ARIZONA STATE LOAN REPAYMENT PROGRAM
INSTRUCTIONS FOR REQUESTING A CHANGE

This technical assistance guide provides the instructions to providers obligated under the Arizona Department of Health Services (ADHS) State Loan Repayment Program (SLRP) on how to submit a Request for Change to their personal information, loan/lender information, and employer/service site or service hours information. The Request for Change must be submitted electronically through the SLRP portal. Please follow the step by step guide to make the necessary changes to your SLRP record. ADHS will no longer accept paper requests.

STEP BY STEP GUIDE:

1. Login in to the Arizona Loan Repayment Program Portal at https://apps.azdhs.gov/PCO/Home

Primary Care Office
ARIZONA DEPARTMENT OF HEALTH SERVICES

Provider Management System

Exhibit 1

Sign In

Email   pcodummyprovider2@gmail.com

Password   ••••••••

☐ Remember me?

➔ LOG IN

Forgot Password?

No Account? Create One

2. Once you've logged in, you will be directed to the landing page where you can see any pending applications (Exhibit 2) and applications that have been submitted successfully to ADHS (Exhibit 3).

Provider Application Portal

Exhibit 2

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program

A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.

A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.

INITIAL APPLICATION

REAPPLICATION

RENEWAL APPLICATION

Applications that are pending

Applications pending to be completed

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status
		No data available in table		

Showing 0 to 0 of 0 entries   First   Previous   Next   Last

Exhibit 3

Applications submitted for Processing/ Processed Applications.

Search:

	Applicant Name	Birth Date	Application Type	Submitted Year	Status
REQUEST FOR CHANGE	John Snow Snow	1/1/1972	RENEWAL	2018	APPROVED
	John Snow Snow	1/1/1972	RENEWAL	2018	APPROVED
	John Snow Snow	1/1/1972	NEW	2018	DENIAL

Applications that have been submitted to ADHS

Showing 1 to 3 of 3 entries   First   Previous   1   Next   Last

ARIZONA STATE LOAN REPAYMENT PROGRAM
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3. Scroll down to the bottom section labelled APPLICATIONS SUBMITTED FOR PROCESSING/PROCESSED APPLICATIONS. This is where you can view all the applications you have successfully submitted. Your most recent "APPROVED" application will appear on top. Click the blue button labelled REQUEST FOR CHANGE. This is the process you will take each time you are requesting for a change in personal information, loan/lender information, employer/service site information or change in service hours from full-time to half-time.

Exhibit 4

Applications submitted for Processing/ Processed Applications.

Search: _____

	Applicant Name	Birth Date	Application Type	Submitted Year ▲	Status
REQUEST FOR CHANGE	John Snow Snow	1/1/1972	RENEWAL	2018	APPROVED
	John Snow Snow	1/1/1972	RENEWAL	2018	APPROVED
	John Snow Snow	1/1/1972	NEW	2018	DENIAL

Showing 1 to 3 of 3 entries

First   Previous   1   Next   Last

Click here to begin the Request for Change application

4. Once you click on the REQUEST FOR CHANGE button, a pop up box will appear asking if you are sure that you want to file a request for change. You have two options, you can either click continue or click cancel. Click "Continue" to proceed with your request.

Exhibit 5
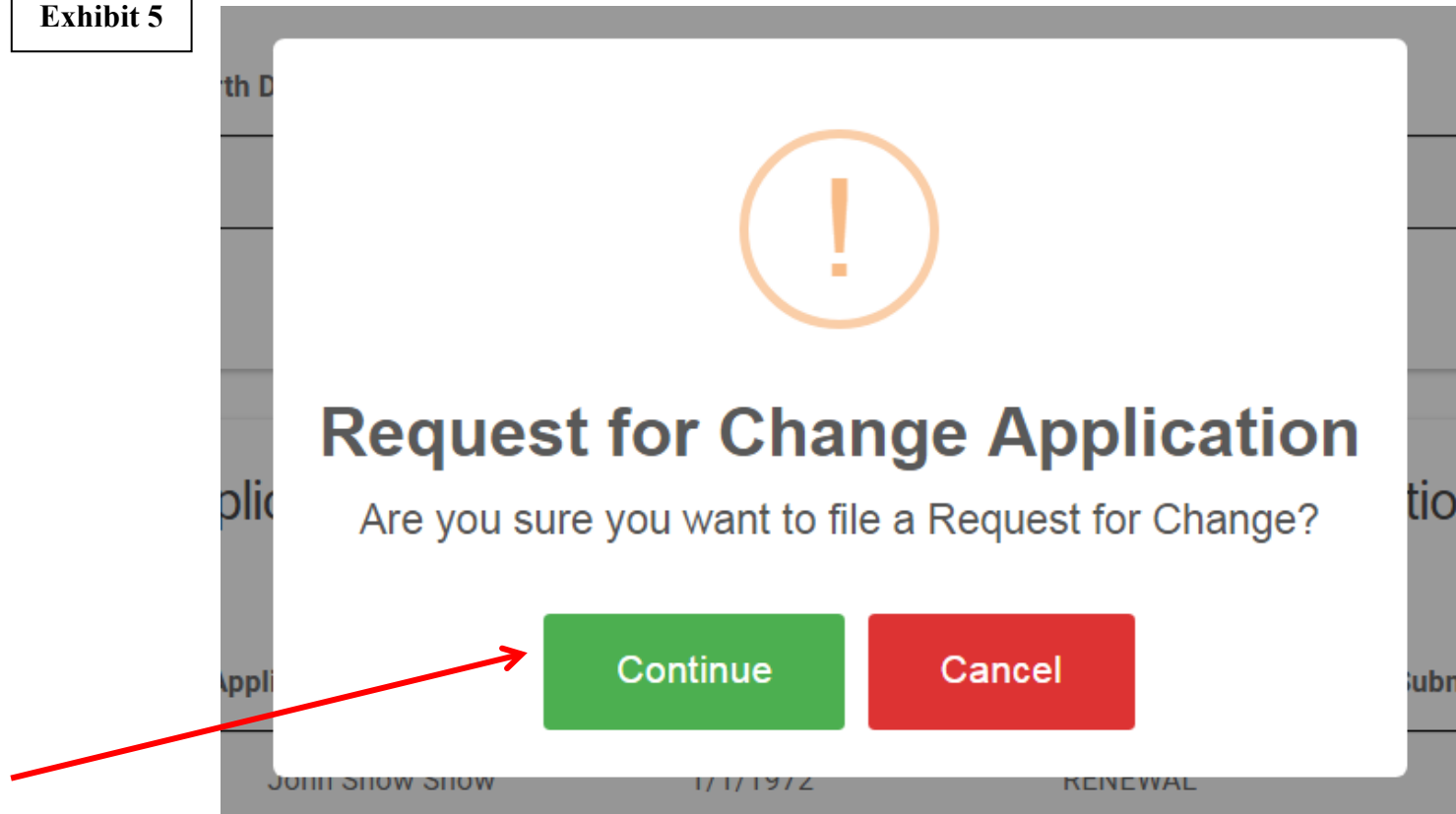
5. You will be directed to the next screen (Exhibit 6) that provides access to sections of your approved application that you are authorized to make changes to. You will have the option to change your personal information, qualifying loans/lender information, employer/service site information or service hours. You will have to go through each of the 5 bubbles and only make changes to the sections that pertain to your situation. If the bubble is pink, you are currently on that section. If the bubble is red, you have completed the section. If it is gray, you have not completed the section. If you don't have changes for that section you will click save and continue.

