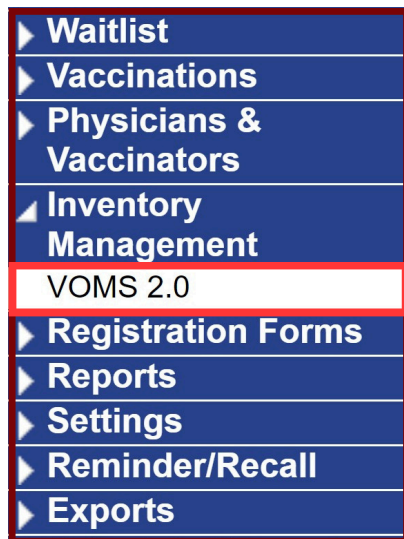


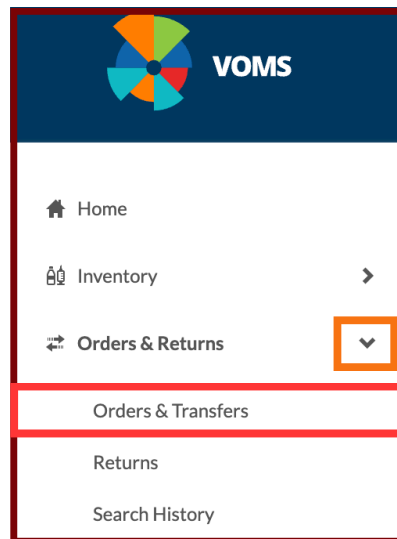
How to Advertise Available Doses for Transfer in VOMS 2.0



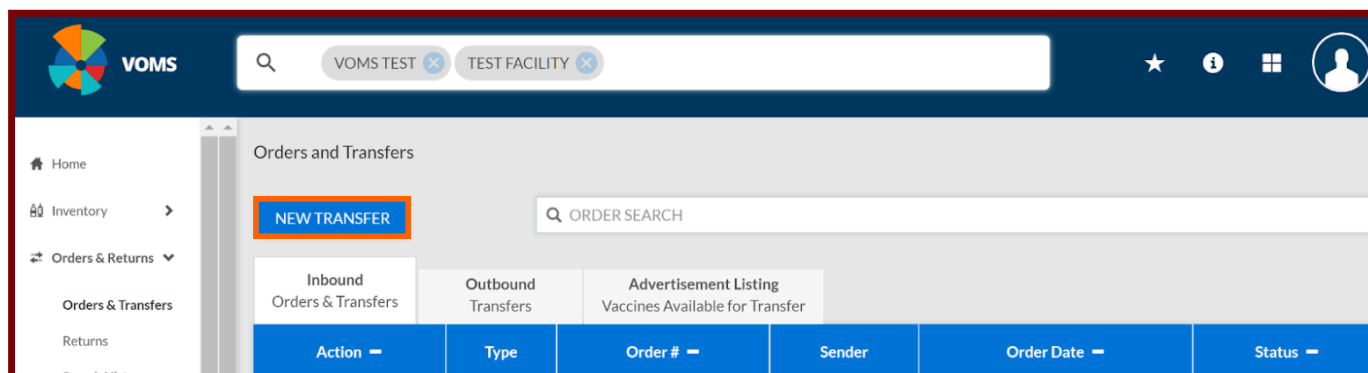
Step 1: In ASIIS, Select Inventory Management then click **VOMS 2.0**.



Step 2: Click the **Orders & Returns** tab, then select **Orders & Transfers**.



Step 3: To advertise vaccines for transfer, select **NEW TRANSFER** from the Orders & Transfers page.





Step 4: Toggle **TRANSFER to ADVERTISE** at the top of the page to choose from your available doses to advertise.

The screenshot shows the 'Advertise Vaccine' interface. At the top, there is a blue header with a toggle switch. The toggle is currently in the 'ADVERTISE' position, which is highlighted with a red box. Below the header is a search bar labeled 'Search Vaccines'. A table lists vaccine information. The first row is highlighted with a yellow background. At the bottom, there are two buttons: 'CANCEL' and 'SUBMIT ADVERTISEMENT'.

Vaccine	Lot #	Exp Date	Available Quantity	Advertise Quantity	Advertise Reason
Vaccinia, Smallpox Monkeypox Vaccine Live, Pf, Sq Or Id Injection Jynneos 20 pack - VIALS NDC: 50632-0001-02 Funding: PUB	JK809800	08/31/2023	77.5	<input type="text"/>	<input type="button" value="COMMENT"/>

Step 5: Type the quantity of doses to advertise in the **Advertise Quantity** column next to the appropriate vaccine. Add a **comment explaining the reason for advertising them for transfer**, and then select **Submit Advertisement**.

