

DAVE Order Processing Owner vs. Non Owner

The DAVE system allows County offices to search orders throughout the State. View and edit options will be dependent on if your office is the owner (your county created the order) of the order. The State Bureau of Vital Records will have View and Edit options for all orders in the State.

Owner:

20250300004 :Test Test
/Order Valid/Incomplete

Order Summary

Source: Mail In
Received Date: MAR-03-2025
Completed Date:

ProCheck / ProID Status:
Fee Effective Date: MAR-03-2025

Applicant Information
Name: Test Test
Address:
Attention:
Phone:
Email:

Payment Information
Type Amount User
Cash \$20.00 La Paz County
Paid: \$20.00
Due: \$20.00
Balance: \$0.00

Event Requested
Event Type: Birth
Relation: Government Agency
Status:
Comments:

Matched Events
Registrant
No Matched Events Found.

Services

Service Name	Quantity	Priority	Delivery	Fee	
Birth Certified no fee	1	REGULAR	MAIL	\$0.00	Issue
Birth Certified w fee	1	REGULAR	MAIL	\$20.00	Issue

[Suspend](#) [Reject Request](#) [Correspondence](#) [Work Order](#) [Amend Receipt](#) [Mailing Envelope](#) [Mailing Label](#)

[New Order](#) [Copy to New](#) [Validate Order](#) [Void](#) [Issuance History](#) [Previous](#) [Return](#)

- When your County office is the owner of the order you will have access to view and edit all pages under the Order Processing Menu.
- Your County will also have access to the links available on the Summary page and the Issue link.

Non-Owner:

20230500019 :test test
/Order Valid/Completed

Order Summary

Source: Mail In
Received Date: MAY-09-2023
Completed Date: MAY-09-2023

ProCheck / ProID Status:
Fee Effective Date: MAY-09-2023

Applicant Information
Name: test test
Address:
Attention:
Phone:
Email:

Payment Information
Type Amount User
Cash \$20.00 Super User
Paid: \$20.00
Due: \$20.00
Balance: \$0.00

Event Requested
Event Type: Birth
Relation: Government Agency
Status: /Legal Valid/Certified/Registration Approval Required
Comments:

Matched Events
Registrant Match Total Number of Issuances Date of Last Issuance
JAE HYEOK CHO Refresh 2 5/9/2023 11:40:00 AM

Services

Service Name	Quantity	Priority	Delivery	Fee	
Birth Certified w Fee	1	REGULAR	MAIL	\$20.00	Issue
Birth Govt Noncertified No Fee	1	REGULAR	MAIL	\$0.00	Issue

[Correspondence \(1\)](#) [Work Order Amend](#) [Receipt](#) [Mailing Envelope](#) [Mailing Label](#)

[New Order](#) [Copy to New](#) [Validate Order](#) [Void](#) [Issuance History](#) [Previous](#) [Return](#)

- When your County office is not the owner of the order your County will only see the Match Events and Summary page under the Order Processing Menu your County will not be able to edit information on these pages.
- Your County will have access to the Correspondence, Receipt, and Issuance History link on the Summary page.