.1	Separate child no longer than 3 minutes, >10 minutes w/t interaction
C.2	Physical restraint only used to protect from injury
R9-5-733	Cleaning & Sanitation
A.	Premises free of insects & vermin
B.1-2	Premises/furnishings clean & free from odor
C.1.2	Flooring clean, free from dampness, odors, hazards
D.	Plumbing flooring, fixtures clean, sanitized
F.1.	Toilet room contains, within easy reach of children: Mounted toilet tissue, sink with running water, dispensed soap & single-use paper towels or air dryer
F.2.3.	Staff & children wash hands after toileting
F.4.	Food waste stored in covered, clean, lined container
F.7.	Toys, materials, equipment in clean condition
F.8.9.	Plumbing fixtures clean, working; chipped/cracked sinks repaired or replaced
R9-5-734	Pets & Animals
R9-5-735	Accident & Emergency Procedures
A.	First aid kit - inaccessible to children/sufficient quantity
A.1	Sterile bandages, gauze pads, rolls
A.2	Antiseptic
A.3	Scissors
A.4	Adhesive tape
A.5	Single use/non porous gloves
A.6	Closeable 1-gal plastic bags
C.	Written fire and emergency plan; update every 12 months.
1.a.b	.Location of first aid kit, names of staff w/first aid, CPR
1.c	Directions for verbal notification of parents within 30 minutes of accident or emergency; directions for written notification to parent within 24 hours
1.d.	Facility's address, emerg. phone numbers for fire, police, ambulance, poison control
C.3	Post written fire & emergency plans in areas without communication system
D.	Multi-hazard emergency plan
E.	Building evacuation plan posted near designated exit in activity area
F.1.2.	Operating phone OR 2-way communication system that connects with individual with direct access to in & out phone
G.	Documents and notifies parent of injury or emergency requiring medical treatment
R9-5-736	Illness & Infestation
B.1-3	Immediately separate child, notify parent, document (12 mos)
D.	Exclude ill staff
E.	Written notice regarding communicable illness or infestation to staff, parent, & local Health Dept. (24 hrs.)
F.1.2.	Dated, written notice of comm. illness or infestation posted in entrance (12 mos.)
F.3.	Illness log of staff & children (12 mos.)

R9-5-737 Medications	
A. Written policy regarding medication	B.4.b. Labeled with child's name
B.1. One staff member designated in writing	D.F. Record of medications admin. 12 mos.
B.3. Written parental permission	F.1.a Name of child
B.3.a. First & last name of child	F.1.b. Name, prescription #, & amount
B.3.b. Name of medication	F.1.c. Date & time med administered
B.3.c. Prescription number, if any	F.1.d Signature of staff member who admin med.
B.3.d. Instructions for administration	G. Return unused medications
B.3.e. Reason for medication	H.1-3. Staff/children's medications locked separately
B.3.f. Date of authorization	I. No stock medications
B.4 Medication in original containers	
R9-5-738 Transportation	
A.1. Written permission to transport	B. Driver qualifications:
A.3. Vehicle registered by ADOT	B.1.2. 18 years of age, Valid driver's license
A.4. Proof of insur. in vehicle	B.3. List of children transported, copy of EIIR card
A.8. Restraint system (A.R.S.§28-907)	B.7. Children secured in seat belts
A.9.a.b. Working heating & cooling systems	B.11. Driver does not use telephone or audio headphones while vehicle in motion
A.9.c.d. First aid kit, 2 towels or blankets	C.D. Staff-to-child ratios met
A.9.e. Sufficient water, receptacles	
A.10. Maintain in clean condition	
A.11. Maintain service records on premises	
R9-5-739 Field Trips	
A.1. Written parental permission: Date & purpose, depart/return times, destination	B.1.2 Copy of Emergency cards & Plan
A.2. Field trip plan: Names of participants, depart/return times, license #, destination	B.3.4. List of children; Sufficient water
A.3. Maintain field trip and plan (12 mos.)	C. Attendance doc.
	D,E. Proper identification
	F. Volunteer drivers
	G. 6+ children, teacher-caregiver + 1 staff
R9-5-740 General Physical Plant Standards	
1. Infant room - If capacity is more than 5, a second exit required	
4. Diaper changing area in rooms with diapered children	
6. Glass, mirrors, windows within 36" from floor constructed with safety glass	
R9-5-741 Facility Square Footage Requirements	
R9-5-742 Outdoor Activity Area	
B.1. Enclosed by fence	D.1.2. Rubber material or resilient 6" fall surface
B.1.a. Minimum of 4 feet high	E. Asphalt or concrete not installed under swings or climbing equipment
B.1.b. Secured to ground	G. Shaded area for each child occupying outdoor area
B.1.c. Open spaces do not exceed 4"	
B.2. Maintained free of hazards	
R9-5-743 Swimming Pools	
B.3.	No portable pools
R9-5-744 Fire & Safety	
A. Portable fire extinguishers (2A-10-BC)	B.9. Fans mounted & inaccessible to children
B.1. Designated exits unobstructed/unlocked	B.10. Toilet room ventilation while children in bathroom
B.5. Electrical extension cords not used	B.15. Sprinkler system (12 mos)
B.6. Unused electrical outlets covered w/safety plug or insert	B.16. Fire extinguishers