

How to Run a Lot Usage and Recall Report in ASIIS

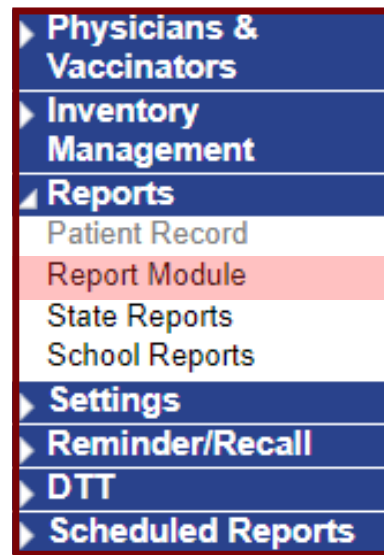


The purpose of the Lot Usage & Recall Report is to determine which patients have already decremented from a specific lot.

Tip: Comparing the Lot Usage and Recall Report to an Electronic Medical Record (EMR) or Dose Accountability Log will allow providers to find and correct non-decremented patients as non-decremented patients will not show on this report.

Step 1: Navigate to ASIIS
<https://asiis.azdhs.gov/> & Log in

Step 2: Select the Reports tab and then select **Report Module**



Step 3: Under Reports select **Lot Usage and Recall Report**

Reports	
Vaccinations	Patients
Vaccination Totals	Daily Patient Immunization
Vaccinations Breakdown	Patient Detail
Lot Number Summary	Patient Totals
Lot Usage and Recall Report	Recall for Inactivation
Vaccine Deferrals	



Step 4: Enter the desired lot number

OR

Identify the lot number type from **Active lots**, **Inactive lots**, or **Expired lots**; once the lot type is selected, find the desired lot number, click on it and then select it using the **Add ▼** button. Next you will scroll down and select **Create Report** at the bottom right of the page.

Active Lots

Unselected

ADHS STATE FARM STADIUM / COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose / EL0142 / PAN
 ADHS STATE FARM STADIUM / COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose / EL1284 / PAN
 HAPPY TESTS / Hep A, ped/adol, 2 dose / N1A4HEPA / VFC

Add ▼ Remove ▲

Selected

Inactive Lots

Unselected

ADHS STATE LAB / COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose / EL1284 / PAN

Add ▼ Remove ▲

Selected

All Expired Lots

Unselected

/DTP-Hib-Hep B / 121212 / PUB
 /DTP-Hib-Hep B / AA2345 / PUB
 /DTaP / 000123 / PUB
 /DTaP / 001 / PUB
 /DTaP / 001110 / PUB
 /DTaP / 0123 / PUB
 /DTaP / 030008 / PUB
 /DTaP / 112233AA / PUB
 /DTaP / 123 / PUB
 /DTaP / 123 / PUB

Add ▼ Remove ▲

Selected

Back Reset **Create Report**



Step 5: The Lot Usage and Recall Report will generate a list of patients who are already attached (decremented) from the lot.

The Report will display:

- the **search criteria used** (i.e. vaccine type, lot number, date range)
- the **patient's last name, first name, birthday, and SIIS Patient ID**
- the patient's **vaccination date**
- the total # of **vaccines administered** & the total # of **patients selected** based off search criteria

Tip: The report also shows **dose size**; if you are having dose accountability issues, look at the dose size and ensure each patient was administered the correct dose size.

Lot Usage and Recall Report						
Report Criteria				Report Date:		
Organization:						
Vaccinating Facility: All						
Date Range: All						
District/Region: All						
Vaccine: I	Manufacturer:		Lot Number:	Lot Facility:	Funding Source:	
Last Name	First Name	Birthday	SIIS Patient ID	Vaccination Date	Organization	Vaccinating Facility
				Dose Size		
Total Patients Selected: 0				Total Vaccinations Administered: 0		