Environmental Health Specialist, Senior

Pinal County Public Health Services District

Department Number
3592739
Position Control Number
5002
Functional Title
Environmental Health Specialist, Senior
Payroll Job Title
Environmental Health Specialist, Senior
Job Code
7009
Grade
126
Position:
Regular
If Part Time, number of hours:
N/A
Type of Recruitment
Open
Job Description
Under general supervision, performs senior level enforcement of environmental regulations and environmental health inspections of the community to protect the environment through education and enforcement of rules and regulations; performs inspections of various retail and institutional food establishments, temporary food booths, swimming pools, and public places to ensure compliance with state and county codes and regulations; reviews plans and applications; resolves compliance and complaint issues and maintains appropriate records of inspection and enforcement activities. May coordinate programs within environmental health such as plan review, temporary food service, public education, etc.

Leads and/or coordinates activities of specific environmental health programs, as assigned. Independently manages assigned workload to meet program goals. Conducts inspections of food service establishments and other public places including restaurants, bars, grocery stores, food banks, institutional kitchens, school kitchens and school grounds, daycare facilities, and construction; conducts pre-opening inspections of potential food establishments and mobile food units enforcing compliance with Smokefree AZ laws, samples food and water for microbial analysis; prepares inspection reports by referencing all codes cited; and discusses and reviews all observations and findings with appropriate person in charge. Conducts inspections of public and semi-public pools, spas, etc. for compliance with Arizona and County regulations, checking for compliance with Smokefree AZ laws; and provides education to owners and operators. Conducts inspections including individual onsite septic systems and solid and liquid waste haulers or other facilities. Provides office coverage for Environmental Health programs. Reviews plans for food establishments and other environmental health permits, writes letters of approval and requests for further information; coordinates with business owners, contractors and architects. Consults with and provides general assistance to contractors, owners, and architects as needed; answers any questions and reviews all submitted material as necessary. Responds to citizen complaints and performs inspections to ensure compliance with state and county codes and regulations; conducts complaint investigations of public health nuisances, food establishments, pools, public places for Smokefree AZ compliance, illegal dumping, vector or other complaints. Writes inspection reports, environmental investigation reports, notices of violations letters, notice of deficiencies, and requests for further information. Provides training necessary to maintain certifications. Coordinates activities with other departments and government entities. Initiates and implements enforcement action for non-compliance. Maintains records of enforcement activities. Maintains absolute confidentiality of work-related issues, customer records and restricted County information. Performs related duties as required or assigned.

*Updated 5/8/2014

Physical Demands

Independent body mobility to stand, walk, bend, and sit for prolonged periods of time and/or drive a vehicle. Manual dexterity to reach, and grasp; manual dexterity to hand write or use computer keyboard; vision sufficient to see/read; hear and speak to communicate with customers in person and over the phone and working in close proximity to staff and patients.

Working Conditions

Position is located in a Health Office environment with exposure to hazardous chemical and infectious disease.

Required Qualifications

Bachelor's Degree in Environmental Health or Environmental Technology, Biology, Chemistry, or related field OR equivalent certification and two years of professional level experience environmental enforcement activities, inspecting, and enforcing environmental health issues and complaints; OR an equivalent combination of education, training, and experience.

This position requires registration as a Sanitarian with the State of Arizona.

Preferred Qualifications

KNOWLEDGE OF:

Principles and practices of Public and Environmental Health. Principles and practices associated with pollution control. Technical and legal terminology relating to environmental regulations. Pertinent federal, state, and local laws, codes, and regulations as they apply to area of assignment. English usage, spelling, grammar, and punctuation.

Modern office procedures, methods, and equipment including computers and computer applications such as word processing, spreadsheets, and statistical databases.

SKILL IN:

Utilizing personal computer software programs affecting assigned work and in compiling and preparing spreadsheets and reports. Establishing and maintaining effective working relationships with other department staff, management, outside agencies, community groups and the general public. Creating, maintaining, and keeping logs, records, and writing technical reports. Effective verbal and written communication.

Special Instructions to Applicants

Employment is contingent upon successful completion of a criminal background check and verification of work history, academic credentials, licenses, and certifications as applicable.

Bloodborne Pathogen

If yes, please see Special Notice below

Yes

Bloodborne Pathogen Special Notice:

Pay Rate

$48,119.24 - $50,571.04

Job Open Date

10-22-2015

Must be posted until

Job Close Date

Open Until Filled

For more information or to apply for this position please visit:
https://www.pinaljobs.com/applicants/jsp/shared/Welcome_css.jsp