Exhibit 6
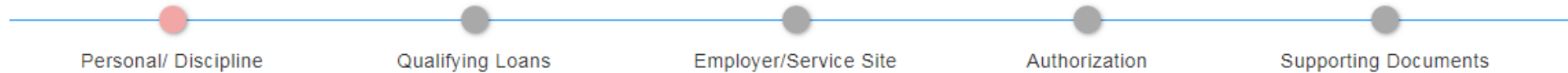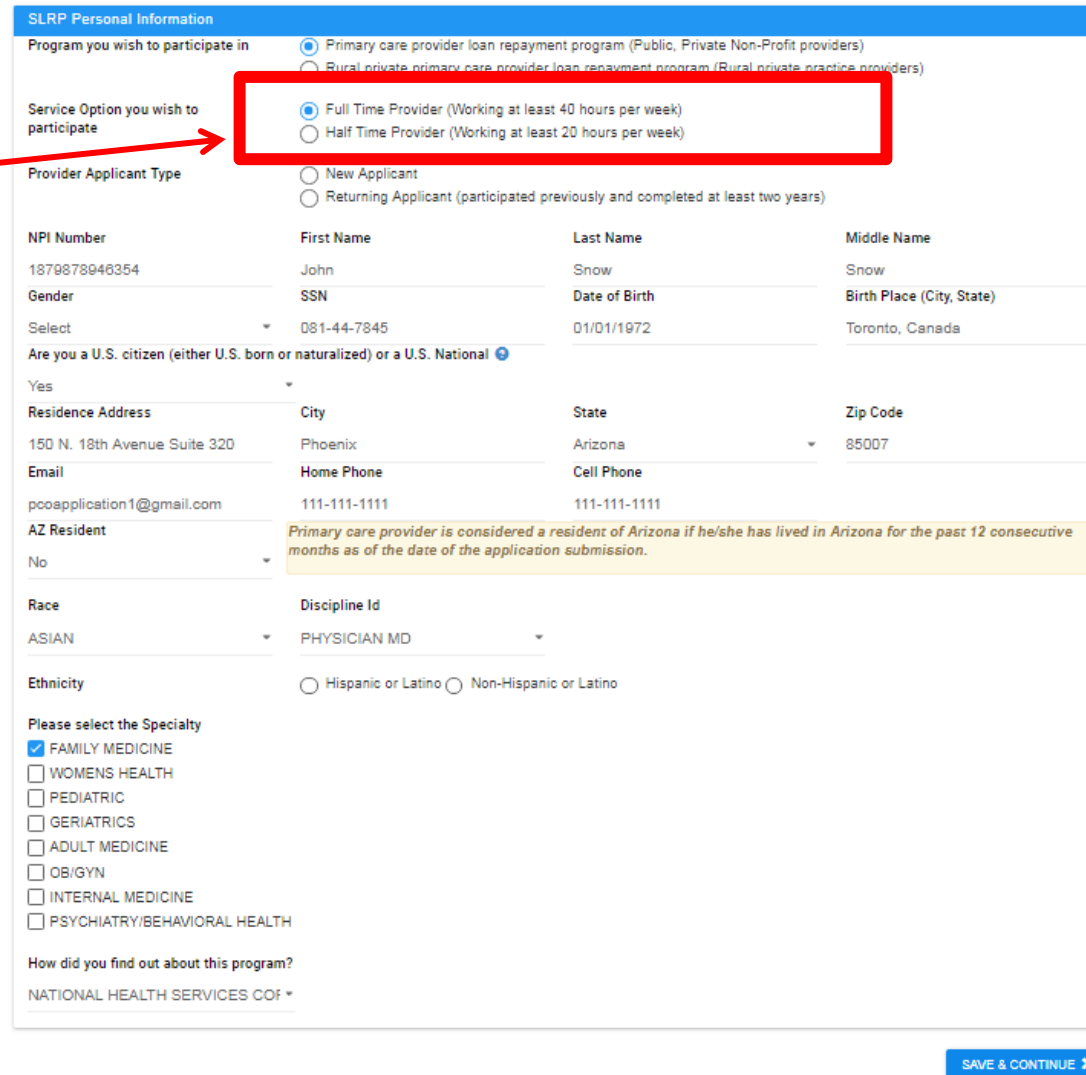
Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

6. The first section is the **Personal/Discipline** information that is prefilled with information you provided from your initial or renewal application. You can make changes to this section or you can proceed by clicking SAVE & CONTINUE. Please note that this section is where you can change your service from full time to half-time. A request to change from half-time to full-time is only authorized when a provider renews his/her SLRP contract.

