Bureau of Radiation Control

NONIONIZING Guidance for Registration Renewal

Registrations issued by the Nonionizing Radiation Compliance program are valid for five (5) years. They are set to expire five years from the last day of the month of application and require renewal for continued authorization for use of your nonionizing radiation equipment.

There is NO FEE for the renewal process. Submit the forms identified below prior to the expiration date on your registration to avoid penalty. All forms and training documents must be included, completed and submitted electronically to NONION@AZDHS.GOV.

Courtesy notices are sent out one month prior to your expiration date, but it is your responsibility to complete the renewal process in a timely manner. Failure to do so may result in the Department issuing a violation, terminating the registration, and the imposing civil money penalties.

Facility Registration Type (Registration type is printed on your registration certificate)	**What to Submit**				**When to Submit**	**How to Submit**
	BRC-NIR Form	**Medical Director Acknowledgment Include License & Training Record**	**LSO Acknowledgement Include Training Record**	**Payment**		
Ultraviolet Tanning (UT) **Ultraviolet Medical (UM)**	✓			No payment required	PRIOR to Expiration date on Registration	Email to NONION@AZDHS.GOV
Laser Industrial (LI) **Laser Projector (LP)**	✓		✓			
Laser Light Show (LL)	✓		✓			
Laser Medical (LM) -Includes: Chiro, Optham, Pod **Laser Hospital (LH)** **Laser Dental (LD)** **Laser Veterinary (LV)**	✓	✓	✓			
Laser Cosmetic (LC) -Includes: Cosmetic use OR Cosmetic and Medical use	✓	✓	✓			
Cosmetic Radiofrequency (RC)	✓	✓				
Industrial Radiofrequency (RF) -Includes: RF, Microwave	✓					
Medical Radiofrequency (RM) -Includes: RF, EC, Diathermy	✓	✓				

*Forms available on our website at **AZDHS.GOV/BRC** under nonionizing forms*

Note: Registration renewal is a separate requirement from the annual fee. Be advised payment of the annual fee is required by January 1 of every year.