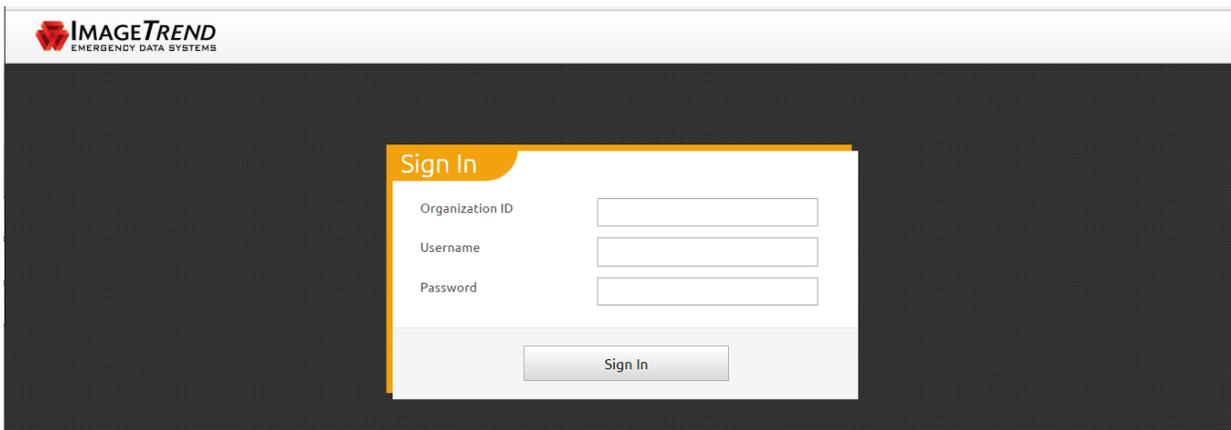


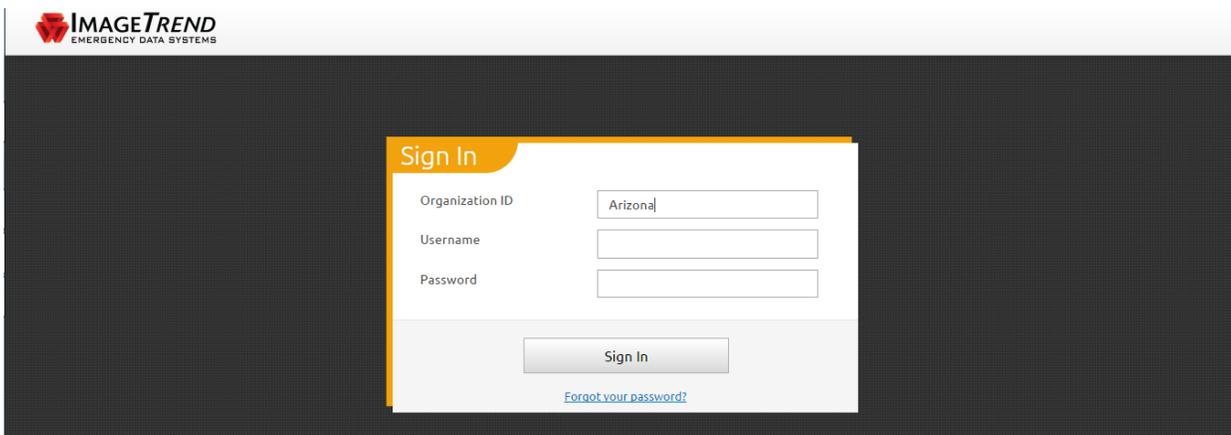
# NEW! Prehospital Opioid/Opiate Overdose Reporting Tool Instructions for Law Enforcement and Non-AZ-PIERS EMS Agencies

Access AZ-PIERS via: <https://arizona.imagetrendelite.com/elite/organizationarizona/>



The screenshot shows the top of the AZ-PIERS web application. At the top left is the logo for IMAGE TREND EMERGENCY DATA SYSTEMS. Below the logo is a dark grey header area. In the center, there is a white sign-in form with an orange header that says "Sign In". The form contains three input fields: "Organization ID", "Username", and "Password". Below these fields is a "Sign In" button.

If asked for an Organization ID, type "Arizona"



This screenshot is identical to the previous one, but the "Organization ID" input field now contains the text "Arizona". Below the "Sign In" button, there is a blue link that says "Forgot your password?".

