



## Medical Marijuana Program Qualifying Patient Application Information

*Please note that application information and other instructions may change. Please refer back to the ADHS website for the most current information.*

### **Please read this information before beginning the application process.**

1. Print and review the Qualifying Patient Checklist. This checklist will assist you in compiling the required information and supporting documentation in order to complete the application process in the Individual Licensing Portal online at <https://individual-licensing.azdhs.gov/>.
2. Visit the ADHS Medical Marijuana Frequently Asked Questions (FAQs) webpage for more detailed information and specifics regarding qualifying patients. <http://www.azdhs.gov/medicalmarijuana/faqs/>
3. Print the *Medical Marijuana Physician Certification* form from the ADHS website [https://www.azdhs.gov/documents/licensing/medical-marijuana/physicians/MMJ\\_PhysicianCertificationForm.pdf](https://www.azdhs.gov/documents/licensing/medical-marijuana/physicians/MMJ_PhysicianCertificationForm.pdf). This form must be downloaded, taken to your physician, and completed. If there are any areas that are not completed, ADHS will not accept the application. **You MUST use this form for your application; no other forms will be accepted.**
4. Print, sign, and date the *Medical Marijuana Patient Attestation*. This form must be downloaded from the ADHS website at <http://www.azdhs.gov/medicalmarijuana/patients/adult.htm>.
5. Before you begin your online application, you will need specific images and other documents (including those listed in #3 and #4 above) that must be uploaded with your application. The required documents and formatting instructions are listed in the Qualifying Patient Checklist.
6. Once all information and documentation from the Qualifying Patient Checklist has been obtained and properly formatted, you may begin the online application. Ensure all information is completed. After completing the fields, you will be prompted to upload the required documentation.
7. You will need a MasterCard or Visa to pay your application fee. A credit card, debit card, or pre-paid cards are accepted. Please note that application fees are non-refundable.
8. Once you have successfully paid the application fee, press “Continue” to return to the ADHS online system. The system retains a copy of your application under the Application History menu so it is accessible to you.
9. Once successfully submitted through the ADHS online system, ADHS will review your application. If approved, you will receive an automatically-generated email indicating your approval. If more information is needed or the application has deficiencies, you will be notified and provided with further instructions on how to correct and resubmit your application.
10. Upon approval, your registry identification card will be electronically available to you within the Individual Licensing Portal. You may download the card to your mobile device or print it out.

### **\*Designating a Caregiver**

If you have designated a caregiver within the ADHS online system, your caregiver must also apply. Your patient application **must be completed and approved** before your designated caregiver can apply through the ADHS online system. Your caregiver will need your qualified patient registry identification card number, your full name, and date of birth in order to begin the application process. Please note that your caregiver must also submit fingerprints to ADHS through the U.S. Mail as part of his or her application. Please direct your caregiver to the appropriate section on the ADHS website for more information:

<http://www.azdhs.gov/medicalmarijuana/caregivers/>.