

The Rights of Vaccine Administration

(adapted from the CDC Vaccine Administration webpage)

Right Patient	⇒ Verify the patient's name, date of birth and vaccine history
Right Medication	⇒ Check and re-check the labels for both the vaccine and diluent before drawing them up and again before administering vaccine. ⇒ Watch out for vaccines with similar names and packaging!
Right Time	⇒ VFA healthcare providers are expected to comply with the immunization schedule, ages, and intervals established by the ACIP. ⇒ Check vaccine product expiration time/date ⇒ The Recommended Adult Immunization Schedules can be found online at: http://www.cdc.gov/vaccines/schedules/hcp/adult.html
Right Dosage	⇒ Always give vaccine in the dosage recommended by the ACIP. Split or partial doses of vaccine are not valid doses!
Right Route & Site	⇒ Make sure that you are using the correct site, needle gauge, length, and technique indicated for the vaccine being administered.
Right Documentation	The following information must be recorded on the vaccine recipient's permanent record or office file each time that a vaccine is administered: ⇒ Date of Administration ⇒ Vaccine type, route, dosage, site ⇒ Vaccine manufacturer ⇒ Vaccine lot number ⇒ Expiration date ⇒ Name, title, and signature of the person administering vaccine ⇒ Address of facility where permanent record will reside ⇒ VFA eligibility category for the vaccine recipient. ⇒ VIS publication date and date given to patient ⇒ Also document vaccine refusal This information may be maintained in the patient's chart or in a central immunization log, but must be available for review during a VFA Site Visit.