Exhibit 7

You will only be able to change your service from full time to half time in the Request for Change application.

SLRP Personal Information

| Program you wish to participate in | ● Primary care provider loan repayment program (Public, Private Non-Profit providers) |
| | ○ Rural private primary care provider loan repayment program (Rural private practice providers) |

| Service Option you wish to participate | ● Full Time Provider (Working at least 40 hours per week) |
| | ○ Half Time Provider (Working at least 20 hours per week) |

| Provider Applicant Type | ○ New Applicant |
| | ○ Returning Applicant (participated previously and completed at least two years) |

NPI Number	First Name	Last Name	Middle Name
1879878946354	John	Snow	Snow
Gender	**SSN**	**Date of Birth**	**Birth Place (City, State)**
Select	081-44-7845	01/01/1972	Toronto, Canada

Are you a U.S. citizen (either U.S. born or naturalized) or a U.S. National ?
Yes

Residence Address	City	State	Zip Code
150 N. 18th Avenue Suite 320	Phoenix	Arizona	85007
Email	**Home Phone**	**Cell Phone**	
pcoapplication1@gmail.com	111-111-1111	111-111-1111	

AZ Resident
No

Primary care provider is considered a resident of Arizona if he/she has lived in Arizona for the past 12 consecutive months as of the date of the application submission.

Race	Discipline Id
ASIAN	PHYSICIAN MD

Ethnicity   ○ Hispanic or Latino ○ Non-Hispanic or Latino

Please select the Specialty
- ☑ FAMILY MEDICINE
- ☐ WOMENS HEALTH
- ☐ PEDIATRIC
- ☐ GERIATRICS
- ☐ ADULT MEDICINE
- ☐ OB/GYN
- ☐ INTERNAL MEDICINE
- ☐ PSYCHIATRY/BEHAVIORAL HEALTH

How did you find out about this program?
NATIONAL HEALTH SERVICES COR

SAVE & CONTINUE ▶

ARIZONA STATE LOAN REPAYMENT PROGRAM
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7. Please note that you can always exit the application portal and resume at a later time. However, please make sure to save the changes you have made before exiting the section you are working in. An incomplete request for change will appear under "Applications pending to be completed on the landing page of the provider portal (Exhibit 8) Click RESUME APPLICATION to continue.

Exhibit 8

Provider Application Portal

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program

INITIAL APPLICATION

A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.

REAPPLICATION

A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.

RENEWAL APPLICATION

Click here to resume your application.

Applications pending to be completed

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status	
Arya Stark	1/1/1972	CHANGE	2019	NEW	RESUME APPLICATION

Showing 1 to 1 of 1 entries   First Previous 1 Next Last

Applications submitted for Processing/ Processed Applications.

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status
Arya Stark	1/1/1972	SUPPLEMENTAL	2018	APPROVED
Arya Stark	1/1/1972	NEW	2018	REJECTED

Showing 1 to 2 of 2 entries   First Previous 1 Next Last

8. After clicking Save & Continue, you will be directed to the **Qualifying Loans** section. A pop up box will appear asking if you are requesting a change to your loan or lender information (Exhibit 9). Click YES to continue. If you click NO, you will be directed to the next section.

Exhibit 9

9. If you click YES, another pop up appears informing you that you need to update the section with all current loan information (Exhibit 10). Click OK.

    NOTE: Any change in this section requires updated billing statements and other necessary loan documents to be uploaded in the Supporting Documents section.

Exhibit 10

!

Please update this section with your current loan information. The updated information must be consistent with your current billing statements and relevant loan documents (i.e. National Student Loan Data System detailed summary) that you will be required to upload in the Supporting Documents Section.

OK
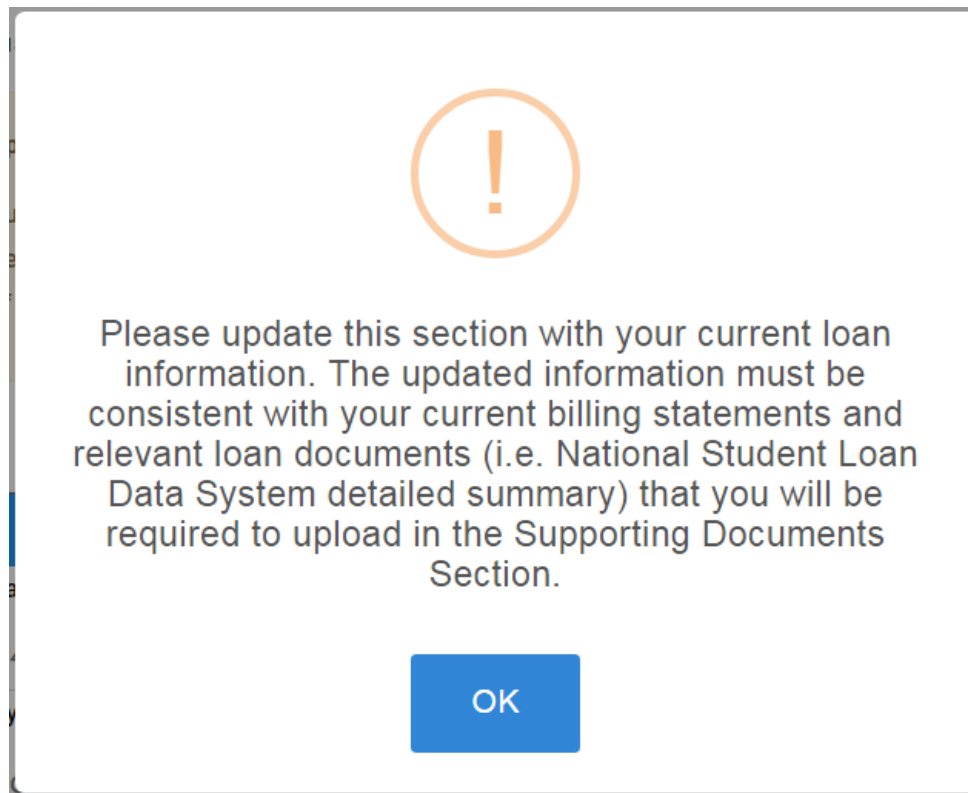
ARIZONA STATE LOAN REPAYMENT PROGRAM
INSTRUCTIONS FOR REQUESTING A CHANGE

10. After you click OK, you will be directed to the loan section which will be prefilled with the information from your most recent approved initial application or renewal application. If your lender changed as a result of consolidating loans that were previously approved by ADHS, you will need to make the necessary changes to your loan/lender information you are requesting in this section. The instructions link on how to complete this section is provided in the portal. Any new loans that were not included in your most recent approved application may only be added at renewal. Once you have completed the section click SAVE & CONTINUE.

