



Fire Drills and Smoke Detector Battery Check MONTHLY RECORD

INSTRUCTIONS

- 1. During each monthly drill, conditions shall vary and each should be given at an unexpected time. Familiarize children with alternate routes.
2. Emphasis should be placed upon quiet and orderly evacuation under proper discipline.
3. Record information for the Bureau of Child Care Licensing.

Table with 5 columns: DATE(year) \_\_\_\_\_, DAY, TIME OF DAY, EVACUATION TIME, BATTERY CHECK. Rows list months from JANUARY to DECEMBER.

KEEP THIS FORM FOR 12 MONTHS FROM THE DATE OF LAST FIRE DRILL