The screenshot shows the 'Advertise Vaccine' interface. The toggle switch is now in the 'ADVERTISE' position. In the table, the 'Advertise Quantity' field for the first row is filled with the number '10' and is highlighted with a red box. The 'Advertise Reason' field for the same row contains the text 'cannot use them' and is highlighted with a purple box. At the bottom, the 'SUBMIT ADVERTISEMENT' button is highlighted with a green box.

Vaccine	Lot #	Exp Date	Available Quantity	Advertise Quantity	Advertise Reason
Vaccinia, Smallpox Monkeypox Vaccine Live, Pf, Sq Or Id Injection Jynneos 20 pack - VIALS NDC: 50632-0001-02 Funding: PUB	JK809800	08/31/2023	77.5	10	cannot use them



Step 6: Once doses are requested by another facility, the lot available for transfer reserves the requested doses and the **Doses Available** will reflect the new amount available for other facilities to select.

Available Advertisements						
Vaccine	Lot # Exp. Date	Doses Available	Contact Info	Location	Date Advertised	Requested Doses
Hpv9 Gardasil® 9 (Syringes) 10 pack - SYRINGES NDC: 00006-4121-02 Funding: VFC	03/22/2028	19			06/12/2023	<input type="text"/>

Step 7: Both the sending and receiving facilities must email up-to-date, in-range data logger reports to ArizonaVFC@azdhs.gov the same day the transfer is being requested. If data logger reports are not sent within 48 hours of being requested, the transfer will be denied. Accepted data logger report file formats include .csv, .ltd, .xls, and .txt. If a transfer is denied, the sending/advertising facility will have to create a new advertisement.

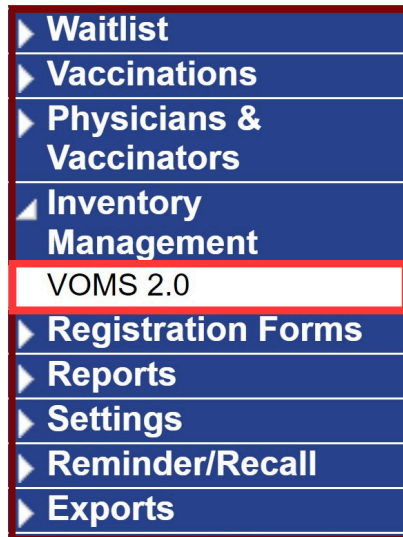
- ✖ To view doses requested by the receiving facility, click **Outbound Transfers**.
- ✖ To view your advertised doses, click the **Advertisement Listing** tab and scroll down to the bottom of the page.

Action	Type	Order #	Destination	Order Date	Status
VIEW	Transfer	65831	VOMS TEST	07/03/2023	In Manual Review
VIEW	Transfer	65829	VOMS TEST	07/03/2023	In Manual Review
VIEW	Transfer	65554	GILA CHD - GLOBE	01/20/2022	In Manual Review
VIEW	Transfer	65553	GILA CHD - GLOBE	01/20/2022	In Manual Review

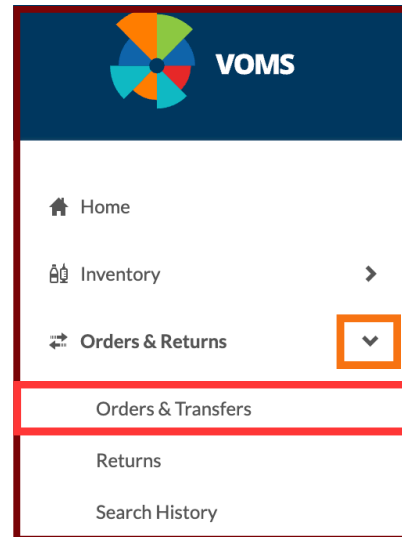
Receiving Facility: Request an Advertised Listing