Exhibit 11

Personal/ Discipline — Qualifying Loans — Employer/Service Site — Authorization — Supporting Documents

NOTE: ADHS can disburse loan repayments to up to three (3) loan servicers.

List the current balance of each student loan you wish to have repaid under the Arizona State Loan Repayment Program. Please submit the most recent billing statement from the loan servicer. For any consolidated loans, please submit an itemized breakdown of the consolidated loans. A document or statement from the servicer/lender that the consolidated loans were used for the purpose of education and reasonable living expenses is also required.

Instructions on How to Complete This Section

Instructions on how to complete this section

Loan Servicer - 1

Current Servicer	Loan Account Number	Purpose of the loans	Lender Phone Number
fedloan	65496874987	education	888-888-8888
Payment Address	**Payment City**	**Payment State**	**Payment Zip**
150 N. 18th Avenue	Tucson	Arizona	85447

Original Lender(If not the current servicer)	Total Balance of Loans	As of Date
	12542.00	5/16/2018

Percentage of Quarterly loan repayment disbursement to this loan servicer

100.00

A provider approved for SLRP may assign 100% disbursement of the quarterly loan repayment to one servicer OR if a provider has multiple loan servicers, to up to 3 loan servicers (to a total of 100%).

+ADD LOAN TYPE

Loan Servicer 1 >> Loan Details Information - 1 ▼

Total Pecentage of Quarterly loan repayment disbursement : 100
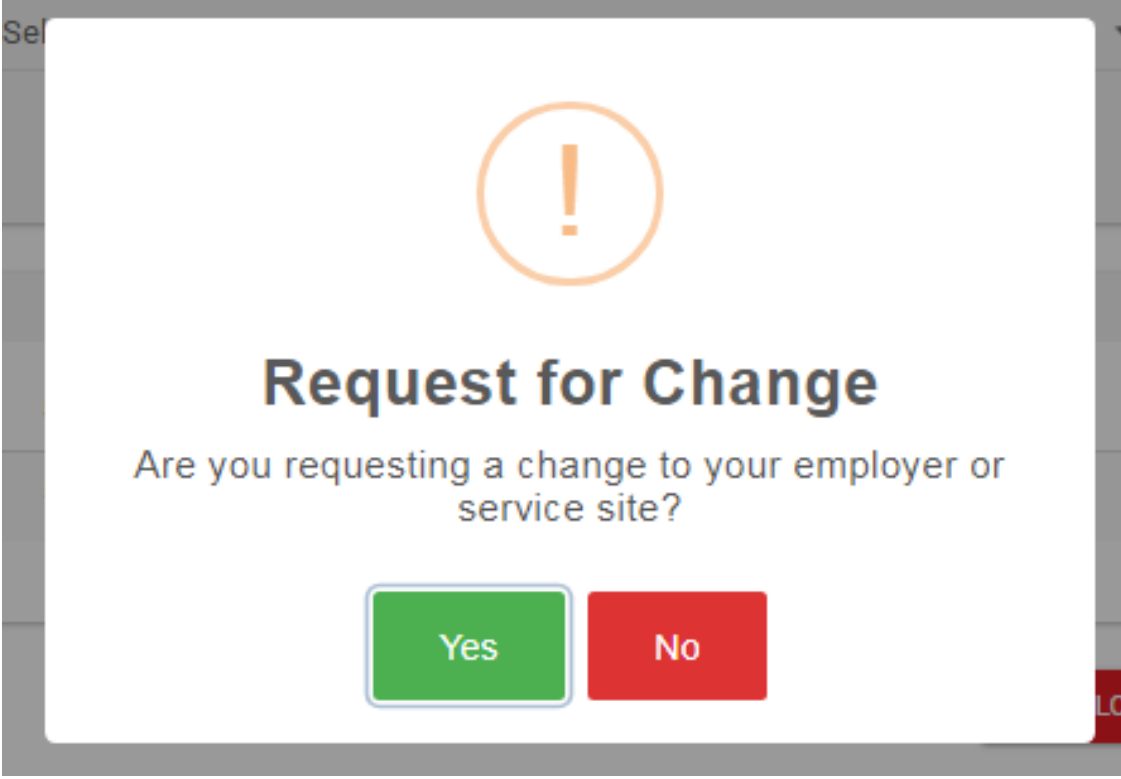
+ADD LOAN SERVICER

< PREVIOUS

SAVE & CONTINUE >

11. You will then be directed to the **Employer/Service Site** section. A pop up will appear asking if you have any changes to your employer or service site. Clicking "YES" will allow you to make any necessary changes and clicking "NO" will direct you to the next section. In this section, you can request to change to your employer and/or service site. Any changes entered in this section will require supporting documents from your new employer/service site that you must upload in the Supporting Documents Section.

Exhibit 12

12. If you are **changing your employer**, select the employer name in the drop down section. You will select the employer; service site admin associated with that employer, and then select the sites under the corresponding tabs. Please contact workforce@azdhs.gov if the site does not appear on the list.

Exhibit 13

13. When you change your employer, a pop up box appears warning you that all previous employer information and associated sites with that employer will be deleted (Exhibit 14). If you want to proceed with changing your employer, select "Continue."

