

# DIRECTOR

21 years old or older

Plus ONE of the following:

High school diploma or GED  
with  
60 hours ECE\* trainings &  
an additional 12 hours  
training in program  
administration, planning,  
development or management  
And  
24 months experience

NAC/CDA/CCP/CPC  
And  
18 months experience

High school diploma or  
GED  
With  
6 college credits in  
ECE  
&  
24 months experience

Associates Degree in  
ECE\*/closely related  
field  
And  
6 months experience

Total of 24 credits w/ 6  
credits in ECE\*  
And  
18 months experience

Bachelor Degree  
in ECE\*/closely  
related field  
And  
3 months  
experience

\* Early Childhood Education

PERSON DESIGNATED TO ACT  
ON BEHALF of the DIRECTOR

21 years old or older

Plus ONE of the following:

High school  
diploma or GED  
With  
30 hours ECE\*  
trainings &  
12 months  
experience

NAC/CDA/CCP/CPC  
And  
12 months experience

Associates Degree in  
ECE\*/closely related  
field  
And  
6 months experience

High school diploma or  
GED  
With  
3 college credits in ECE\*  
&  
12 months experience

Total of 24 credits w/ 6  
credits in ECE\*  
And  
12 months experience

Bachelor Degree  
in ECE\*/closely  
related field  
And  
3 months  
experience

\*Early Childhood Education

# CHILD EDUCATOR

18 years old or older

Plus ONE of the following:

**Working with ages  
5 and younger**  
High school diploma  
or GED &  
6 months experience

NAC/CDA/CCP/CPC  
(No experience  
necessary)

**Working with  
School-Age**  
High school  
diploma or GED  
& 3 months  
experience

Total of 12 credits w/ 6  
credits in ECE\*  
And  
6 months experience

Associates Degree in  
ECE\*/closely related  
field  
(No experience  
necessary)

Bachelor  
Degree in  
ECE\*/closely  
related field  
And  
(No experience)

\* Early Childhood Education

# ASSISTANT CHILD EDUCATOR

16 years old or older

Plus ONE of the following:

High school  
diploma  
or  
GED

Enrollment in  
High school  
or  
GED classes

Service as a  
volunteer in a child  
care facility for 12  
months

Employment as a  
teacher-caregiver aide for  
12 months

Enrollment in a  
vocational  
rehabilitation  
program

Must be ~~SUPERVISED~~ by a Child Educator  
Can ~~NEVER~~ be LEFT ALONE with enrolled children!

May be counted in Ratios

# CHILD EDUCATOR AIDE

Not counted in Ratio

16 years old or older

# STUDENT AIDE

Less than 16 years old

Plus ONE of the following:

Enrollment in an educational, curriculum-based course in child development, parenting, or guidance counseling

Enrollment in a vocational education or occupational development program

Must be **SUPERVISED** by a Child Educator  
Can **NEVER** be **LEFT ALONE** with enrolled children!

**NOT** counted in Ratios

# VOLUNTEER

15 years old or older

MAY BE counted in ratios  
IF QUALIFIED as ONE of the following:

A  
Director

A  
Child  
Educator

An  
Assistant  
Child  
Educator

Must be ~~SUPERVISED~~ by a Child Educator  
Can ~~NEVER~~ be LEFT ALONE with enrolled children!