If you are new to reporting through AZ-PIERS, your agency will be issued a Username and temporary password. You will need to then create a new password of your choosing.

If you already report using AZ-PIERS, please continue to use your existing Username and password.

If you forget your password, use the "Forgot your password?" link. The reset instructions will be sent to the email address associated with your agency's account. **If you forget your password, reset your password prior to locking your account with too many incorrect passwords.**

## Sign In

Organization ID

Username

Password

[Forgot your password?](#)

Read and agree to the Data Privacy Statement.

## Release Form

**I agree to the following Data Privacy Statement.**

**PLEASE READ THIS PRIVACY STATEMENT CAREFULLY**

ImageTrend users, by accepting this Data Privacy Statement, you agree to keep the information contained within this site private and confidential. Any reporting or exporting of data must be done securely using industry standards and best practices for data privacy and adhering to all applicable federal and state data privacy requirements. It is the responsibility of the user to ensure that all applicable requirements are adhered to.

The State has taken steps to ensure that all information contained within this site is secure to protect

Once logged in, your agency name is visible in the upper left of the screen.

IMAGETREND ELITE Demo Police Depart... Incidents Resources Tools Community Inbox

### Announcements

#### Helpful Tips

- The Forgot Password link on the login page sends an email to the email address in your user account
- Help / University includes articles, videos, webinars, guides, examples and troubleshooting help
- Share your ideas about Elite with the community and ImageTrend in UserVoice

Posted: 03/26/2018 by ImageTrend

Click "Incidents" from the menu bar. Choose "Prehospital Opioid/Opiate Overdose Reporting Tool (POORT)"

IMAGETREND ELITE Demo Police Depart... **Incidents** Resources Tools Community

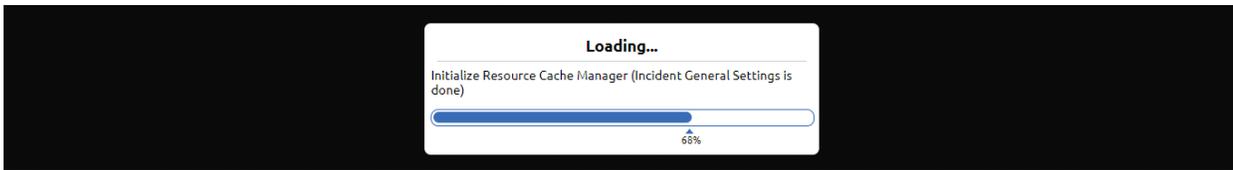
View Existing [EMS](#)

View Transfers [EMS](#)

[Elite Field Login](#)

Create New EMS [★ Prehospital Opioid/Opiate Overdose Reporting Tool \(POORT\)](#)

Wait for Reporting form to open



Fill in all Incident Information on the form. All data needed is collected on this single form (there is no longer a worksheet). Depending on what answers you choose, boxes may gain or lose a red outline, and some fields may appear or disappear.

A screenshot of a web-based reporting form titled "Incident Information". The form is displayed on a tablet or mobile device, with a navigation bar at the top containing icons for Save, Print, PDF, EKG, Transfers, Messages, and Close. The form content includes:

- A search bar labeled "Find field...".
- A sidebar on the left with a red header "Incident Information" and a sub-header "Incident Information".
- Main heading "Incident Information" followed by the instruction: "Please complete all questions, if applicable, from top to bottom".
- Fields for "Unit Notified by Dispatch Date/Time (if applicable)", "Incident Number (if applicable)", "Incident Street Address", "Incident Apartment, Suite, or Room", "Incident ZIP Code (Press 'Set From Postal Code' Button below to autofill City, County, & State)", "Incident City", "Incident County", "Incident State", "Patient First Name", "Patient Last Name", and "Patient Date of Birth".
- A "Set From Postal Code" button.
- A "No Date of Birth:" section with a note: "Age and Age Units will auto-fill from Date of Birth. If Date of Birth is not known, an estimated age must be entered".
- Fields for "Patient Estimated Age", "Patient Age Units" (with buttons for Days, Hours, Minutes, Months, Years), "Patient Gender" (with icons for Female, Male, and Unknown), "Patient Race/Ethnicity" (with a search bar "Find a Value..."), "Was Naloxone/Narcan administered prior to you/your entity's arrival?", and "For Naloxone/Narcan administered prior to you/your entity's arrival, who administered it?" (with buttons for Bystander/Layperson, Emergency Medical Services, Law Enforcement, Other Health Care Professional, and Unknown).