Exhibit 14
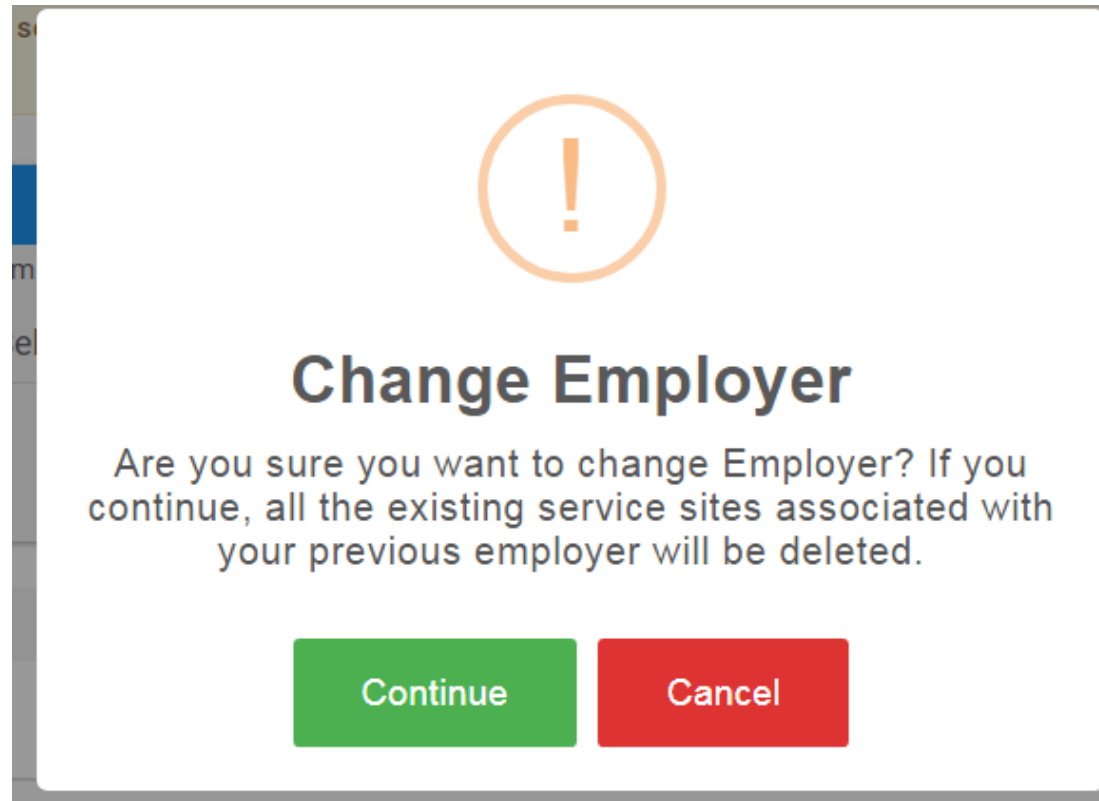
14. Once you change your employer, you will select the employer site admin and then add the site(s) you will be working at, by selecting them from the drop down menu under the Sites tab (Exhibit 15). Click the ADD SITE + button. Once clicked, the newly added service site will appear below with a "Pending" Site Admin Emp Verification status (Exhibit 16). The service site admin selected for the added site will be notified of your request.

Exhibit 15

Exhibit 16

15. The site admin must complete the employment verification process similar to the initial/renewal application employment verification process by accessing the site admin portal. **Please note that you will not be able to successfully submit your request for change unless the employment verification process has been completed.** You can see the difference in a pending application versus a completed application. When you finish your changes, click CONTINUE at the bottom right hand side of the screen.

Exhibit 17

"Complete" means that the site admin has fully completed the employment verification process. If not the status will say "Incomplete"

Assigned Service Sites

Employer Name	Site Admin Name	Site Name	Site Admin Emp Verification	Site Admin Validation	
AZDHS	Ashley Smith	ADHS	ACCEPTED	COMPLETE	🗑

"Accepted" means that the site admin has approved your employment verification request. If not, the status will show "Pending."

16. If you are **adding a site for the same employer**, access the list of sites from the drop down menu, select the additional site, and click ADD SITE + (Exhibit 18). Your site admin will then have to go through the entire process of verifying your employment and will need to login to the site admin portal to do this. **Please note that you will not be able to successfully submit your Request for Change unless the service site admin completes the employment verification**. After you have completed your changes, click the CONTINUE button. To **add or remove a service site** for the same employer, you can simply use the trash can icon to remove a site.

Exhibit 18

17. Once you hit continue, you will be directed to the **Authorization** section of the application. You MUST initial the 3 items before clicking SAVE & CONTINUE.

Exhibit 19

Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

- The AuthorizationInitial field is required.
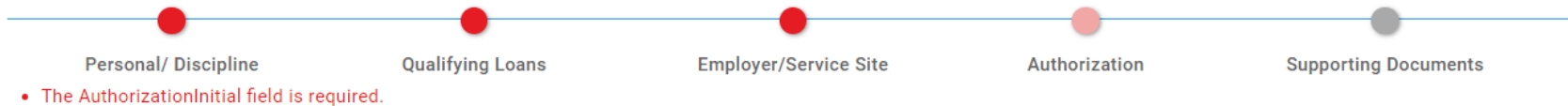
Certification and Authorization (Initials Required)

AUTHORIZATION FOR SUPPLEMENTAL INFORMATION REQUEST

I hereby authorize the Arizona Department Health Services to request and obtain supplemental information from me regarding my application.

`an` Initial

Loan Information

I have attached a copy of the most recent billing statement for the current approved qualifying loan for which I am requesting a change of information for or for the new loans I am hereby requesting to qualify for repayment under my LRP contract.

`an` Initial

Certification by Applicant Borrower and Release of Loan Information

I hereby certify to the accuracy of the loan information listed in the Qualifying Loan Section of this application and apply to enter into an agreement with the State of Arizona for repayment of all or the appropriate portion of the educational loan(s) listed herein. I further certify that this/these loan(s) were incurred solely for the costs of medical education, including reasonable living expenses. I hereby authorize the lender, be it government or financial institution, named in the Qualifying Loans Section to release information about the loan(s) listed in that section to the administrators of the Arizona State Loan Repayment Program.