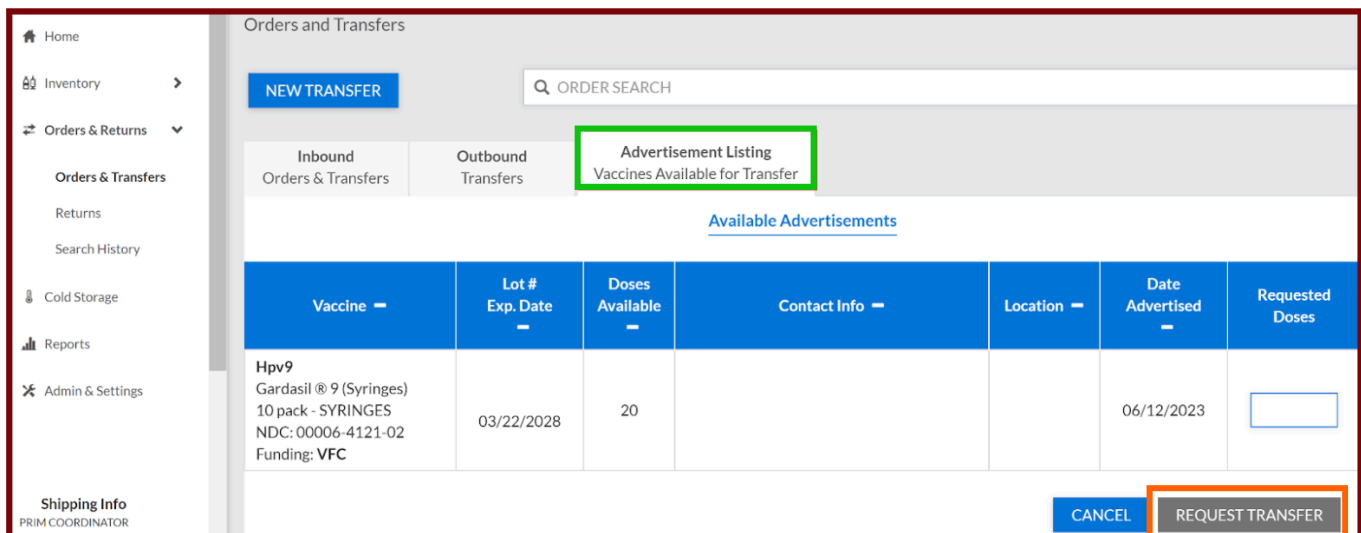
Step 1: In ASIIS, Select Inventory Management then **click VOMS 2.0**.



Step 2: Click the **Orders & Returns** tab, then select **Orders & Transfers**.



Step 3: To search for available vaccines navigate to **Advertisement Listing**. To request available doses, type the amount requested in the Requested Doses box next to the appropriate vaccine and then select **Request Transfer**.





Step 4: Select **Submit** on the pop-up to confirm the transfer.

×

SUBMIT TRANSFER CONFIRMATION

YUMA CTY PUBLIC HEALTH SERRV DIST /

HPV9 - Gardasil ® 9 (Syringes) - 1 dose(s) requested

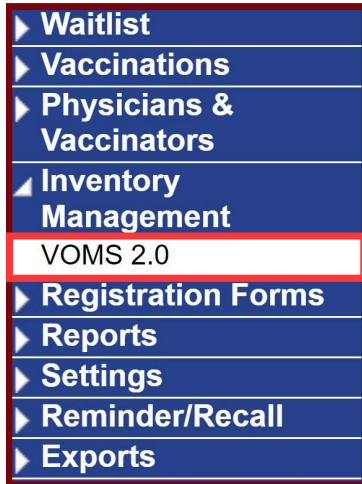
CANCEL

SUBMIT

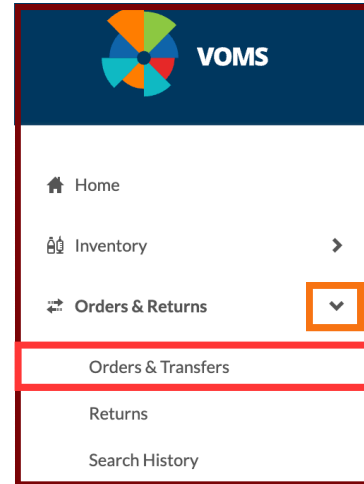
Receiving the Transfer

Once the transfer is approved by the Bureau of Immunization Services (BIZS), the receiving facility will see it in their Inbound Transfers to receive it.

Step 1: In ASIIS, Select Inventory Management then click **VOMS 2.0**.



Step 2: Click the **Orders & Returns** tab, then select **Orders & Transfers**.



Step 3: Under **Inbound Orders & Transfers** select **Receive** for the transfer.

Inbound Orders & Transfers		Outbound Transfers				
Action	Type	Order #	Sender	Order Date	Status	
RECEIVE	Order			06/04/2019	Partially Received	
RECEIVE	Order			04/01/2019	Approved	

Step 4: Enter the quantity being received in each box in the **Receipt Quantity** column. Once all quantities have been entered, click **Receive**.

Varicella Varivax ® MSD 10 pack - VIALS NDC: 00006-4827-00	123456	06/26/2024	VFC	100	100	100	ADJUST ADD LOT
CANCEL RECEIVE							