



ARIZONA DEPARTMENT  
OF HEALTH SERVICES  
PREPAREDNESS

**ARIZONA DEPARTMENT OF HEALTH SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES  
BUREAU OF EMERGENCY MEDICAL SERVICES  
AND TRAUMA SYSTEM**

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**Base Hospital Application**

Pursuant to Arizona Administrative Code R9-25-204(A)(1), an ALS base hospital that provides on-line medical direction is required to submit to the Department an application for certification. An advanced life support base hospital means a health care institution that offers general medical and surgical services, that is certified by the director as an advanced life support base hospital and that is affiliated by written agreement with a licensed ambulance service, municipal rescue service, fire department, fire district or health services district for medical direction, evaluation and control of emergency medical care technicians. A.R.S. § 36-2201(4)

**HEALTH CARE FACILITY SECTION**

HEALTHCARE FACILITY NAME	
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MAIN TELEPHONE NUMBER	
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HEALTHCARE FACILITY MAILING ADDRESS	CITY	COUNTY	STATE	ZIP CODE

**CHIEF ADMINISTRATIVE OFFICER SECTION**

CHIEF ADMINISTRATIVE OFFICER NAME	
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MAIN TELEPHONE NUMBER	E-MAIL ADDRESS

**CHIEF ADMINISTRATIVE OFFICER DESIGNEE SECTION**

CHIEF ADMINISTRATIVE OFFICER DESIGNEE NAME	
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MAIN TELEPHONE NUMBER	E-MAIL ADDRESS

**ADMINISTRATIVE MEDICAL DIRECTOR SECTION**

Administrative Medical Direction means supervision of emergency medical care technicians by a base hospital medical director, administrative medical director or basic life support medical director. For the purposes of this paragraph, "administrative medical director" means a physician who is licensed pursuant to title 32, chapter 13 or 17 and who provides direction within the emergency medical services and trauma system as described in described in. § 36-2201(1)

ADMINISTRATIVE MEDICAL DIRECTOR NAME	
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MAIN TELEPHONE NUMBER	E-MAIL ADDRESS

**CO-ADMINISTRATIVE MEDICAL DIRECTION PHYSICIAN SECTION**

CO-ADMINISTRATIVE MEDICAL DIRECTOR NAME <small>(if applicable)</small>	
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MAIN TELEPHONE NUMBER	E-MAIL ADDRESS

**PRE-HOSPITAL COORDINATOR**

PRE-HOSPITAL COORDINATOR NAME	
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MAIN TELEPHONE NUMBER	E-MAIL ADDRESS



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**BASE HOSPITAL QUALIFICATION SECTION**

Pursuant to Arizona Administrative Code R9-25-202, an ALS base hospital, or a centralized medical direction communications center that provides on-line medical direction is required to answer the following questions attesting that they are in compliance.

YES	
<input type="checkbox"/>	Does this applicant attest to having operational and accessible communication equipment that will allow an on-line physician to give on-line medical direction R9-25-202(C)(1)
<input type="checkbox"/>	Does this applicant attest to having a written plan for alternative communications with an EMCT in the event of disaster, communication equipment breakdown or repair, power outage, or malfunction R9-25-202(C)(2)
<input type="checkbox"/>	Does this applicant attest to having an Administrative Medical Director and meets the requirements pursuant to what is outlined in R9-25-201
<input type="checkbox"/>	Does this applicant attest to having physicians available to give on-line medical direction to an EMCT 24 hours a day, seven days a week R9-25-202(C)(3)
<input type="checkbox"/>	Does this applicant attest that the on-line physician's meets one of the following: Has emergency medicine certification issues by a member board of the American Board of Medical Specialties; Has emergency medical services certification issued by the American Board of Emergency Medicine; has completed an emergency medicine residency training program accredited by the Accreditation Council for Graduate Medical Education or approved by the American Osteopathic Association; Is an emergency medicine physician in an emergency department located in Arizona and has current certification that meets the requirements pursuant to R9-25-202(A)(1)(a)(b)(c)(d) and R9-25-201 (A)(1)(d)(i) through(iii)
<input type="checkbox"/>	Does this applicant attest that they will comply with all requirements in A.R.S. Title 36, Chapter 21.1 and 9 A.A.C. 25

**REQUIRED DOCUMENTS SECTION**

Pursuant to Arizona Administrative Code (A.A.C.) R9-25-204, an ALS base hospital, or a centralized medical direction communications center that provides on-line medical direction is required to submit to the Department an application including the following documents.

YES	
<input type="checkbox"/>	Has this applicant attached or enclosed a copy of their current general hospital license issued under 9 A.A.C. 10, Article 2 R9-25-204(A)(2)
<input type="checkbox"/>	Has this applicant attached or enclosed a copy of each executed written agreement, including all attachments, exhibits and the name of each emergency medical services provider or ambulance service as described in A.R.S. § 36-2201(4)



Base Hospital Application

**BASE HOSPITAL AGREEMENTS**

NAME OF BASE SERVICE:

WRITTEN AGREEMENT ATTACHED

NAME OF BASE SERVICE:

WRITTEN AGREEMENT ATTACHED

NAME OF BASE SERVICE:

WRITTEN AGREEMENT ATTACHED

NAME OF BASE SERVICE:

WRITTEN AGREEMENT ATTACHED

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WRITTEN AGREEMENT ATTACHED

NAME OF BASE SERVICE:

WRITTEN AGREEMENT ATTACHED

\*Applicant may place additional base services and written agreements on a separate paper and submit with application\*



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**ADDITIONAL ON-LINE MEDICAL DIRECTION PHYSICIANS**

<b>ON-LINE MEDICAL DIRECTION PHYSICIAN NAME</b>			
<b>MAIN TELEPHONE NUMBER</b>		<b>ALTERNATE NUMBER</b>	
<b>ON-LINE MEDICAL DIRECTION PHYSICIAN NAME</b>			
<b>MAIN TELEPHONE NUMBER</b>		<b>ALTERNATE NUMBER</b>	
<b>ON-LINE MEDICAL DIRECTION PHYSICIAN NAME</b>			
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<b>ON-LINE MEDICAL DIRECTION PHYSICIAN NAME</b>			
<b>MAIN TELEPHONE NUMBER</b>		<b>ALTERNATE NUMBER</b>	

\*Applicant may place online medical directors and their qualification on a separate paper and submit with application\*



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**BASE HOSPITAL CERTIFICATION**

**The applicant is applying for Base Hospital Certification as a:**

- General Hospital licensed under 9 A.A.C. 10, Article 2
- Special Hospital licensed under 9 A.A.C. 10, Article 2, that provides surgical services and emergency services only to children
- Facility operating as a federal or tribal hospital

Pursuant to Arizona Revised Statute § 41-1030:

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

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**Chief Administrative Officer Signature (or Designee) / Date**

Approved 2009  
Revised 12-21-2017