`an` Initial

◄ PREVIOUS　　　　　　　　　　　　　　　　　　**SAVE & CONTINUE ❯**

18. Once you click SAVE & CONTINUE, you will be directed to the **Supporting Documents** section of the application. This is where you will need to upload all the supporting information that is required for the specific type of change you are requesting as listed on the page. Click on the VIEW DOCUMENTS/CONTINUE TO UPLOAD at the bottom of the screen to access the "Supporting Documents" section where you will upload the relevant documents for the request.

Exhibit 20

Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

Please note the list of documents required for each Request for Change.

Request for Change   0

Request for Change File Upload Section

Documents to be Uploaded:

- Change of Address:
  - Substitute W-9 Form (required whenever a change in address occurs).
  - Please update your address in the Arizona Procurement Portal (APP) website. Click HERE

- Change in Loan/Lender Information:
  - Copy of most recent billing statement for the new loan/lender.
  - For consolidated loans, a copy of the consolidation documents that include the itemized breakdown of the consolidated loans showing that the consolidated loans were used solely for education.

- Change in Employer/Service Site Information:
  - Copy of a fully executed employment contract or amendment that list the new employer or service site and the start date with the new employer or service site. In lieu of a contract, an employer letter is acceptable.
  - Except for a free clinic or a state/federal prison, Sliding Fee Scale based on current Federal Poverty Level Guidelines
  - Except for a free clinic or a state/federal prison, Sliding Fee Scale Policy
  - Except for a free clinic or a state/federal prison, Sliding Fee Scale Signage

- Change in Service Hours (Full-Time to Half-Time):
  - Copy of a fully executed employment contract amendment that indicates the half-time status of at least 20 hours per week at the approved service site(s) and the start date of the half-time status. In lieu of a contract, an employer letter is acceptable.

VIEW DOCUMENTS/ CONTINUE TO UPLOAD

‹ PREVIOUS   SUBMIT APPLICATION

19. Once on the Supporting Documents page, upload all documents required for your request for change. You may drag and drop the documents into the box or you can click inside the box and manually upload by browsing a file. Once you upload the file you must click SAVE and you must do this for each file being uploaded. You can always click the orange button "Back to Content" to go back to the screen that lists the required documents that you have to upload.

Exhibit 21

Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

Request for Change   0

Request for Change File Upload Section

Files Uploaded:

File Name	Created Date

File Name	Actions
service-verification-form.pdf	🗑

SAVE   ←BACK TO CONTENT

◄ PREVIOUS   SUBMIT APPLICATION

20. Once you click SAVE after uploading a document, the successfully uploaded file will appear below the "Files Uploaded" section and the upload date and time. In addition, the Request for Change button on the left hand side of the screen displays the number of files uploaded. For this example, if a file is successfully uploaded, you should see the number in the red bubble change from 0 to 1. You may delete a file by clicking on the blue trash can.

Exhibit 22

Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

Request for Change   1

Request for Change File Upload Section

Files Uploaded:

File Name	Created Date		
service-verification-form.pdf	2/21/2019 8:56:35 AM	☁	🗑

Click Here to Upload Documents and Save

Number of successfully uploaded documents

To delete click trash can icon.

SAVE   ←BACK TO CONTENT

‹ PREVIOUS   SUBMIT APPLICATION

ARIZONA STATE LOAN REPAYMENT PROGRAM
INSTRUCTIONS FOR REQUESTING A CHANGE

21. Once you have fully completed the request for change, click SUBMIT APPLICATION on the bottom right hand corner of the screen.

Exhibit 23

Personal/ Discipline	Qualifying Loans	Employer/Service Site	Authorization	Supporting Documents

Request for Change ①

Request for Change File Upload Section

Files Uploaded:

File Name	Created Date		
service-verification-form.pdf	2/21/2019 8:56:35 AM	☁	🗑

Click Here to Upload Documents and Save

SAVE ←BACK TO CONTENT

‹ PREVIOUS

SUBMIT APPLICATION

22. A pop up box will ask if you are sure you want to submit your Request for Change (Exhibit 24). Clicking CANCEL will direct you back to the application. If you click YES, a second pop up box will appear (Exhibit 25) indicating that you have successfully submitted your Request for Change. Click OK to be redirected to the landing page.

Exhibit 24
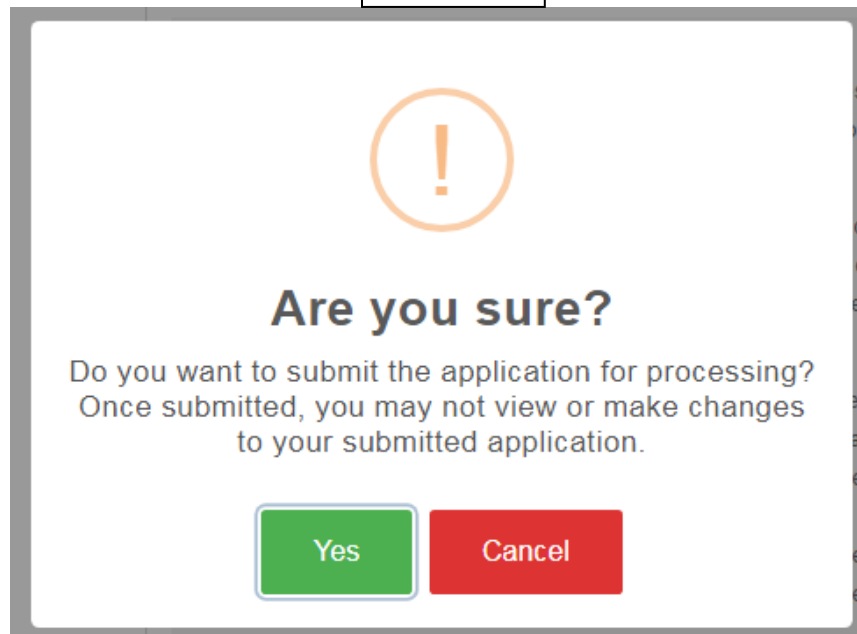
Exhibit 25
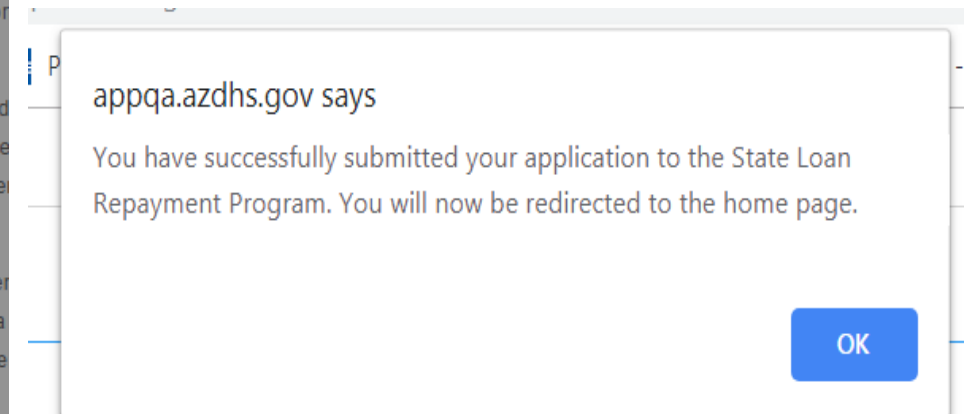
Are you sure?

