



# Local Health Agency Reporting Requirements

R9-6-206(E): For all **outbreaks and possible outbreaks**, notify the Department of the outbreak within 24 hours and submit an investigation report within 30 days of the last report associated with the outbreak.

☒→	Amebiasis	☒	Gonorrhea	☑→*	Rubella (German measles)
☒→	Anaplasmosis	☑→	<i>Haemophilus influenzae</i> , invasive disease	☎→*	Rubella syndrome, congenital
☎→*	Anthrax	☒→	Hansen's disease (Leprosy)	☑→	Salmonellosis
☒→	Arboviral infection	☑→	Hantavirus infection	☑→	Shigellosis
☒→	Babesiosis	☑→	Hemolytic uremic syndrome	☎→*	Smallpox
☒→	Basidiobolomycosis	☑→	Hepatitis A	☑→	Spotted fever rickettsiosis (e.g., Rocky Mountain spotted fever)
☎→*	Botulism	☒→	Hepatitis B and Hepatitis D	☒	Streptococcal group A infection, invasive disease
☒→*	Brucellosis	☒→	Hepatitis E	☒	Streptococcal group B infection in an infant younger than 90 days of age, invasive disease
☒→	Campylobacteriosis	☒→	HIV infection and related disease	☒	<i>Streptococcus pneumoniae</i> infection, (pneumococcal invasive disease)
☒→	Chagas infection and related disease (American Trypanosomiasis)	☑→	Influenza-associated mortality in a child	☒→	Syphilis
☒→	Chancroid ( <i>Haemophilus ducreyi</i> )	☑→	Legionellosis (Legionnaires' disease)	☒→	Taeniasis
☒→	Chikungunya	☑→	Leptospirosis	☒→	Tetanus
☒	<i>Chlamydia trachomatis</i> infection	☑→*	Listeriosis	☒→	Toxic shock syndrome
☑→	Cholera	☒→	Lyme disease	☑→	Trichinosis
☒	Coccidioidomycosis (Valley Fever)	☑→	Lymphocytic choriomeningitis	☑→*	Tuberculosis, active disease
☒→	Colorado tick fever	☒→	Malaria	☑→	Tuberculosis latent infection in a child five years of age or younger (positive screening test result)
☒→	Creutzfeldt-Jakob disease	☎→*	Measles (rubeola)	☎→*	Tularemia
☒→	Cryptosporidiosis	☑→*	Melioidosis	☑→	Typhoid fever
☒→	<i>Cyclospora</i> infection	☎→*	Meningococcal invasive disease	☑→	Typhus fever
☒→	Cysticercosis	☑→*	Mumps	☑→	Vaccinia-related adverse event
☑→	Dengue	☎→	Novel coronavirus (e.g., SARS or MERS)	☑→*	Vancomycin-resistant or Vancomycin-intermediate <i>Staphylococcus aureus</i>
☎→	Diphtheria	☑→	Pertussis (whooping cough)	☒→ <sup>1</sup>	Varicella (chickenpox)
☒→	Ehrlichiosis	☎→*	Plague	☑→	<i>Vibrio</i> infection
☎→	Emerging or exotic disease	☎→*	Poliomyelitis (paralytic or non-paralytic)	☎→*	Viral hemorrhagic fever
☎→	Encephalitis, parasitic	☒→	Psittacosis (ornithosis)	☒→	West Nile virus infection
☑→	Encephalitis, viral	☑→	Q Fever	☎→*	Yellow fever
☑→	<i>Escherichia coli</i> , Shiga toxin-producing	☎→*	Rabies in a human	☑→*	Yersiniosis (enteropathogenic <i>Yersinia</i> )
☒→	Giardiasis	☑→	Relapsing fever (borreliosis)	☑→*	Zika virus infection
☑→*	Glanders				

**Key:**

- ☎ **Notify the Department** within 24 hours after receiving a report under R9-6-202 or R9-6-203.
- ☑ **Notify the Department** within one working day after receiving a report under R9-6-202 or R9-6-203.
- ☒ **Notify the Department** within five working days after receiving a report under R9-6-202 or R9-6-203.

- **Submit an epidemiologic investigation report** within 30 calendar days after receiving a report under R9-6-202 or R9-6-203 or notification by the Department.
- 1 Submit an epidemiologic investigation report only if a case or suspect case has died as a result of the communicable disease.
- \* **Ensure that an isolate** of the organism for each positive culture, if available, or a specimen for each positive test result is submitted to the Arizona State Laboratory within one working day.

