

# How to Run a Patient Detail Report VOMS 2.0



**Step 1: Navigate to ASIIS**  
<https://asiis.azdhs.gov/> & Log in

**Step 2: Click the Reports tab,**  
then select Report Module

**Step 3: Select Patient Detail**

Reports	
<b>Vaccinations</b>	<b>Patients</b>
Vaccination Totals	Daily Patient Immunization List
Vaccinations Breakdown	Patient Detail <span style="float: right;">Schedule</span>
Lot Number Summary	Patient Totals
Lot Usage and Recall Report	Recall for Inactivation
Vaccine Deferrals	
Vaccine Lots to Expire <span style="float: right;">Schedule</span>	Clinical Notes
Daily Inventory Report	Contraindication Report
Reminder/Recall Success <span style="float: right;">Schedule</span>	Aggregate Contraindication Report

# How to Run a Patient Detail Report



## Step 4: Patient Detail Report

- Select “By Service (official vaccination record)”
- Vaccination Date Range
  - No more than a month
- Select “Active and Inactive”
- Select “All” for Doses Decrementaded
- Export report
  - Downloads the report in excel format. The pro to this is excel format is easy to filter.
- Create Report
  - Opens the report in a new tab.

**Patient Detail Report**

**Run By**

- By Ownership
- By Service
- By Service (official vaccination record)

**Limit Report By**

- Vaccination Date Range From: 07/01/2022 Through: 07/31/2022
- Birth Date Range From: mm/dd/yyyy Through: mm/dd/yyyy
- Organization --select--
- Organization Group --select--
- Facility --select--
- Facility Group --select--
- Do Not Limit
- PIN --select--
- State --select--
- Patient County --select--
- Zip Code
- Primary Care Physician --select--
- Program --select--
- Health Plan --select--
- Race White Black or African American
- Patient VFC Eligibility --select--
- Vaccine VFC Eligibility --select--
- Funding Type --select--
- Inactive Status at the Organization Level Active and inactive pa

**Vaccines**

Unselected

- AS03 Adjuvant adenovirus, type 4
- adenovirus, type 7
- Adenovirus types 4 and 7
- BCG
- botulinum antitoxin
- Botulinum Toxoid
- Botulism IG, human, intravenous
- CMVIG
- DT (pediatric)
- DTAP/IPV/HIB - non-US
- DTP
- DTP - unspecified
- DTP-Hib-Hep B
- DTP-Hib

Selected

- 

Vaccinator: --select--

Lot Number Select from the list below: --select--

Doses Decrementaded All

District/Region

School

Do Not Limit

Only Show Patient Info

High Risk Category --select--

Sort By  Last Name  Vaccination Date  Vaccinator

Back Reset Create Report Export Report

# Parts of the Patient Detail Report



## Important Note

- Adjusting the report criteria outside of what is shown on page 2 may result in incomplete reports that may not display all records. The provider is responsible for ensuring that all doses decrement appropriately.

**Patient Detail Report**

Report Criteria  
Run By: By Service (official vaccination record)      Report Date: November 09, 2022

Organization:  
Organization Level Status: All  
Patient VFC Eligibility: All  
Physician: All  
Health Plan: All  
Race: All  
Lot Number: All  
District/Region:  
High Risk Category: All  
Funding Type: All  
Doses Decrement: All

: Vaccina  
Vaccina  
Program

Vaccine: All  
ite Range: All  
ne

**The top of the report lists the criteria that was selected.**

Total Patients Having Vaccines: 328      Total Patients With All Vaccines: 328

Patient ID	First Name	Middle Name	Last Name	Birth Date	Sex	Age	Reporting Method
Tdap				07/29/2022			Real Time HL7

**The reporting method shows you how ASIIS received the vaccine record - either manual entry or HL7. Real time HL7 shows that the doses came to ASIIS from the EMR.**

S Publication  
04/07/20

**Reporting Method**  
Real Time HL7

# Reviewing the Patient Detail Report



**Step 5:** ALL of the details in the patient vaccination record must match ALL of the following details in the ASIIS inventory in order for the dose to decrement.

- **Dose Size** - Check the dose size to make sure the correct amount was recorded.
- **Mfg. Code** - Incorrect manufacturer codes will prevent doses from decrementing.
- **Lot Number** - Incorrect lot numbers will prevent doses from decrementing.
- **Other funding sources** - Private (PRVT) doses will not decrement unless the private lots have been added to ASIIS by the provider.

Patient Detail Report												
<b>Report Criteria</b>						<b>Report Date:</b> May 27, 2021						
<b>Run By:</b> By Service (official vaccination record)												
<b>Organization:</b> SYSTEMS			<b>Facility:</b>			<b>Vaccine:</b> All						
<b>Organization Level Status:</b> Active and inactive patients			<b>Vaccination Date Range:</b> 03/01/2018 through 03/01/2018			<b>Birth Date Range:</b> All						
<b>Patient VFC Eligibility:</b> All			<b>Vaccine VFC Eligibility:</b> All									
<b>Physician:</b> All			<b>Program:</b> All									
<b>Health Plan:</b> All			<b>Zip Code:</b>									
<b>Race:</b> All			<b>State:</b> All									
<b>Lot Number:</b> All			<b>Patient County:</b> All									
<b>District/Region:</b> All			<b>School:</b> All									
<b>High Risk Category:</b> All			<b>Sort Criteria:</b> Last Name									
<b>Funding Type:</b> All			<b>Vaccinator:</b> All									
<b>Doses Decrementing:</b> All												
<b>Total Patients Having Vaccines:</b> 5			<b>Total Patients With All Vaccines Deleted:</b> 0			<b>Deleted vaccinations are shown with a line through them.</b>						
Patient ID	First Name	Middle Name	Last Name	Birthdate	Guardian F.N.	Phone Number	VFC Eligible	Facility				
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrementing	Facility	Date VIS Form Given	VIS Publication Date	Reporting Method
Influenza, seasonal, injectable, preservative free	03/01/2018	Full	SKB	4RZ35	PRVT	NO	N	N				Real Time HL7
Tdap	03/01/2018	Full	PMC	U5884AA	PRVT	NO	N	N				Real Time HL7

- **Funding Source** - Focus on finding VFC funded doses with 'N' under Decrementing.
- **Historical Doses** - Historical doses are doses that were administered at another site.

Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrementing	Vaccinator
SKB	ABXB06DA	VFC	YES	N	Y	
PMC	U6877BA	VFC	YES	N	Y	

  

Name	Last Name	Birthdate	Guardian F.N.	Phone

  

Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrementing	Vaccinator
2021	Full	SKB	49TM3	VFC	YES	N	Y	
2021	Full	SKB	7HJ74	VFC	YES	N	Y	
2021	Full	SKB	JX3RK	VFC	YES	N	N	
2021	Full	MSD	U002532	VFC	YES	N	Y	

Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrementing	Vaccinator
Hep B, adolescent or pediatric	06/10/2013		UNK		VFC	UNK	Y	N	