Do you want to submit the application for processing? Once submitted, you may not view or make changes to your submitted application.

Yes   Cancel

appqa.azdhs.gov says

You have successfully submitted your application to the State Loan Repayment Program. You will now be redirected to the home page.

OK

23. To view the submitted Request for Change and ensure that your submission was successful, go back to the landing page and scroll down to the **Application submitted for Processing/Processed Applications** section.   The recent submission with an application type of "Change" should appear in this section and with a status of "Processing" meaning that ADHS is currently processing the application.

Exhibit 26

Provider Application Portal

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program

INITIAL APPLICATION

A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.

REAPPLICATION

A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.

RENEWAL APPLICATION

Applications pending to be completed

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status	
		No data available in table			

Showing 0 to 0 of 0 entries

First   Previous   Next   Last

Applications submitted for Processing/ Processed Applications.

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status	
Arya Stark	1/1/1972	SUPPLEMENTAL	2018	APPROVED	
Arya Stark	1/1/1972	NEW	2018	REJECTED	
Arya Stark	1/1/1972	CHANGE	2019	PROCESSING	

Showing 1 to 3 of 3 entries

First   Previous   1   Next   Last

24. Upon ADHS review and if ADHS identifies any issues with the request, an email will be generated to you (Sample Email, Exhibit 27). The email will also list the due date of when the required documents are due. ADHS will not grant any extensions. You must access your portal to address the issues identified.

Exhibit 27

ACTION REQUIRED: Arizona State Loan Repayment Program Notice of Deficiency   Inbox ×

AZPCO@azdhs.gov   9:37 AM (8 minutes ago)
to me ▼

Dear Arya Stark,

An administrative completeness review of your Arizona State Loan Repayment Program application has been conducted and your initial application was found to be deficient. Login to the portal to address the missing items. All documents being requested on the portal must be received by the specified due date of 3/7/2019. ADHS will NOT grant any requests for extensions.

Please do not respond to this email. It was automatically generated by the processing system.

If you have further questions please contact Ashley Neves at Ashley.neves@azdhs.gov or 602-542-1211.

Thank you
Office of Workforce Programs
Bureau of Women's & Children's Health
Arizona Department of Health Services

25. When you go to login, you will see that your "Change" request is now sitting in the **Applications pending to be completed** section. Click on VIEW DEFICIENCES AND RESUBMIT to begin to address the deficient items in your application.

Exhibit 28

Provider Application Portal

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program

INITIAL APPLICATION

A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.

REAPPLICATION

A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.

RENEWAL APPLICATION

Applications pending to be completed

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status	
Arya Stark	1/1/1972	CHANGE	2019	NOD	VIEW DEFICIENCIES AND RESUBMIT

Showing 1 to 1 of 1 entries

First   Previous   1   Next   Last

Applications submitted for Processing/ Processed Applications.

Search:

Applicant Name	Birth Date	Application Type	Submitted Year	Status
Arya Stark	1/1/1972	SUPPLEMENTAL	2018	APPROVED
Arya Stark	1/1/1972	NEW	2018	REJECTED

Showing 1 to 2 of 2 entries

First   Previous   1   Next   Last

26. After clicking View Deficiencies and Resubmit, a pop up box will appear displaying the deficiency reasons. Click the X button in the upper right hand corner to exit out of the screen. You will then be directed to the various sections where you can begin to address the deficiencies noted. If you only need to upload documents, you can access the Supporting Documents section directly

Exhibit 29

27. You will always have access to the deficiency reasons from each section of the portal. To view, click VIEW RESUBMISSION REASONS found in the upper right hand corner of your screen. This will display the pop box again (Exhibit 29 from previous section) for your review.

Exhibit 30

You can view the resubmission reasons at any time and on any screen.

28. Once you have addressed the deficiences, you will go to the **Supporting Documents** section and click RESUBMIT APPLICATION.

Exhibit 31

View Resubmission Reasons

Personal/ Discipline   Qualifying Loans   Employer/Service Site   Authorization   Supporting Documents

Request for Change   1

Request for Change File Upload Section

Files Uploaded:

File Name	Created Date		
service-verification-form.pdf	2/21/2019 8:56:35 AM	☁	🗑

Click Here to Upload Documents and Save

SAVE   ← BACK TO CONTENT

‹ PREVIOUS

RESUBMIT APPLICATION

This is where you will resubmit your application with all the changes you made.