# Local Health Agency Reporting Requirements

Adapted from Arizona Administrative Code R9-6-206.

A local health agency shall provide to the Department the information contained in each report of a case, suspect case, or occurrence received by the local health agency under R9-6-202 or R9-6-203, including any report of disease in a nonresident of the jurisdiction who is or has been diagnosed or treated in the jurisdiction and shall specify:

1. Whether the individual identified in each report:
  - a. **meets the case definition** for a case of the specific disease,
  - b. is a **suspect case**,
  - c. **does not meet the case definition** for a case or suspect case of the specific disease, or
  - d. the status of the disease has not yet been determined; and
2. The **status of the epidemiologic investigation** for each report.

Except as specified in the table, and if required under Article 3, a local health agency shall submit to the Department a report of an **epidemiologic investigation** conducted by the local health agency:

1. In response to a report of a case, suspect case, or occurrence submitted under R9-6-202 or R9-6-203, or about which the local health agency was notified by the Department;
2. **Within 30 calendar days** after receiving the report;
3. Including in the report of the epidemiologic investigation:
  - a. The information described in R9-6-203(B) or R9-6-202(C);
  - b. A description of **all laboratory or other test results**, performed in addition to the laboratory tests described in R9-6-202(C) and contributing to the diagnosis;
  - c. A description of the **case's symptoms** of the disease and other signs that may be observed that indicate that the individual may have the disease, if applicable;
  - d. A **classification** of the case according to the case definition;
  - e. A **description of the condition or status** of the case at the end of the epidemiologic investigation;
  - f. A description of the case's specific **risk factors** for acquiring the disease or other epidemiologic evidence of how the case acquired the infection that resulted in the disease;
  - g. A description of how the local health agency provided or arranged for the case to receive **health education** about the nature of the disease and how to prevent transmission or limit disease progression;
  - h. A description of the case's specific risk factors for transmitting the disease considered by the local health agency when conducting an **assessment of contacts**;
  - i. A description of the **control measures** used by the local health agency to reduce the spread of the disease; and
  - j. The **date the report** of the case, suspect case, or occurrence was submitted.

For each instance when the local health agency receives a report or reports indicating an **outbreak** or possible outbreak, the local health agency shall:

1. **Within 24 hours** after receiving the report or reports, provide to the Department the following information:
  - a. The **location** of the outbreak or possible outbreak;
  - b. If known, the **number of cases and suspect cases**;
  - c. The **date that the outbreak was reported** or the dates that cases suggestive of an outbreak were reported;
  - d. The **setting** of the outbreak or possible outbreak;
  - e. The **name of the disease** suspected or known to be the cause of the outbreak or possible outbreak; and
  - f. The name and telephone number of the local health agency **point of contact** regarding the outbreak or possible outbreak; and
2. **Within 30 calendar days** after receiving the last report or reports associated with the outbreak, submit to the Department a report of the epidemiologic investigation conducted by the local health agency in response to the outbreak or possible outbreak, including:
  - a. A description of the **outbreak location and setting**;
  - b. The **date** that the local health agency was notified of the outbreak;
  - c. A description of how the local health agency **verified the outbreak**;
  - d. The **number of individuals reported to be ill** during the outbreak;
  - e. The **number of individuals estimated to be at risk** for illness as a result of the outbreak;
  - f. The specific **case definition** used;
  - g. A summary profile of the **signs and symptoms**;
  - h. An **epidemiologic curve**;
  - i. A copy of the **laboratory evidence** collected, including all laboratory test results, for all specimens submitted for testing to a laboratory other than the Arizona State Laboratory;
  - j. **Hypotheses** of how the outbreak occurred;
  - k. A description of the **control measures** used and the dates the control measures were implemented;
  - l. The **conclusions** drawn based upon the results of the epidemiologic investigation;
  - m. **Recommendations for preventing** future outbreaks; and
  - n. The **name, address, and telephone number** of the individual making the report to the Department.

The Department-provided format for notification is MEDSIS, with the following exceptions: sexually-transmitted infections, including HIV, and notifications required within 24 hours. MEDSIS may also be used to submit epidemiological reports of cases or outbreaks.

More communicable disease reporting information is available at <http://www.azdhs.gov/preparedness/epidemiology-disease-control/index.php#reporting-home>.