How many doses of Naloxone/Narcan were administered prior to you / your entity's arrival?:

1 dose 2 doses 3 doses

4 doses 5 or more doses Unknown

Was Naloxone/Narcan administered by you/your entity?:

No Yes

How many doses of Naloxone/Narcan did you/your entity administer?:

1 dose 2 doses 3 doses

4 doses 5 or more doses

Reasons for suspected opioid overdose (select as many as apply):

Find a Value...

What happened to the patient/what was the patient's final disposition for this suspected opioid overdose?:

Type of Destination (if known):

Some Questions can have more than one answer at a time. In those cases, please select as many as apply. These include "Patient Race/Ethnicity" and "Reasons for suspected opioid overdose". To answer these questions, click within the box to pull up the pick list, and click as many as apply.

Was Naloxone/Narcan administered by you/your entity?:

How many doses of Naloxone/Narcan did you/your entity administer?:

Reasons for suspected opioid overdose (select as many as apply):

- Blue lips and/or fingertips
- Deep snoring and/or gurgling
- Notified by bystander of possible opioid drug use
- Pale, clammy skin
- Pinpoint pupils
- Scene/surroundings suggest opioid drug use
- Unresponsive to stimuli
- Very infrequent or no breathing
- Find a Value...

Or click the multi-line box to the right of the answer box (see the blue icon selected below), which will pull up a larger view of the picklist in a vertical bar on the far left side of the screen, depending on the type of device you are using.

Current Field (MultiSelect) × Save Print PDF EKG Transfers (0) Messages Close

**Reasons for suspected opioid overdose (select as many as apply)**

Search values...

Alpha Ascend Alpha Descend

Select an item

- Blue lips and/or fingertips
- Deep snoring and/or gurgling
- Notified by bystander of possible opioid drug use
- Pale, clammy skin
- Pinpoint pupils
- Scene/surroundings suggest opioid drug use
- Unresponsive to stimuli
- Very infrequent or no breathing

**Incident Information**

Other Health Care Professional: Unknown

How many doses of Naloxone/Narcan were administered prior to you / your entity's arrival?:

1 dose 2 doses 3 doses

4 doses 5 or more doses Unknown

Was Naloxone/Narcan administered by you/your entity?:

No Yes

How many doses of Naloxone/Narcan did you/your entity administer?:

1 dose 2 doses 3 doses

4 doses 5 or more doses

Reasons for suspected opioid overdose (select as many as apply):

Find a Value...

What happened to the patient/what was the patient's final disposition for this suspected opioid overdose?:

If you know the type of destination to which the patient was transported, your selected answer will cause an additional box to appear that had been hidden before.

If you select a Hospital or Emergency Department, you will get a new box with a picklist of Hospitals to pick from.

Destination/Transferred To, Name (if known): [Red arrow points to a dropdown menu]

Type of Destination (if known): \* Hospital-Emergency Department

If you select any other type of destination, you will get a text box into which you can enter the name of the particular facility or clinic, etc. to which the patient was transported.

Destination Name (if known): [Red arrow points to a text input field]

Type of Destination (if known): \* Behavioral In-Patient

When you have finished answering the questions, click the green "Save" button in the upper left of the screen, then click "Close".

Find field... Save Print PDF EKG Transfers Messages Close

### Troubleshooting tips:

- If you see the below message, asking you to allow azdhs.gov to use additional storage on your computer, click "Yes"



- Rarely, browsers will not allow a user to log into the website and the user will get an error message.
  - o You may just need to close the browser (all tabs) and re-open.
  - o The system should work with Chrome, Safari, Foxfire, and Internet Explorer 11 (or higher). If you have more than one browser available to you, try the other if one does not appear to be functioning correctly.
  - o This may mean your browser cache is full. As you visit web pages, more information is stored in your browser cache. Clearing your browser cache can help prevent "caching" issues and prevent your device from running out of space to cache data.
  - o If the system is being updated for routine maintenance, it can be out of service for a few minutes. Waiting a few minutes and trying again should work if this is the case.

45 Validation Status: In Progress

- When filling out the report, you will see a 'Validation' in red and a 'Status' of In Progress at the bottom of your screen. Please ignore these if you are only reporting suspected Opioid overdoses & deaths as these are product features which only apply to EMS agencies reporting full patient care records.