29. A pop up box appears asking if you are sure you want to resubmit the application (Exhibit 32). There is also an option to add any notes that will be sent to ADHS along with your application. If you click CANCEL, you will be directed back to Supporting Documents Section. If you click YES, a second pop up will let you know that you have successfully re-submitted your Request for Change (Exhibit 33).
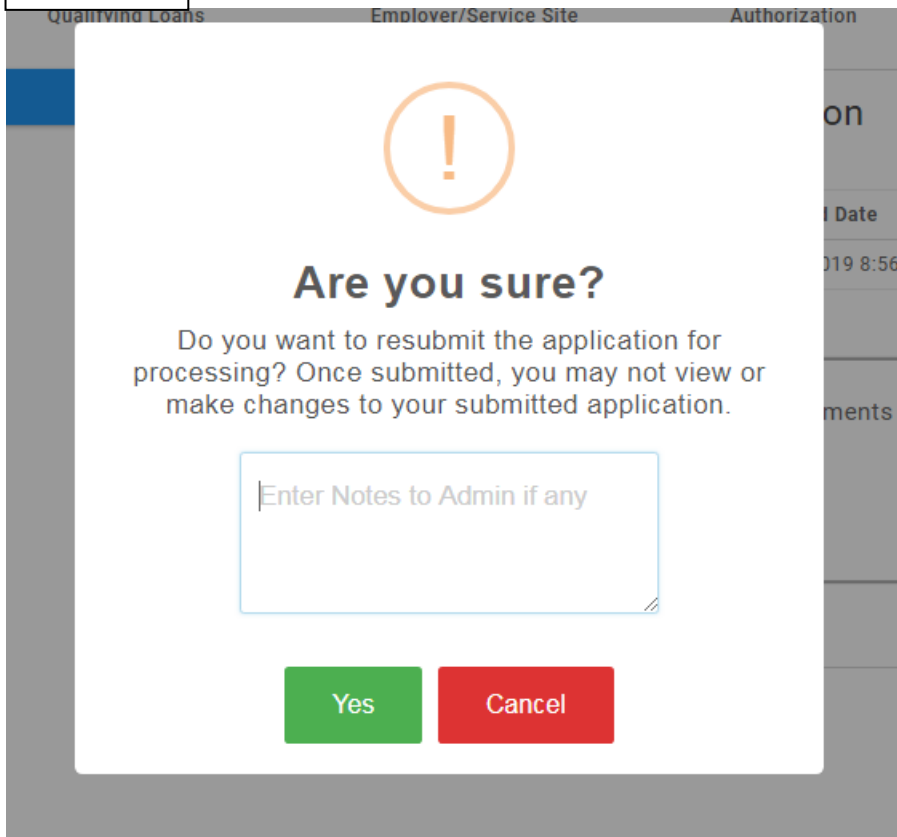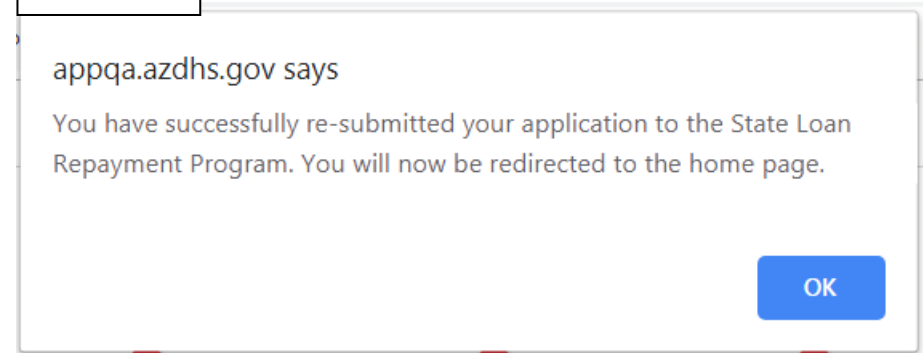
Exhibit 32

Exhibit 33

30. Upon clicking YES, you will again be directed back to the landing page and you can see the recent submission under the **Applications submitted for Processing/Processed Applications.**

Exhibit 34

Provider Application Portal

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program

A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.

A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.

INITIAL APPLICATION | REAPPLICATION | RENEWAL APPLICATION

Applications pending to be completed

Search: [   ]

Applicant Name	Birth Date	Application Type	Submitted Year	Status
		No data available in table		

Showing 0 to 0 of 0 entries   First   Previous   Next   Last

Applications submitted for Processing/ Processed Applications.

Search: [   ]

Applicant Name	Birth Date	Application Type	Submitted Year	Status
Arya Stark	1/1/1972	SUPPLEMENTAL	2018	APPROVED
Arya Stark	1/1/1972	NEW	2018	REJECTED
Arya Stark	1/1/1972	CHANGE	2019	PROCESSING

Showing 1 to 3 of 3 entries   First   Previous   1   Next   Last

31. After ADHS completes the review of the request for change and finds it compliant with program requirements, an approval notification email will be sent to the provider's email.   Please note that any changes approved by ADHS will require a fully executed contract amendment before those changes are official.

To view the approved request, please access the landing page of the provider's portal, the Request for Change displays an "Approved" status.

Exhibit 35

Provider Application Portal

An Initial Application is for a provider who has never been a participant of the State Loan Repayment Program	A Reapplication is for a provider who has never participated in SLRP and whose initial application was denied in the same calendar year as the reapplication period.	A Renewal Application is for an existing or past SLRP participant who is reapplying for a renewal contract or returning to participate in SLRP.
INITIAL APPLICATION	REAPPLICATION	RENEWAL APPLICATION

Applications pending to be completed

Search: [   ]

Applicant Name	Birth Date	Application Type	Submitted Year	Status
		No data available in table		

Showing 0 to 0 of 0 entries   First   Previous   Next   Last

Applications submitted for Processing/ Processed Applications.

Search: [   ]

	Applicant Name	Birth Date	Application Type	Submitted Year	Status
REQUEST FOR CHANGE	Arya Stark	1/1/1972	SUPPLEMENTAL	2018	APPROVED
	Arya Stark	1/1/1972	NEW	2018	REJECTED
	Arya Stark	1/1/1972	CHANGE	2019	APPROVED

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ARIZONA STATE LOAN REPAYMENT PROGRAM
INSTRUCTIONS FOR REQUESTING A CHANGE

For any questions please find our contact information listed below

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